

Village of Bath Municipal Utility Commission Regular Meeting – April 9, 2024

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held its Regular Meeting on the 9th day of April 2024. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:32 p.m.

Commissioners Present:

Jeffrey Muller, Chairman
Mark Alger, Vice Chairman
Keith Becken
Robert Plaskov
Vernard Anderson

Others Present:

Erin Bonacci, BEGWS Director of Municipal Utilities
Keith Joint, BEGWS Assistant Director of Municipal Utilities
David Townsend, BEGWS Utilities Operations Manager
Matthew Whedbee, BEGWS Utilities Asset Manager
Echo Yeoman, BEGWS Administrative Assistant
Kristine New, BEGWS Accountant / CSEA BEGWS Unit President
Dillon Lewis – Village Resident; *entered meeting at 4:46 p.m.*

Approval of Regular Meeting Minutes:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, approving the meeting minutes of the Regular Meeting held on March 14, 2024. All present were in favor and the motion was carried.

Approval of Special Meeting Minutes:

Motion made by Commissioner Alger, seconded by Commissioner Becken, approving the meeting minutes of the Special Meeting held on March 25, 2024. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving payments made in the amount of \$715,280.16 during the period of March 15, 2024, and April 8, 2024, and the vouchers/invoices submitted for approval in the amount of \$259,084.63, for a total of \$974,364.79. All present were in favor and the motion was carried.

Approval of Additional Expenditures for Bucket Truck:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, approving the additional expenditures for the bucket truck and approving payment to Altec in the amount of \$266,831.

Dillion Lewis entered the meeting at 4:46 p.m.

Approval for NYMPA Annual Meeting/MEUA Semi-Annual Conference:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, approving the attendance and registration of Director Bonacci, Assistant Director Joint, and Administrative Assistant Yeoman for the NYMPA Annual Meeting and MEUA Semi-Annual Conference (registration \$150 per person, hotel accommodations at \$169 per person, and a BEGWS vehicle will be taken).

Accredited Delegate for NYMPA Annual Meeting:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving Erin Bonacci, Director of Municipal Utilities, Bath Electric, Gas and Water Systems, as the accredited delegate of the Village of Bath, New York at the NYMPA Annual Meeting held on May 21, 2024 in Syracuse, New York.

Accredited Delegate for MEUA Semi-Annual Conference:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving Erin Bonacci, Director of Municipal Utilities, Bath Electric, Gas and Water Systems, as the accredited delegate of the Village of Bath, New York at the MEUA Semi- Annual Conference held on May 21-May 22, 2024 in Syracuse, New York.

Authorization for Additional Scattered Services:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, authorizing \$51,000 of the \$350,000 Allowance item for Additional Scattered Services.

Bidding of Natural Gas Distribution System Components:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing the competitive bidding of natural gas distribution system components in support of the scattered service work and replenishing inventory.

Approval of Invoice for 111 Park Place Sewer Lateral Repair:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving Sheesley’s Sewer Service invoice in the amount of \$8,406 for sewer lateral repair work at 111 Park Place. All present in favor and the motion was carried.

Approval of Water Operator Training:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving the enrollment in Water Operator courses offered by Jamestown Community College, for Director Bonacci, Grade IIB, from April 15-18, 2024, in the amount of \$925.00; Assistant Director Joint, Grade D, from June 25-27, 2024, in the amount of \$725.00 and Grade IIB, from July 8-11, 2024, in the amount of \$925.00, lodging to be determined; and Operations Manager Townsend, Grade D, from June 25-27, 2024, in the amount of \$725.00, lodging to be determined. All present in favor and the motion was carried.

Village of Bath WWTP Upgrades – Approval of Eligible Expenditures:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, approving, and recommending payment to the Village of Bath Board of Trustees for the following eligible expenditures related to the Village of Bath WWTP Upgrades. All present were in favor and the motion was carried.

<u>Vendor</u>	<u>Amount</u>
Performance Construction Company	\$407,629.23
Matco Electric Corporation	\$89,203.10
GHD Consulting Services Inc.	\$97,705.87
Municipal Solutions	\$4,624.00

Approval of the Town of Bath Lake Salubria Public Sewer Project/Sewer District No. 8 Inter-Municipal Sewer Agreement:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving and recommending approval to the Village of Bath Board of Trustees the proposed inter-municipal sewer agreement with the Town of Bath for Sewer District No. 8. All present were in favor and the motion was carried.

Resignation of Jeffrey Rodbourn, BEGWS Maintenance Person

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, accepting with regret the resignation of Jeffrey Rodbourn, BEGWS Maintenance Person. All present were in favor and the motion was carried.

Apprentice Line Worker Provisional Appointments:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving the Provisional Appointments of Wyatt Raponi and Joseph Kahn to Apprentice Line Worker in accordance with NYS Civil Service Law and subject to pre-employment physical, and drug and alcohol testing. All present were in favor and the motion was carried.

Temporary Laborer Temporary Appointments:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving the temporary appointments of Cameron Seager and Aiden Pollack to Laborer in accordance with NYS Civil Service Law. All present were in favor and the motion was carried.

CSEA BEGWS Unit President New stated the Union had nothing for the Commission.

David Townsend, Matthew Whedbee, Kristine New and Dillon Lewis left the Regular Meeting at 5:09pm.

Executive Session:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to leave Open Meeting and enter into Executive Session at 5:09 p.m. for collective negotiations pursuant to Article 14 Civil Service Law, and Employment of particular persons. All present were in favor and the motion was carried.

Keith Joint and Echo Yeoman were excused from Executive Session and left the Regular Meeting at 5:30 p.m.

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to leave Executive Session and return to Open Meeting at 6:15 p.m. All present were in favor and the motion was carried.

Dillon Lewis returned to Open Meeting at 6:15pm.

Approval for Time Off Without Pay Requests:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving Melissa Haight's, BEGWS Consumer Service Clerk, time off without pay request. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, approving Stephen Jacoby's, BEGWS Maintenance Person, time off without pay request for 20.75 hours. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to adjourn the Regular Meeting at 6:19 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Echo Ree Yeoman
Administrative Assistant
Bath Electric, Gas and Water Systems

**Next Regular Meeting Scheduled For:
May 14, 2024, at 3:00 p.m.**