

**Village of Bath Municipal Utility Commission
Regular Meeting – February 13, 2024**

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held its Regular Meeting on the 13th day of February 2024. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Commissioners Present:

Jeffrey Muller, Chairman
Mark Alger, Vice Chairman
Keith Becken
Robert Plaskov
Vernard Anderson

Others Present:

Samantha Voss, Municipal Utility Commission Clerk
Erin Bonacci, BEGWS Director of Municipal Utilities
Keith Joint, BEGWS Assistant Director of Municipal Utilities
David Townsend, BEGWS Utilities Operations Manager
Matthew Whedbee, BEGWS Utilities Asset Manager
Echo Yeoman, BEGWS Administrative Assistant

Approval of Meeting Minutes:

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, approving the meeting minutes of the Regular Meeting held on January 9, 2024. All present were in favor and the motion was carried.

Audit of Bills:

Commissioner Muller stated the bills were audited and there were no comments. Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving payments made of \$684,183.08 during the period of January 10, 2024, and February 12, 2024, and the vouchers/invoices submitted for approval of \$243,772.49, for a total the amount of \$927,955.57. All present were in favor and the motion was carried.

Approval of American Society of Civil Engineers (ASCE) Trade Association Membership:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving the annual membership for the ASCE trade association, and approving payment of \$276. All present in favor and the motion was carried.

Tree Trimming, Tree Removal & Power Line Clearing Bid Award:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, awarding the Tree Trimming, Tree Removal & Power Line Clearing to Ironwood Heavy Highway, LLC, in the amount of \$172,835, and authorizing Assistant Director Joint to execute the agreement and associated documents. All present were in favor and the motion was carried.

Approval Easement Agreement for Tesla Superchargers on Microtel Property (370 W. Morris St.):

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving the proposed easement agreement with the property owner of 370 West Morris Street (Microtel) to accommodate the Tesla Superchargers, and authorizing Chairman Muller and Director Bonacci to execute the agreement and associated documents. All present were in favor and the motion was carried.

Approval of MEUA Apprentice Line School Registration:

Motion made by Commissioner Becken, seconded by Commissioner Alger, approving the registration of up to two students, \$3,850 per student, in the MEUA / NEPPA Year 1 Lineworker Apprentice Program. All present were in favor and the motion was carried.

Approval of Black Iron Pipe Purchase:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving the purchase of black iron pipe for natural gas fuel piping for an amount not-to-exceed \$20,000. All present were in favor and the motion was carried.

Approval of Meter Set Fittings Purchase:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving the purchase of fittings required for the fabrication of natural gas meter sets for an amount not-to-exceed \$20,000. All present were in favor and the motion was carried.

Approval of Additional Surveying Effort:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing Director Bonacci to retain Hunt EAS for additional surveying efforts pertaining to the existing stormwater infrastructure on State Roads within the Village of Bath for a not-to-exceed fee of \$4,900 plus reimbursables. All present were in favor and the motion was carried.

Approval of State Right-of-Way Mapping:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing Director Bonacci to retain Hunt EAS for surveying efforts pertaining to the right-of-way mapping on State Roads in the Village of Bath for a not-to-exceed fee of \$35,600, plus reimbursables. All present were in favor and the motion was carried.

Approval of Post-Award Funding Application:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, authorizing Director Bonacci to retain Municipal Solutions for a not-to-exceed fee of \$14,000 for (1) preparing and submitting the post-BIL award funding applications for the Lead Service Line Inventory and Lead Service Line Replacement projects and (2) responding to NYSDOH comments and requests pertaining to these funding applications. All present were in favor and the motion was carried.

Water Service Line Inventory Services Award:

Motion made by Commissioner Anderson, Commissioner Plaskov, authorizing Director Bonacci to retain Larson Design Group for water service line inventory services in support of the \$1,382,000 Lead Service Line Inventory BIL grant awarded to the Village. All present were in favor and the motion was carried.

Approval of Water System Modeling:

Motion made by Commissioner Anderson, Commissioner Plaskov, authorizing Director Bonacci to retain MRB Group for professional services related to updating the Village of Bath's water distribution system (PWS ID # NY5001206) model for a not-to-exceed fee of \$45,550, plus reimbursables. All present were in favor and the motion was carried.

Approval of Eligible Invoices, Payment Applications for Village of Bath WWTP Upgrades:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving, and recommending payment to the Village of Bath Board of Trustees for the following expenditures related to the Village of Bath WWTP Upgrades. All present were in favor and the motion was carried.

- Performance Construction Company \$185,659.45
- Frey & Campbell \$32,802.55
- GHD Consulting Services Inc. \$66,959.35
- Municipal Solutions \$790.00

Approval of Sewer Flushing / Cleaning / Televising – Additional Services:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing Director Bonacci to amend the authorized amount for Sewer Specialty Services (SSS) from \$27,200 to \$54,400 for flushing and televising, and additional not-to-exceed amount of \$12,000 for repairs. All present were in favor and the motion was carried.

Approval to Declare Jeep Compass Surplus, Authorize To Be Sold at Auction:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, declaring 2014 Jeep Compass surplus and authorizing vehicle to be sold at auction. All present were in favor and the motion was carried.

Executive Session:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to leave Open Meeting and enter into Executive Session at 5:40 p.m. for employment of a particular person(s) and collective negotiations pursuant to Article 14 of the Civil Service Law. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to leave Executive Session and return to Open Meeting at 6:38 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to adjourn the Regular Meeting at 6:38 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

**Next Regular Meeting Scheduled For:
March 14, 2024, at 4:30 p.m.**