

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
OCTOBER 17, 2022**

This meeting of the Board of Trustees of the Village of Bath was held on the 17th day of October 2022 located at 110 Liberty Street, Bath NY 14810. This meeting was called to order by Mayor Michael Sweet at 5:30 p.m.

Present:

Mayor:	Michael Sweet
Deputy Mayor/Trustee:	Karen Causer
Trustee:	Jeffrey Muller
Trustee:	Melanie Coots
Trustee:	Mark Bardeen
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Thomas Gutow
Chief of Police:	Colin Taft
Director of Utilities:	Erin Bonacci
Attorney:	Aaron Mullen
Deputy St. Superintendent:	Jason Causer
Asst. Street Superintendent:	Michael Bly
Fire Chief:	Matt Glashauser

Visitors/Residents in Attendance:

Dillon Lewis – Resident

Absent:

Code Enforcement: Bradley Hill

Audit of Bills:

Motion made by Trustee Muller, seconded by Trustee Causer to approve the payment of the Village bills in the amount of \$158,773.31. All present were in favor and the motion was carried.

Department Head Reports:

Thomas Gutow, Street Superintendent:

Street Report was received.

Colin Taft, Chief of Police:

Police Report was received.

Bradley Hill, Code Enforcement:

Code Enforcement Report was received.

Matthew Glashauser, Fire Chief:
Fire Department Report was received.

Erin Bonacci, BEGWS Director:
BEGWS Minutes were received. Monthly report was received.

Jacqueline Shroyer, Clerk/Treasurer Report:
Clerk/Treasurer Report was received.

New Business:
Discuss Local Law to Allow Video Conferencing:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Monday, October 17, 2022 INTRO. DATE: Monday, October 17, 2022

INTRODUCED BY: Trustee Muller SECONDED BY: Trustee Bardeen

VOTE:	Mayor Sweet	Aye	Nay	Abstain	Absent
	Trustee Causer	Aye	Nay	Abstain	Absent
	Trustee Bardeen	Aye	Nay	Abstain	Absent
	Trustee Coots	Aye	Nay	Abstain	Absent
	Trustee Muller	Aye	Nay	Abstain	Absent

WHEREAS, New York State has adopted a revision to the Public Officers Law to set forth the requirements for a meeting of a public body including the use of videoconferencing provided the public body adopts a local law, following a public hearing, that provides for the adoption of written procedures governing member and public attendance at such meetings in a manner consistent with Public Officers Law Section 103-a, and the written procedures are posted and made available to the public on the Village’s website; and

WHEREAS, the Village Board wishes to consider the adoption of a local law providing for written procedures for the conduct of meetings of the Village’s public bodies; and

WHEREAS, the proposed local law is a Type II action New York State Environmental Quality Review Act (SEQRA) 617.5(c)(26); now, therefore, be it

RESOLVED, that the Village Board will hold a public hearing, on the 21st day of November 2022, to consider a local law providing for written procedures for meetings of the Village’s public bodies.

Interview & Interrogation School – Jackson & Roberson:

Motion made by Trustee Bardeen, seconded by Trustee Causer to approve Sergeant Jackson and Police Officer Ruggles to attend the Interview and Interrogation School in Erie, PA November 7-9, 2022. All present were in favor and the motion was carried.

Part-Time Police Officer Resolution:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Monday, October 17, 2022 INTRO. DATE: Monday, October 17, 2022

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Bardeen

VOTE:	Mayor Sweet	Aye	Nay	Abstain	Absent
	Trustee Causer	Aye	Nay	Abstain	Absent
	Trustee Bardeen	Aye	Nay	Abstain	Absent
	Trustee Coots	Aye	Nay	Abstain	Absent
	Trustee Muller	Aye	Nay	Abstain	Absent

TITLE: Appointment of Eric Morris as Part-time Police Officer for the Village of Bath.

WHEREAS, the Bath Village Chief of Police had previously announced the need to hire part-time police officers in an effort of having sufficient personnel to cover vacations and sick leave in order to keep police department over-time to manageable levels.

WHEREAS, the Bath Village Chief of Police, Colin Taft, with approval of the Village Board, is authorized to maintain up to nine (9) part-time police officer positions, and is recommending that the Bath Village Board of Trustees appoint Eric Morris effective September 26, 2022, to the position of Part-time Police Officer contingent upon the following:

- The Village will compensate, pursuant to the collective bargaining agreement with the Bath Police Benevolent Association, only those hours worked during Supervised Field Training and hours assigned to him after successfully completing the Basic Course for Police Officers.
- Eric Morris will remain on a probationary period not to exceed 18 months from the date of appointment.

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Eric Morris to the position of Part-time Police Officer, contingent on the aforementioned stipulations and said appointment shall be effective September 26, 2022.

