

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
DECEMBER 19, 2022**

This meeting of the Board of Trustees of the Village of Bath was held on the 19th day of December 2022 located at 110 Liberty Street, Bath NY 14810. This meeting was called to order by Mayor Michael Sweet at 5:30 p.m.

Present:

Mayor:	Michael Sweet
Deputy Mayor/Trustee:	Karen Causer
Trustee:	Jeffrey Muller
Trustee:	Melanie Coots
Trustee:	Mark Bardeen
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Thomas Gutow
Chief of Police:	Colin Taft
Attorney:	Aaron Mullen
Deputy St. Superintendent:	Jason Causer
Fire Chief:	Matt Glashauser
Director of Utilities:	Erin Bonacci
Code Enforcement:	Bradley Hill

Visitors/Residents in Attendance:

Dillon Lewis – Resident
Kelly Fitzpatrick – Business Owner/County Legislator
Nick Pelham – County Legislator
Bob Plaskov – Utility Commissioner
Mark Alger – Utility Commissioner
Keith Becken – Utility Commissioner
Vernard Anderson – Utility Commissioner

BST Presentation:

Audit fieldwork commenced in mid-October. No significant new accounting pronouncements were adopted, and 2022 Financial Statements were presented using the same accounting policies as 2021. No unusual transactions were identified. There were only three audit entries made and these were related to GASB 68, GASB 75 and ARPA Funds. Presentation completed at 5:42 p.m.

Appointment – Reappoint Jeff Muller Utility Commission:

Motion made by Trustee Coots, seconded by Trustee Bardeen to reappoint Jeff Muller to the Utility Commission for a five-year term. Trustee Muller abstained and the motion was carried.

Audit of Bills:

Motion made by Trustee Causer, seconded by Trustee Muller to approve the payment of the Village bills in the amount of \$139,569.02. All present were in favor and the motion was carried.

Department Head Reports:

Thomas Gutow, Street Superintendent:

Street Report was received.

Colin Taft, Chief of Police:

Police Report was received.

Bradley Hill, Code Enforcement:

Code Enforcement Report was received.

Matthew Glashauser, Fire Chief:

Fire Department Report was received.

Erin Bonacci, BEGWS Director:

BEGWS Minutes were received. Monthly report was received.

Jacqueline Shroyer, Clerk/Treasurer Report:

Clerk/Treasurer Report was received.

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the following budget amendments for budget year 2022-2023. All present were in favor and the motion was carried.

Budget Amendment:

Increase A3120.419 Police Dept – Physicals by \$1,000
Increase A3120.4 Police Dept – Contractual by \$1,000
Increase A3120.48 Police Dept – Repairs by \$6,000
Decrease A3120.415 Police Dept – Aux Police by \$2,000
Decrease A3120.417 Police Dept – Ammo by \$2,000
Decrease A8989.1 Community Service Personnel by \$4,000
To move money around in the PD budget.

Increase A3120.2 Police Dept – Equipment by \$11,860.00
Decrease A1910.4 Unallocated Insurance by \$11,860.00
To Cover Cameras in Park approved by the board.

Increase A5110.42 Street Dept – Gas & Oil by \$85,000
Increase A2365 Fuel Reimbursement by \$85,000
To cover Fuel Costs reimbursed by outside municipalities.

Increase A5110.1 Street Dept – Personal Services by \$40,750.
Decrease A9015.8 Police & Fire Retirement by \$40,750.
To cover new position in Street Department approved by the board.

Increase A8510.4 Community Development – Contractual by \$29,000
Decrease A1990.4 Contingent Account by \$29,000
To cover costs approved by the board for PD renovation Permit Set/Construction.

Increase A8510.4 Community Development – Contractual by \$2,072.71
Increase A1289 Reimbursement from Town by \$2,072.71
To record invoice sent to Tops for Traffic light.

Increase A1420.4 Attorney – Contractual by \$13,500
Decrease A1990.4 Contingent Account by \$13,500
To Cover costs of Attorney Invoice

Committee Reports:

Mark Bardeen:

Fire Department Elections:

Fire Chief – Matt Glashauser
1st Assistant – Mike Fiordo
2nd Assistant – Dave Dowdle
3rd Assistant – Brady Hill
4th Assistant – Corey Zdanowicz
President – Jason Causer
Vice President – Jeff Robinson
Secretary – Chris Kincella
Treasurer – Robin Havens
Fire Police – Brent Hockaday

New Business:

Approve 2021-2022 Village Financial Audit – Pending Review:

Motion made by Trustee Causer, seconded by Trustee Bardeen to approve the 2021-2022 fiscal year end audit from BST, pending review from Clerk/Treasurer, Jacqueline Shroyer, and the Director of Municipal Utilities, Erin Bonacci. All present were in favor and the motion was carried.

Temporary Full Time Police Officer:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Monday, December 19, 2022 INTRO. DATE: Monday, December 19, 2022

INTRODUCED BY: Trustee Bardeen SECONDED BY: Trustee Causer

VOTE:	Mayor Sweet	Aye	Nay	Abstain
	Trustee Causer	Aye	Nay	Abstain
	Trustee Bardeen	Aye	Nay	Abstain
	Trustee Muller	Aye	Nay	Abstain
	Trustee Coots	Aye	Nay	Abstain

TITLE: Resolution authorizing Bath Police Chief Colin Taft to appoint Part-time Police Officer Noah Hockaday to the position of “Temporary Full-Time Police Officer.”

WHEREAS, the Bath Village Chief of Police has informed the Bath Village Board of Trustees that effective, January 1, 2023, one (1) temporary full-time uniformed police officer full time status will be ending and it opens up a full time spot to be filled.

WHEREAS, Part-time Police Officer Noah Hockaday will be appointed to the position of “Temporary Full-Time Police Officer”, effective, January 1, 2023, to cover the shift of a full-time police officer that has completed their temporary full time police officer status and Officer Hockaday will remain in that position for 90 days.

WHEREAS, during the tendency of Hockaday’s temporary full-time position, he shall enjoy all rights, benefits and privileges of a full-time bargaining unit member.

WHEREAS, Hockaday understands and accepts that this position is a temporary full-time position.

BE IT RESOLVED, that the Village of Bath Board of Trustees hereby appoints Part-time Police Officer Noah Hockaday to the Temporary Full-time Position of Police Officer, consistent with the stipulations of Steuben County Civil Service Rules and Regulations.

Discussion on Steuben County Worksite Sponsor Agreement:

No approval from the board.

Executive Leadership Institute Training – Taft:

Motion made by Trustee Muller, seconded by Trustee Coots to approve the Chief of Police to attend the Executive Leadership Institute Training from December 12 – 16, 2022 at the Sheriff’s Office with a cost of \$695. All present were in favor and the motion was carried.

Approve Pinnacle Quote for Sidewalk Forms:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the quote from Pinnacle Rental Centers for Steel forms in the amount of \$10,014.55 to pour concrete for the

Sidewalk Program and to bring the program in house in order for the Street Department to complete the work. These funds will be expensed from the Sidewalk Program Reserve. All present were in favor and the motion was carried.

Boy Scout Mossy Bank Request:

Motion made by Trustee Coots, seconded by Trustee Causer to approve the request for the use of Mossy Bank Park from May 5-7 for the Boy Scouts annual raft regatta. All present were in favor and the motion was carried.

Empire Discussion on PD Prerecorded Message:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the agreement with Empire Access for an Auto Attendant for the Police Department for \$9.99 per month, with the change of the term from 36 months to 28 months. All present were in favor and the motion was carried.

Police Vehicle Discussion:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve Chief of Police to go out to bid for a new and unused police vehicle. All present were in favor and the motion was carried.

Town of Wheeler Fire Agreement for 2023:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the Town of Wheeler Fire Agreement for 2023. All present were in favor and the motion was carried.

Covert Security Quote:

Motion made by Trustee Muller, seconded by Trustee Coots to approve the Covert Security quote to upgrade the existing fob system for up to \$6,000, after more discussion between department heads. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Coots, seconded by Trustee Bardeen to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 6:26 p.m. to go into executive session for potential litigation. All present were in favor and the motion was carried.

BEGWS Commission and Director of Municipal Utilities, Erin Bonacci, to stay for executive session.

Return to Regular Session:

Motion made by Trustee Muller, seconded by Trustee Bardeen to return to regular session at 6:48 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Muller, seconded by Trustee Bardeen to adjourn the regular meeting at 6:49 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer