

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
FEBRUARY 20, 2024**

This meeting of the Board of Trustees of the Village of Bath was held on the 20th day of February 2024 located at 110 Liberty Street, Bath NY 14810. This meeting was called to order by Deputy Mayor, Karen Causer, at 5:30 p.m.

Present:

Deputy Mayor/Trustee:	Karen Causer
Trustee:	Jeffrey Muller
Trustee:	Melanie Coots
Trustee:	Mark Bardeen
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Jason Causer
Attorney:	Aaron Mullen
Director of Utilities:	Erin Bonacci
Chief of Police:	Colin Taft
Fire Chief:	Michael Fiordo

Absent:

Mayor:	Michael Sweet
Code Enforcement:	Bradley Hill

Visitors/Residents in Attendance:

Kelly Fitzpatrick – Business Owner/County Legislator
Nick Pelham – County Legislator
Calvan Uram – Town Resident
Dillon Lewis – Resident
Nathan Uram – Street Employee
Josh Buck – Town Supervisor
Tom Thorpe – Town Resident
Dave Wager – Town Trustee

Officer of the Year Award:

Officer of the Year Award was presented to Sergeant Cheresnowsky.

Audit of Bills:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the payment of the Village bills in the amount of \$211,978.99, plus AT&T for \$378.77. All present were in favor and the motion was carried.

Correspondence:

ProAction Pulteney Park Request:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the Pulteney Park Request for ProActions Community Baby Shower event on Wednesday August 7, 2024 from 10 a.m. to 1 p.m. All present were in favor and the motion was carried.

Gateway to Finger Lakes 5K:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the Gateway to the Finger Lakes 5K on May 11, 2024. All present were in favor and the motion was carried.

JSYRC Pulteney Park Request:

Motion made by Trustee Bardeen, seconded by Trustee Muller to approve the Pulteney Park Request for John Southard Youth for their Spring Event on April 20, 2024 (rain date April 27, 2024). All present were in favor and the motion was carried.

Appointments:

Brian Markham & Keith Joint – Mossy Bank Committee:

Motion made by Trustee Muller, seconded by Trustee Bardeen to appoint Brian Markham and Keith Joint to the Mossy Bank Committee. All present were in favor and the motion was carried.

Department Head Reports:

Jason Causer, Street Superintendent:

Street Report was received.

Colin Taft, Chief of Police:

Police Report was received.

Bradley Hill, Code Enforcement:

Code Enforcement Report was received.

Michael Fiordo, Fire Chief:

Fire Department Report was received.

Erin Bonacci, BEGWS Director:

BEGWS Minutes were received. Monthly report was received.

Jacqueline Shroyer, Clerk/Treasurer Report:

Clerk/Treasurer report was received.

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the following budget amendments for budget year 2023-2024. All present were in favor and the motion was carried.

Increase A1110.1 – Judicial – Personal Services by \$65.00

Decrease A1110.4 – Judicial – Contractual by \$65.00

To cover part of May payroll for new judge.

Increase A3120.419 – Police Dept – Physicals by \$502.00
Decrease A3120.415 Police Dept – Aux Police by \$502.00
To cover Physicals for the PD.

New Business:

Approve Air Monitoring Additional Charges:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the additional charges for air monitoring services for the PD renovations Project, pending explanation of why it's increased. The total of the services was \$10,770.85, instead of \$7,500 which was originally approved. Trustee Muller opposed and the motion was carried.

Approve Contractor Payment for PD Renovations:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the Capital Projects Invoices paid for the Police Department Renovations Projects out of the capital account as follows:

Kuehne Construction - \$104,262.50
Schular-Haas Electric Corp - \$21,150.09
Upstate Piping - \$13,300.00

All present were in favor and the motion was carried.

Accept Patricia Ingraham Retirement:

Motion made by Trustee Muller, seconded by Trustee Coots to accept the retirement of Part Time Dispatcher, Patricia Ingraham, effective February 3, 2024 with regrets. All present were in favor and the motion was carried.

Discussion on Ordering PD Vehicles:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve Chief of Police to go out to bid and/or piggyback off another recent bid for one to three new police vehicles, individual or combination of two or three. All present were in favor and the motion was carried.

Refuse Bid Approval:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the bid for Thorpes Disposal in the total amount of \$15,000. All present were in favor and the motion was carried.

Discussion on Potential Local Law Changes:

Motion made by Trustee Muller, seconded by Trustee Bardeen to schedule the public hearing on Monday March 18, 2024 at 5:30 p.m. on local law changes regarding penalties for fines for various local laws. All present were in favor and the motion was carried.

Resolution for Full Time Police Officer – Contreras:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Tuesday, February 20, 2024 INTRO. DATE: Tuesday, February 20, 2024

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Bardeen

VOTE:	Mayor Sweet	Aye	Nay	Abstain	Not Present
	Trustee Causer	Aye	Nay	Abstain	Not Present
	Trustee Muller	Aye	Nay	Abstain	Not Present
	Trustee Coots	Aye	Nay	Abstain	Not Present
	Trustee Bardeen	Aye	Nay	Abstain	Not Present

TITLE: Appointment of Jose A. Contreras as Full Time Police Officer for the Village of Bath.

WHEREAS, Steuben County has a current certificate of eligibles list;

WHEREAS, Jose A. Contreras is on the current certificate of eligibles list;

WHEREAS, Chief of Police made the recommendation for Police Officer and recommended Jose A. Contreras to be appointed Police Officer effective March 18, 2024 contingent upon the following stipulations:

- Jose A. Contreras will be appointed Police Officer, consistent with Steuben County Civil Service Rules & Regulations, effective Monday, March 18, 2024. He will sign the oath of office for said appointment on Monday, March 18, 2024 before the Bath Village Clerk.
- Commencing Monday, March 18, 2024, Jose A. Contreras will be appointed as Police Officer and be on a probationary period for 78 weeks, consistent with Steuben County Civil Service Rules and Regulations.
- Jose A. Contreras will receive compensation and benefits pursuant to the collective bargaining agreement between the Village of Bath Board of Trustees and the Bath Police Benevolent Association.
- Satisfactorily passing the background investigation and fingerprinting conducted by the Bath Village Police Department.
- Satisfactorily passing the psychological examination for employment
- Satisfactorily passing a medical examination or providing satisfactory proof to the Chief of Police that he is medically and physically fit to perform the duties of a police officer.
- Satisfactorily passing the NYS Police Academy and Field Training.

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Jose A. Contreras to the position of Police Officer contingent on the aforementioned stipulations.

Resolution by Municipality or Fire District having Jurisdiction over Fire:

Resolution by the municipality or fire district body having jurisdiction over the fire company or fire department.

Trustee Bardeen offered the following resolution and moved its adoption:

RESOLVED, that this Board approves the participation by the Bath Volunteer Fire Department in the Steuben County Fire.

Mutual Aid Plan as now in force and as amended from time to time certifies to the Steuben County Legislature through its County Fire Coordinator that no restriction exists against “outside service” by such fire company or fire department within the meaning of Section 209 of the general municipal law which affect the power of such fire company or fire department to participate in such plan.

And be it further,

RESOLVED, that a copy of this resolution be filed with the County Fire Coordinator.

Trustee Coots seconded the resolution. All present were in favor and the motion was carried.

WWTP Upgrades – Approve of Contractor Payment Applications:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the Contractor Payment Applications for the WWTP Upgrades in the amount of \$185,659.45 for Performance Construction Company, \$32,802.55 for Frey & Campbell, \$66,959.35 for GHD Consulting Services, Inc., and \$790.00 for Municipal Solutions. All present were in favor and the motion was carried.

The Bulletproof Mind Training:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve Chief of Police, Colin Taft, Investigator Jackson, Sergeant Ruggles and Sergeant Johnson to attend a one-day training on February 28, 2024 near Harrisburg, PA titled “The Bulletproof Mind.” The Federal Government is paying for the course. All present were in favor and the motion was carried.

Crime Scene and Evidence Specialist Course – Jackson:

Motion made by Trustee Bardeen, seconded by Trustee Muller to approve Investigator Jackson to attend Crime Scene and Evidence Specialist Course at Corning Police Academy on March 4, 2024 through March 15, 2024. All present were in favor and the motion was carried.

Basic Investigative Photography – Cheresnowsky:

Motion made by Trustee Coots, seconded by Trustee Muller to approve Sergeant Cheresnowsky to attend Basic Investigative Photography at the Corning Police Academy from February 26 through March 1, 2024. All present were in favor and the motion was carried.

Basic Interview and Interrogation School – Cheresnowsky:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve Sergeant Cheresnowsky to attend Basic Interview and Interrogation School in Annville, PA from March 12 – 14, 2024. All present were in favor and the motion was carried.

Schedule First Budget Meeting:

Motion made by Trustee Muller, seconded by Trustee Bardeen to schedule the first budget meeting on March 7, 2024 at 4:00 p.m. All present were in favor and the motion was carried.

Declare 2014 Jeep Compass Surplus, Authorize Vehicle to be Sold at Auction:

Motion made by Trustee Muller, seconded by Trustee Bardeen to declare BEGW's 2014 Jeep Compass surplus and authorize it to be sold at auction. All present were in favor and the motion was carried.

Retain Municipal Solutions for Funding Applications for Lead Service Line Inventory and Lead Service Line Replacement (BIL Grant Awards):

Motion made by Trustee Muller, seconded by Trustee Bardeen to Retain Municipal Solutions for Funding Applications for Lead Service Line Inventory and Lead Service Line Replacement (BIL Grant Awards). All present were in favor and the motion was carried.

Schedule Public Hearing for Tax Cap Override:

Motion made by Trustee Muller, seconded by Trustee Bardeen to schedule a public hearing regarding a tax cap override for Monday, March 18, 2024 at 5:30 p.m. All present were in favor and the motion was carried.

Advocacy Day – Street Superintendent March 5:

Motion made by Trustee Muller, seconded by Trustee Coots to approve Street Superintendent, Jason Causer, to attend Advocacy Day in Albany on March 5, 2024. All present were in favor and the motion was carried.

Regional Leadership Conference:

Motion made by Trustee Muller, seconded by Trustee Coots to approve Street Superintendent, Jason Causer, Assistant Street Supervisor, Tyler Haight, Clerk-Treasurer, Jacqueline Shroyer, and Deputy Clerk-Treasurer, Samantha Voss, to attend the Regional Leadership Conference at Corning Community College on April 4, 2024, and to pay the amount of \$150 for Jason and Tyler. All present were in favor and the motion was carried.

Election Inspector Pay Increase:

Motion made by Trustee Coots, seconded by Trustee Bardeen to increase the pay rate for the election inspectors to \$135.00 per day, from \$100.00. All present were in favor and the motion was carried.

Accept Resignation of Street Employee:

Motion made by Trustee Muller, seconded by Trustee Bardeen to accept the resignation from Street Employee, Andrew Spears, effective March 15, 2024. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Muller, seconded by Trustee Bardeen to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 6:34 p.m. to go into executive session for contracts and property. All present were in favor and the motion was carried.

Chief of Police, Colin Taft, was asked to stay in executive session. Left at 6:45 p.m.

Return to Regular Session:

Motion made by Trustee Muller, seconded by Trustee Bardeen to return to regular session at 7:02 p.m. All present were in favor and the motion was carried.

Police Department MOA:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the MOA with the PBA Union regarding Dispatcher duties and pay rate. All present were in favor and the motion was carried.

Public Hearing to Abandon Property:

Motion made by Trustee Muller, seconded by Trustee Bardeen to schedule a public hearing on Monday March 18, 2024 to abandon any interest in the property located at 204 E. Washington Street, the portion to be abandoned being the northerly 33 ft +- of tax parcel no. 159.14-02-003.000 and being bounded on the north by the south side of the sidewalk, with any right ways remain for Bath Electric Gas & Water. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Muller, seconded by Trustee Bardeen to adjourn the regular meeting at 7:09 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer