

# Village of Bath Municipal Utility Commission Regular Meeting – March 14, 2024

## Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held its Regular Meeting on the 14<sup>th</sup> day of March 2024. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:35 p.m.

### **Commissioners Present:**

Jeffrey Muller, Chairman  
Keith Becken  
Robert Plaskov  
Vernard Anderson

### **Commissioner(s) Absent:**

Mark Alger, Vice Chairman

### **Others Present:**

Erin Bonacci, BEGWS Director of Municipal Utilities  
Keith Joint, BEGWS Assistant Director of Municipal Utilities  
David Townsend, BEGWS Utilities Operations Manager  
Matthew Whedbee, BEGWS Utilities Asset Manager  
Echo Yeoman, BEGWS Administrative Assistant  
Samantha Voss, Municipal Utilities Commission Clerk  
Kristine New, BEGWS Accountant / CSEA BEGWS Unit President

### **Approval of Meeting Minutes:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, approving the meeting minutes of the Regular Meeting held on February 13, 2024. All present were in favor and the motion was carried.

### **Audit of Bills:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving payments made of \$772,000.17 during the period of February 14, 2024, and March 13, 2024, and the vouchers/invoices submitted for approval of \$298,827.85, for a total the amount of \$1,070,828.02. All present were in favor and the motion was carried.

### **Approval of Bidding of Replacement of Natural Gas Service Lines & Meter Sets:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, awarding bid for Replacement of Natural Gas Service Lines & Meter Sets to The DDS Companies, in the amount of \$906,186, and authorizing Director Bonacci and Assistant Director Joint to execute the agreement and associated documents. All present in favor and the motion was carried.

### **Operator Qualification (OQ) Program / Third Party Evaluator (TPE) Services:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing Director Bonacci and Assistant Director Joint to retain LSCS Group for TPE services in support of Bath's OQ Program for an amount not-to-exceed \$10,000. All present in favor and the motion was carried.

### **New York Rural Water Association Online Training Courses:**

Motion made by Commissioner Becken, seconded by Commissioner Anderson, authorizing enrollment in on-line training courses offered by New York Rural Water Association through SunCoast Learning Systems for an amount not-to-exceed \$5,000. All present in favor and the motion was carried.

**Water Service Line Inventory Services – Larson Design Group Scope & Fee**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving and recommending to the Village of Bath Board of Trustees Larson Design Group be retained for a fee of \$257,500, to be billed on an hourly, not-to-exceed basis, for professional services pertaining to the Village’s BIL Lead Service Line Inventory grant award, and authorizing the Mayor and Director of Municipal Utilities to execute the agreement and associated documents. All present were in favor and the motion was carried.

**Village of Bath WWTP Upgrades – Approval of Expenditures:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving and recommending payment to the Village of Bath Board of Trustees for the following expenditures related to the Village of Bath WWTP Upgrades. All present were in favor and the motion was carried.

<i>Vendor</i>	<i>Amount</i>
Performance Construction Company	\$599,342.40
Matco Electric Corporation	\$352,447.15
Frey & Campbell	\$3,861.75
GHD Consulting Services Inc.	\$47,301.50
Municipal Solutions	\$2,352.00

*Kris New left the Regular Meeting at 5:53 pm*

**Preventative Maintenance for Existing Gorman-Rupp Lift Stations:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, authorizing Director Bonacci to retain Siewert Equipment for preventative maintenance services on an existing Gorman-Rupp lift station for an amount not-to-exceed \$3,000. All present were in favor and the motion was carried.

**New York Water Environmental Association – Additional Memberships:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing two Professional Wastewater Operator memberships for \$250.00 for Bill Sullivan and James Hoad. All present were in favor and the motion was carried.

**New York Water Environmental Association Genesee Valley Chapter Spring Training:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving the attendance of up to three (3) BEGWS employees to the New York Water Environmental Association Genesee Valley Chapter Spring Training on Friday, March 22, 2024, in Honeoye Falls, New York, for a fee of \$50 per person. All present were in favor and the motion was carried.

**Southern Tier Central Regional Planning & Development Board Annual Regional Leadership Conference:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, approving the attendance of up to three (3) BEGWS employees to the Southern Tier Central Regional Planning & Development Board Annual Regional Leadership Conference on Thursday, April 4, 2024, in Corning, New York, for a fee of \$75 per person. All present were in favor and the motion was carried.

**Generator Installations at Commercial Office, Shop / Well No. 4, Well Nos. 6, 7 and 7 – Discussion**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, approving Pelham Electric to install the generator and automatic transfer switch serving the Commercial Office for an amount not-to-exceed \$6,500. All present were in favor and the motion was carried.

**CSEA Bargaining Unit Voted Floating Holiday:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving the July 5, 2024 Floating Holiday request from the CSEA BEGWS Unit. All present were in favor and the motion was carried.

**Executive Session:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to leave Open Meeting and enter into Executive Session at 6:15 p.m. for collective negotiations pursuant to Article 14 Civil Service Law. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to leave Executive Session and return to Open Meeting at 6:30 p.m. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to adjourn the Regular Meeting at 6:36 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss  
Municipal Utilities Commission Clerk

**Next Regular Meeting Scheduled For:  
April 9, 2024, at 4:30 p.m.**