

**Village of Bath Municipal Utility Commission
Regular Meeting – January 9,2024**

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held its Regular Meeting on the 9th day of January 2024. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:31 p.m.

Commissioners Present:

Jeffrey Muller, Chairman
Mark Alger, Vice Chairman
Keith Becken
Robert Plaskov
Vernard Anderson

Others Present:

Erin Bonacci, BEGWS Director of Municipal Utilities
Keith Joint, BEGWS Assistant Director of Municipal Utilities
David Townsend, BEGWS Utilities Operations Manager
Matthew Whedbee, BEGWS Utilities Asset Manager
Echo Yeoman, BEGWS Administrative Assistant
Kristine New, BEGWS Accountant / CSEA BEGWS Unit President

Approval of Meeting Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, approving the meeting minutes of the Regular Meeting held on December 12, 2023 with a correction noted as Commissioner Alger was absent from the Regular Meeting. All present were in favor and the motion was carried.

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, approving the meeting minutes of the Special Meeting held on December 18, 2023 with a correction noted as Commissioner Alger was absent from the Special Meeting. All present were in favor and the motion was carried.

Audit of Bills:

Commissioner Muller stated the bills were audited and there were no comments. Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving payments made of \$529,952.85 during the period of December 13, 2023 and January 8, 2024, and the vouchers/invoices submitted for approval of \$213,627.55, for a total the amount of \$743,580.40. All present were in favor and the motion was carried.

Approval of MEUA Membership & Annual Safety Training Program:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving payment of \$14,325 for MEUA membership, and \$1,880 per student for MEUA Annual Safety Training. All present were in favor and the motion was carried.

Bid Approval for Replacement of Natural Gas Service Lines and Meter Sets:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing bidding of the replacement of natural gas service lines and meter sets on Haverling Street and other identified locations through the Village of Bath's franchise area. All present were in favor and the motion was carried.

Approval of Cleaning/Rehabilitation of Well 7:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, authorizing Director Bonacci to retain Moodys Water Supply Services for specialty services, which require technical skill, training and expertise, pertaining to the rehabilitation of Well 7 for an amount not to exceed \$24,955. All present were in favor and the motion was carried.

Approval of RCAP Solutions Community Service Agreement for Village of Bath Water System Improvements- Phase I:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving the Community Service Agreement with RCAP Solutions, and recommending approval to the Village of Bath Board of Trustees, for grant writing assistance pertaining to the Village of Bath Water System Improvements- Phase I. All present were in favor and the motion was carried.

Approval of AWWA & NYS AWWA Memberships:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving the annual memberships for the AWWA and NYS AWWA trade associations, and approving payment of \$412. All present were in favor and the motion was carried.

Approval of NRWA & NYRWA Memberships:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving the annual memberships for NRWA & NYRWA trade associations, and approving payment of \$470. All present were in favor and the motion was carried.

Approval of STWWOC February Meeting:

Motion made by Commissioner Becken, seconded by Commissioner Alger, authorizing attendance of BEGWS personnel and approving payment of \$600. All present were in favor and the motion was carried.

Approval of Eligible Invoices, Payment Applications for Village of Bath WWTP Upgrades:

Motion made by Commissioner Plaskov, seconded by Commission Alger, approving payment of following:

- Performance Construction Company \$241,442.50
- Matco Electric Corporation \$13,300.00
- Michael A. Ferrauilo Plumbing & Heating, Inc \$8,196.00
- GHD Consulting Services Inc. \$25,621.68

All present were in favor and the motion was carried.

Approval of Sewer Flushing/Cleaning/Televising Services:

Motion made by Commissioner Alger, seconded by Commission Plaskov, authorizing Director Bonacci to retain Sewer Specialty Services for specialty services, which require technical skill, training and expertise, pertaining to flushing, cleaning, and televising of identified sewer mains throughout the Village’s sanitary sewer collection system for an amount not to exceed \$27,200. All present were in favor and the motion was carried.

Approval of WEF & NYWEA Memberships:

Motion made by Commissioner Alger, seconded by Commission Plaskov, approving the annual memberships for WEF and NYWEA trade associations, and approving payment of \$560. All present were in favor and the motion was carried.

Approval of Water Operator Training for BEGWS Utilities Operations Manager and Maintenance Person(s):

Motion made by Commissioner Alger, seconded by Commission Plaskov, authorizing training for BEGWS Utilities Operations Manager and BEGWS Maintenance Person for an amount \$925 per person, plus travel, lodging and meal expenses in accordance with BEGWS Travel Policy. All present were in favor and the motion was carried.

Approval of NYCOM Trainings:

Motion made by Commissioner Alger, seconded by Commission Becken, authorizing BEGWS personnel to participate in NYCOM trainings for an amount not to exceed \$1,000. All present were in favor and the motion was carried.

Approval of Heartsaver First Aid CPR AED Training:

Motion made by Commissioner Anderson, seconded by Commission Becken, authorizing BEGWS personnel to participate in Heartsaver First Aid CPR AED training for an amount not-to-exceed \$3,237. All present were in favor and the motion was carried.

Approval of Director Bonacci's Vacation March 18-22, 2024

Motion made by Commissioner Alger, seconded by Commission Plaskov, approving Director Bonacci's vacation request. Director Bonacci will be out of the office March 18-22, 2024, and returning Monday May 25, 2024. All present were in favor and the motion was carried.

Approval of Commercial Office Bill Stuffer:

Motion made by Commissioner Plaskov, seconded by Commission Anderson, authorizing Director Bonacci to enter into a lease agreement with Postage Pros Plus for a bill stuffer for the Commercial Office for a lease amount of \$299.95 per month for a period of sixty (60) months. All present were in favor and the motion was carried.

Approval of Equipment / Material Trailer:

Motion made by Commissioner Alger, seconded by Commission Plaskov, authorizing Director Bonacci to purchase an equipment / material trailer for an amount not to exceed \$15,000 in accordance with the Village of Bath's Procurement Policy. All present were in favor and the motion was carried.

Payment Approval of Town and County Taxes:

Motion made by Commissioner Alger, seconded by Commission Plaskov, approving tax bills received in the amount of \$26,092.74. All present were in favor and the motion was carried.

Chairman Muller asked Kristine New, CSEA BEGWS Unit President, if the Union had anything to bring before the Commission. CSEA BEGWS Unit President New stated the Union would like to change the additional holiday (*i.e.*, floating holiday) from contract year (June 1st – May 31st) to calendar year (January 1st – December 31st). Chairman Muller stated it would be left up to the Union to decide and present to the Commission for approval.

Kristine New left the Regular Meeting at 6:13 p.m.

Executive Session:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to leave Open Meeting and enter into Executive Session at 6:13 p.m. for employment of a particular person(s) and collective negotiations pursuant to Article 14 of the Civil Service Law. All present were in favor and the motion was carried.

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to leave Executive Session and return to Open Meeting at 6:46 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Becken, seconded by Commissioner Alger, to adjourn the Regular Meeting at 6:47 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Echo Ree Yeoman
BEGWS Administrative Assistant

**Next Regular Meeting Scheduled For:
February 13, 2024, at 4:30 p.m.**