Provisional Criminal Investigator Resolution:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Monday, October 17, 2022 INTRO. DATE: Monday, October 17, 2022

INTRODUCED BY: Trustee Causer SECONDED BY: Trustee Muller

VOTE:	Mayor Sweet	Aye	Nay	Abstain	Not Present
	Trustee Causer	Aye	Nay	Abstain	Not Present
	Trustee Bardeen	Aye	Nay	Abstain	Not Present
	Trustee Coots	Aye	Nay	Abstain	Not Present
	Trustee Muller	Aye	Nay	Abstain	Not Present

TITLE: Appointment of Michael Jackson Jr. as Criminal Investigator for the Village of Bath.

WHEREAS, Colin Taft was promoted from Criminal Investigator to Chief of Police for a permanent position effective September 20, 2022;

WHEREAS, The Village of Bath will be promoting provisionally for the position of Criminal Investigator;

WHEREAS, Chief of Police recommends Michael Jackson Jr. to be appointed Criminal Investigator effective November 2, 2022 upon the following stipulations:

- Michael Jackson Jr. will be appointed Criminal Investigator, consistent with Steuben County Civil Service Rules & Regulations, effective Wednesday, November 2, 2022. He will sign the oath of office for said appointment on Tuesday, November 1, 2022 at 3:00 p.m. before the Bath Village Clerk.
- Commencing Wednesday, November 2, 2022, Michael Jackson Jr. will be appointed as Provisional Criminal Investigator and will not have a probationary period as provisional, consistent with Steuben County Civil Service Rules and Regulations.
- Michael Jackson Jr. will receive compensation and benefits pursuant to the collective bargaining agreement between the Village of Bath Board of Trustees and the Bath Police Benevolent Association.

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Michael Jackson Jr. to the position of Provisional Criminal Investigator contingent on the aforementioned stipulations.

Approve Resignation of Police Sergeant:

Motion made by Trustee Muller, seconded by Trustee Bardeen to accept the resignation of Police Sergeant, John D. Hawley, effective October 30, 2022, with regret. All present were in favor and the motion was carried.

Flashing Stop Sign Discussion:

Motion made by Trustee Muller, seconded by Trustee Bardeen to order one flashing Stop sign in the amount of \$1,325 to place over by the library. All present were in favor and the motion was carried.

Create Non-Union Peace Officer for Court Security:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve two new positions of Peace Officer to cover Court Security for the Municipal Building effective immediately. All present were in favor and the motion was carried.

Part-Time Dispatch Approval:

Motion made by Trustee Coots, seconded by Trustee Causer to approve Christine Haar as a Part-Time Dispatcher effective immediately to fill in for time off and to start training for an open position. All present were in favor and the motion was carried.

Temporary Full Time Police Officer:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Monday, October 17, 2022 INTRO. DATE: Monday, October 17, 2022

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Causer

VOTE:	Mayor Sweet	Aye	Nay	Abstain
	Trustee Causer	Aye	Nay	Abstain
	Trustee Bardeen	Aye	Nay	Abstain
	Trustee Muller	Aye	Nay	Abstain
	Trustee Coots	Aye	Nay	Abstain

TITLE: Resolution authorizing Bath Police Chief Colin Taft to appoint Part-time Police Officer Michael Harrington to the position of "Temporary Full-Time Police Officer."

WHEREAS, the Bath Village Chief of Police has informed the Bath Village Board of Trustees that effective, October 29, 2022, one (1) full-time uniformed police officer has been promoted to Police Sergeant and it opens up a full time spot to be filled.

WHEREAS, Part-time Police Officer Michael Harrington will be appointed to the position of "Temporary Full-Time Police Officer", effective, October 29, 2022, to cover the shift of a full-time police

officer that is moving to Police Sergeant Position and Officer Harrington will remain in that position for 90 days.

WHEREAS, during the tendency of Harrington's temporary full-time position, he shall enjoy all rights, benefits and privileges of a full-time bargaining unit member.

WHEREAS, Harrington understands and accepts that this position is a temporary full-time position.

BE IT RESOLVED, that the Village of Bath Board of Trustees hereby appoints Part-time Police Officer Michael Harrington to the Temporary Full-time Position of Police Officer, consistent with the stipulations of Steuben County Civil Service Rules and Regulations.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Bardeen, seconded by Trustee Muller to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 6:31 p.m. to go into executive session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation, policies and potential litigation. All present were in favor and the motion was carried.

Thomas Gutow, Street Superintendent, and Jason Causer, Deputy Street Superintendent asked to stay.

Return to Regular Session:

Motion made by Trustee Coots, seconded by Trustee Bardeen to return to regular session at 7:19 p.m. All present were in favor and the motion was carried.

Court Clerk:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve a reimbursement to the Town of Bath for the Town Court Clerk to cash out up to 65 hours of comp time and to pay overtime that occurs with a town employee to help out in the court clerk office. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Muller, seconded by Trustee Causer to adjourn the regular meeting at 7:20 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer