

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
YEAR END ABSTRACT MEETING  
MAY 30, 2024**

This meeting of the Board of Trustees of the Village of Bath was held on the 30th day of May 2024 at 110 Liberty Street, Bath, NY 14810. This meeting was called to order by Mayor Michael Sweet at 4:34 p.m.

**Present:**

Mayor:	Michael Sweet
Deputy Mayor/Trustee:	Karen Causer
Trustee:	Mark Bardeen
Trustee:	Melanie Coots
Trustee:	Jeffrey Muller
Clerk/Treasurer:	Jacqueline Shroyer
First Sergeant:	Cody Recktenwald
Street Superintendent:	Jason Causer
Asst St. Supervisor:	Tyler Haight

**Audit of Bills:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the payment of the Village bills in the amount of \$392,871.57. All present were in favor and the motion was carried.

**New Business:**

**Steuben County Mental Health Transports Contract:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the agreement with Steuben County to provide secure Mental Health Transports for individuals in the Village of Bath requiring hospitalization at the nearest Psychiatric Care Unit from June 1, 2024 to May 31, 2025. All present were in favor and the motion was carried.

**Approve Security Guard:**

Motion made by Trustee Coots, seconded by Trustee Causer to appoint Justin Taft as security guard for court days at a rate of \$20 per hour effective immediately with retro pay to March 1, 2024. All present were in favor and the motion was carried.

**Water Infrastructure Resolution:**

RESOLUTION  
VILLAGE OF BATH BOARD OF TRUSTEES  
BATH, NEW YORK

DATE APPROVED: Monday, May 30, 2024 INTRO. DATE: Monday May 30, 2024

INTRODUCED BY: Trustee Muller SECONDED BY: Trustee Bardeen

VOTE:	Mayor Sweet	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Causer	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Bardeen	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Coots	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Muller	<b>Aye</b>	Nay	Abstain	Absent

**2024 WATER INFRASTRUCTURE IMPROVEMENT ACT  
RESOLUTION REGARDING  
VILLAGE OF BATH  
REPLACEMENT OF EXISTING WATER STORAGE TANKS**

**WHEREAS**, the Village of Bath (hereinafter the “Village”) administers the water system serving the Village; and

**WHEREAS**, the Village is proposing to decommission and demolish two existing water storage tanks and replace them with two new water storage tanks, one at the Maple Heights location and one at the Mount Washington location. (collectively, the “Project”); and

**WHEREAS**, the Village has caused Larson Design Group to develop a Preliminary Engineering Report for the project with a total project cost estimate of \$7,000,000; and

**WHEREAS**, the Village is seeking financial assistance through the 2024 NYS Environmental Facilities Corporation’s Water Infrastructure Improvement Act Program; and

**WHEREAS**, the grant application requires that the applicant adopt a resolution that authorizes: the undertaking of the project and the maximum total cost of the project; expenditures for the project, including identification of any non-municipal source of funds; obligation of funds necessary to meet any required local match, including any cash and/or in-kind services; and when applicable, the submission of an application for financial assistance. The resolution must also designate a representative of the applicant who is authorized to sign the funding agreement with EFC and any associated documents.

**NOW, THEREFORE, BE IT:**

**RESOLVED** that the Village authorizes the undertaking of the Project and the maximum total cost of the project \$7,000,000; the Village anticipates submission to WIIA for up to \$4,200,000; anticipating receipt of the WIIA Grant the Village’s local match is estimated to be approximately \$2,800,000; other future funding sources (e.g., Economic Development, USDA Rural Development, NYS Environmental Facilities Corp., etc.) will be pursued; and when applicable, the submission of an application for financial assistance; and

**RESOLVED** that the Village authorizes preparation and submission of an application for grant funding under the 2024 NYS Environmental Facilities Corporation's Water Infrastructure Improvement Act Program on behalf of the Village; and

**RESOLVED** that Michael Sweet, Village Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village's obligations under the Water Infrastructure Improvement Act Grant Agreement; and

**RESOLVED** that Michael Sweet, Village Mayor is authorized to execute expenditures for the Project under the NYS Environmental Facilities Corporation's Water Infrastructure Improvement Act Program on behalf of the Village.

This resolution shall take effect immediately.

**Fire Department Agreement:**

Motion made by Trustee Bardeen, seconded by Trustee Causer to approve the 2024-2025 Bath Volunteer Fire Department Agreement with the Village of Bath for the amount of \$354,263.00 and authorize the Mayor to sign the agreement. All present were in favor and the motion was carried.

**Budget Amendments:**

Motion made by Trustee Coots, seconded by Trustee Causer to approve the following budget amendments for fiscal year 2023-2024. All present were in favor and the motion was carried.

Increase A3120.47 Police Dept Uniforms by \$650.00  
Decrease A3120.1 Police Dept Personnel by \$650.00  
To cover the costs of uniforms.

Increase A7140.4 Downtown Park Contractual by \$12,000.00  
Decrease A5110.49 Street Department Paving by \$12,000.00  
To Cover Bocci Ball Courts Costs

**Encumbrances:**

Motion made by Trustee Bardeen, seconded by Trustee Causer to approve the following encumbrances. All present were in favor and the motion was carried.

A1620.2	197,712.35	PD Renovations
A3120.2	76,545.00	Police Vehicle
A3120.2	8,806.00	Police Furniture with Project
A5110.2	79,418.00	Leaf Vac
A5110.2	54,500.00	GMC 3500
A5110.2	19,738.64	Dump Body
A5110.2	6,318.64	Snow Plow for GMC 3500

A5110.2	35,674.35	Loader
A7140.4	12,000.00	Bocci Ball Courts
A8560.4	5,800.00	Tree Removal/Pruning

**Executive Session:**

Motion made by Trustee Causer, seconded by Trustee Bardeen to adjourn the regular Year End meeting of the Board of Trustees of the Village of Bath at 4:48 p.m. to go into executive session for contracts. All present were in favor and the motion was carried.

**Return to Regular Session:**

Motion made by Trustee Bardeen, seconded by Trustee Muller to return to regular session at 5:09 p.m. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to adjourn the year end abstract meeting at 5:10 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer