

**Village of Bath Municipal Utility Commission
Regular Meeting – March 14, 2023**

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held a Regular Meeting on the 14th day of March 2023. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:33 p.m.

Commissioners Present:

Jeffrey Muller, Chairman
Mark Alger, Vice Chairman
Keith Becken
Robert Plaskov
Vernard Anderson

joined Regular Meeting virtually via videoconference at 4:46 p.m.

Commissioners Present:

Robert Plaskov

Others Present:

Erin Bonacci, BEGWS Director of Municipal Utilities
Matthew Whedbee, BEGWS Utilities Asset Manager
Kristine New, BEGWS Accountant / CSEA BEGWS Unit President
David Townsend, BEGWS Utilities Operations Manager effective March 20, 2023

Approval of Meeting Minutes:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, to approve the meeting minutes of the Regular Meeting held on February 14, 2023. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, approving payment of the vouchers/invoices submitted for approval in the amount of \$222,826.08, payments made between February 15, 2023 and March 13, 2023 in the amount of \$973,547.04, for a total amount of \$1,196,373.12. All present were in favor and the motion was carried.

Introduction of David (Dave) Townsend, BEGWS Utilities Operations Manager:

Dave Townsend, BEGWS Utilities Operations Manager effective March 20, 2023 was introduced to the Commission. Dave introduced himself and provided the Commission with a brief background on himself. The Commission welcomed Dave to BEGWS. No action was taken.

Mark Alger joined Regular Meeting virtually via videoconference at 4:46 p.m.

Correction of UPSCO Bid for Natural Gas Distribution System Components:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, approving the correction of UPSCO's bid. Corrected amount is \$132,703.74. All present were in favor and the motion was carried.

Purchase of Black Iron Pipe & Fittings for Natural Gas Utility:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, approving the purchase of black iron pipe and fittings for the Village's natural gas utility for an amount not-to-exceed \$16,500. All present were in favor and the motion was carried.

Solicitation for A/E Services for Resident Project Representative Services; Additional Construction Administration Services / Special Inspection Services

Motion made by Commissioner Alger, seconded by Commissioner Anderson, authorizing Director Bonacci to solicit Architectural and Engineering (A/E) services for Resident Project Representative (RPR) services for the Village of Bath WWTP Upgrades. All present were in favor and the motion was carried.

Approval of Stephens Enterprises Invoice:

Motion made by Commission Alger, seconded by Commission Becken, approving the invoice submitted by Stephens Enterprises in the amount of \$7,850 for the sanitary sewer lateral installation work at 125 Rumsey St. All present were in favor and the motion was carried.

Standardization on Cummins Standby Power Generators

Motion made by Commission Anderson, seconded by Commission Becken, authorizing the standardization of Cummins for standby power generators for the reasons of efficiency and economy. All present were in favor and the motion was carried.

Authorization to Bid Furnish of Standby Power Generators

Motion made by Commission Becken, seconded by Commission Anderson, authorizing the bidding of furnishing standby power generators. All present were in favor and the motion was carried.

Authorization to Bid Installation of Standby Power Generators

Motion made by Commission Becken, seconded by Commission Anderson, authorizing the bidding of installing standby power generators. All present were in favor and the motion was carried.

Authorization to Increase Authorized Amount for Commercial Office Furniture

Motion made by Commission Anderson, seconded by Commission Becken, authorizing the increase purchase amount to \$20,000 for Commercial Office furniture. All present were in favor and the motion was carried.

Authorization to Purchase Enclosed Trailer

Motion made by Commission Anderson, seconded by Commission Becken, authorizing the purchase of an enclosed trailer to store the hydraulic fusing machine and accessories for an amount not-to-exceed \$6,600. All present were in favor and the motion was carried.

Executive Session:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, to leave Open Meeting and enter into Executive Session at 6:04 p.m. for: (1) proposed, pending or current litigation, (2) collective negotiations pursuant to Article 14 of Civil Service Law, (3) employment history of particular persons. All present were in favor and the motion was carried.

Director Bonacci, Matthew Whedbee and David Townsend were asked to join the Commission in Executive Session.

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to leave Executive Session and return to Open Meeting at 6:56 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to adjourn the Regular Meeting at 6:56 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Erin B. Bonacci
Director of Municipal Utilities

**Next Regular Meeting Scheduled For:
April 11, 2023 at 4:30 p.m.**