

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
JANUARY 17, 2023**

This meeting of the Board of Trustees of the Village of Bath was held on the 17th day of January 2023 located at 110 Liberty Street, Bath NY 14810. This meeting was called to order by Mayor Michael Sweet at 5:30 p.m.

Present:

Mayor:	Michael Sweet
Deputy Mayor/Trustee:	Karen Causer
Trustee:	Jeffrey Muller
Trustee:	Melanie Coots
Trustee:	Mark Bardeen
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Thomas Gutow
Chief of Police:	Colin Taft
Attorney:	Aaron Mullen
Deputy St. Superintendent:	Jason Causer
Fire Chief:	Matt Glashauser
Director of Utilities:	Erin Bonacci
Code Enforcement:	Bradley Hill

Visitors/Residents in Attendance:

Dillon Lewis – Resident
Kelly Fitzpatrick – Business Owner/County Legislator
Nick Pelham – County Legislator

Audit of Bills:

Motion made by Trustee Causer, seconded by Trustee Muller to approve the payment of the Village bills in the amount of \$164,484.56. All present were in favor and the motion was carried.

Department Head Reports:

Thomas Gutow, Street Superintendent:

Street Report was received.

Colin Taft, Chief of Police:

Police Report was received.

Bradley Hill, Code Enforcement:

Code Enforcement Report was received.

Matthew Glashauser, Fire Chief:

Fire Department Report was received.

Erin Bonacci, BEGWS Director:

BEGWS Minutes were received. Monthly report was received.

Jacqueline Shroyer, Clerk/Treasurer Report:

Clerk/Treasurer Report was received.

Motion made by Trustee Coots, seconded by Trustee Causer to approve the following budget amendments for budget year 2022-2023. All present were in favor and the motion was carried.

Budget Amendment:

Increase A2360 Reimbursement – School Resource Officer by \$30,000
Increase A3120.1 Police Department – Personal Services by \$30,000
To cover SRO position

Increase A1620.2 Building – Equipment by \$6,000.
Decrease A9060.8 Health Insurance by \$6,000
To cover costs of access panels

Committee Reports:

Jeffrey Muller:

Motion made by Trustee Muller, seconded by Trustee Coots to purchase 15 Bearsaver trash cans for Mossy Bank Park for a total of \$20,000. All present were in favor and the motion was carried.

New Business:

2021-2022 Court Audit Approval:

Motion made by Trustee Bardeen, seconded by Trustee Muller to approve the Village Court Audit for 2021-2022. All present were in favor and the motion was carried.

Approve Resolution Harrington Full Time Police Officer:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Tuesday January 17, 2023 INTRO. DATE: Tuesday, January 17, 2023

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Bardeen

VOTE:	Mayor Sweet	Aye	Nay	Abstain	Not Present
	Trustee Causer	Aye	Nay	Abstain	Not Present
	Trustee Bardeen	Aye	Nay	Abstain	Not Present

Trustee Coots	Aye	Nay	Abstain	Not Present
Trustee Muller	Aye	Nay	Abstain	Not Present

TITLE: Appointment of Michael Harrington as Police Officer for the Village of Bath.

WHEREAS, Police Officer Michael Harrington has been employed with the Village of Bath Part Time since June 14, 2022;

WHEREAS, The Village of Bath has transferred PO Harrington in from another county as a lateral transfer;

WHEREAS, Chief of Police made the recommendation for Police Officer and recommended Michael Harrington to be appointed Police Officer effective January 29, 2023 contingent upon the following stipulations:

- Michael Harrington will be appointed Police Officer, consistent with Steuben County Civil Service Rules & Regulations, effective Sunday, January 29, 2023. He will sign the oath of office for said appointment on Monday, January 30, 2023 before the Bath Village Clerk.
- Commencing Sunday, January 29, 2023, Michael Harrington will be appointed as Police Officer and be on a probationary period for 12 weeks, consistent with Steuben County Civil Service Rules and Regulations.
- Michael Harrington will receive compensation and benefits pursuant to the collective bargaining agreement between the Village of Bath Board of Trustees and the Bath Police Benevolent Association.

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Michael Harrington to the position of Police Officer contingent on the aforementioned stipulations.

Town of Bath Lease Agreement 2023:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the Town of Bath Lease Agreement for 2023 in the amount of \$25,000 All present were in favor and the motion was carried.

Town of Bath – Fire Agreement:

Motion made by Trustee Bardeen, seconded by Trustee Causer to approve the Town of Bath Fire Agreement for 2023 in the amount of \$246,941. All present were in favor and the motion was carried.

Finger Lakes Building Officials Association Training:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve Code Enforcement Officer, Brad Hill, to attend the Finger Lakes Building Officials Association Training from March 13 – 15, 2023 in Henrietta, NY for \$390. All present were in favor and the motion was carried.

Discussion on Hunt PD Renovation Project/Approve PD to go out to Bid:

Motion made by Trustee Causer, seconded by Trustee Bardeen to approve Police Chief, Colin Taft, to go out to bid on the PD renovations from the designs from Hunt Engineers. All present were in favor and the motion was carried.

Approve Supervisor School for Police Department:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve Supervisor School for Criminal Investigator, Michael Jackson, and Police Officer, Dustin Johnson, at the Corning Academy from January 23, 2023 through February 10, 2023. All present were in favor and the motion was carried.

Accept Retirement for Village Asst Superintendent:

Motion made by Trustee Muller, seconded by Trustee Causer to accept the retirement of Street Asst Superintendent, Michael Bly, with regret effective January 26, 2023. All present were in favor and the motion was carried.

Approve Andrew Spears for Village Maintenance Worker:

Motion made by Trustee Muller, seconded by Trustee Coots to approve Andrew Spears for the Village Maintenance Worker position effective Monday, January 30, 2023. All present were in favor and the motion was carried.

Website Discussion:

Motion made by Trustee Bardeen, seconded by Trustee Causer to approve up to \$1,000 for a website redesign by Darrell Buckley. All present were in favor and the motion was carried.

Submitting a Home Rule Request for the Imposition of a Hotel Tax:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Tuesday January 17, 2023 INTRO. DATE: Tuesday, January 17, 2023

INTRODUCED BY: Trustee Bardeen SECONDED BY: Trustee Causer

VOTE:	Mayor Sweet	Aye	Nay	Abstain	Not Present
	Trustee Causer	Aye	Nay	Abstain	Not Present
	Trustee Bardeen	Aye	Nay	Abstain	Not Present
	Trustee Coots	Aye	Nay	Abstain	Not Present
	Trustee Muller	Aye	Nay	Abstain	Not Present

Title: Submitting a Home Rule Request for the Imposition of a Hotel Tax

WHEREAS, the Village of Bath [Village] has secured an economic study demonstrating the erosion of the commercial base within the Village; and

WHEREAS, the Village desires to create a source of funds designated to rejuvenate the commercial base within the Village within the general fund of the Village; and

NOW, THEREFORE BE IT RESOLVED that this Board of Trustees of the Village of Bath hereby requests, in accordance with Home Rule Law section 10, that the following bills, or renewed versions thereof, be adopted by the New York State Legislature:

1. A 9720, Authorizes an occupancy tax in the Village of Bath, in Steuben County; provides for the repeal of such provisions upon expiration thereof; and
2. S8625, Authorizes an occupancy tax in the Village of Bath, in Steuben County; provides for the repeal of such provisions upon expiration thereof;

AND BE IT FURTHER, RESOLVED that the Mayor is authorized and directed to make necessary filing(s) with the State General Assembly together with such other filings and requirements therefrom to secure the requested authorization.

Set a Public Hearing for Parking Meter Zones:

Motion made by Trustee Bardeen, seconded by Trustee Coots to set a public hearing for Local Law 1 of 2023 on Tuesday, February 21, 2023 at 5:30 p.m. amending Chapter 112 of the Bath Village Code Relative to Parking Meter Zones and Penalties for Parking Offenses. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Bardeen, seconded by Trustee Coots to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 6:42 p.m. to go into executive session for policies and potential litigation. All present were in favor and the motion was carried.

Chief of Police, Colin Taft, asked to stay in executive session.

Return to Regular Session:

Motion made by Trustee Coots, seconded by Trustee Muller to return to regular session at 7:15 p.m. All present were in favor and the motion was carried.

Employee Handbook:

Motion made by Trustee Causer, seconded by Trustee Bardeen to approve the changes under 5.9 Military Leave to remove required leave in the employee handbook effective immediately. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Muller, seconded by Trustee Causer to adjourn the regular meeting at 7:17 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer