

**1/\*OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
OCTOBER 16, 2023**

This meeting of the Board of Trustees of the Village of Bath was held on the 16th day of October 2023 located at 110 Liberty Street, Bath NY 14810. This meeting was called to order by Mayor Michael Sweet at 4:00 p.m.

**Present:**

Mayor:	Michael Sweet
Deputy Mayor/Trustee:	Karen Causer
Trustee:	Jeffrey Muller
Trustee	Melanie Coots
Trustee:	Mark Bardeen
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Jason Causer
Code Enforcement:	Bradley Hill
Chief of Police:	Colin Taft
Attorney:	Aaron Mullen
Street Employee:	Tyler Haight
Director of Utilities:	Erin Bonacci
Street Employee:	Michael Walden
Street Employee:	Nate Uram
Street Employee:	Caleb Hann
Street Employee:	Douglas Seeley

Police Department Employees – Sergeant Ruggles, Sergeant Recktenwald, Officer Hockaday, Sergeant Cheresnowsky, Dispatcher Dowdle, Officer Kulikowski, Investigator Jackson, Sergeant Johnson, Officer Michalko, Former Officer Brzezinski, Kenneth Gilbert, Along with a few family members. – Left at 4:08 p.m.

**Absent:**

Fire Chief: Matt Glashauser

**Visitors/Residents in Attendance:**

Kelly Fitzpatrick – Business Owner/County Legislator  
Nick Pelham – County Legislator  
Kevin Parsels – Business Owner  
Timon Parsels – Business Owner  
Calvan Uram – Town Resident

**Visitor:**

**Kevin Parsels – Zoning for Building 130 W. Morris St.:**

Business Owner, Kevin Parsels approached the board regarding the zoning of his building at 130 W. Morris St. He is applying for his micro cultivation license and in order to have a better chance at receiving the license, he would like a multi-use variance for his building.

He would like to grow and sell cannabis at that location. The board has zoned cannabis to the Adult use zoning area. The mayor suggested he go to the planning and zoning boards first and they would make a recommendation to the village board.

**Commendations: - Ruggles & Recktenwald:**

Chief Taft would like to take this opportunity to recognize and commend Sergeant's Michael Ruggles and Cody Recktenwald for excellent performance of their duties above and beyond the call of duty for backing up the NYSP at the shooting on Roosevelt Avenue in the Town of Bath on August 20<sup>th</sup>, 2023.

On August 20<sup>th</sup>, 2023, at approx.. 8:13 p.m. the NYSP received a call of a domestic dispute in which the male half had discharged a firearm on Roosevelt Ave., in the Town of Bath. Sergeant's Recktenwald and Ruggles responded to the scene and arrived at approx.. the same time as the initial NYSP units. Upon being shot at during the next 2.5 hours, Sergeant Ruggles and Recktenwald maintained an initial perimeter that contained the situation and contained the suspect to his dwelling. This action ensured the safety of all involved and led to a positive conclusion that ended in only the injury to the suspect.

Sergeant's Recktenwald and Ruggles' determination, motivation, and dedication to ensuring the safety of their fellow officers and innocent civilians is in keeping with the finest traditions of law enforcement service and reflect great credit upon themselves, the Bath Police Department, and the entire law enforcement community.

**Appointments:**

**John McKinley – Housing Authority Replacement:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to appoint John McKinley to the Housing Authority. John will replace Pam Colomaio and finish out her term until August 2024. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Causer, seconded by Trustee Muller to approve the payment of the Village bills in the amount of \$197,354.73. All present were in favor and the motion was carried.

**Department Head Reports:**

**Thomas Gutow, Street Superintendent:**

Street Report was received.

**Colin Taft, Chief of Police:**

Police Report was received.

**Bradley Hill, Code Enforcement:**

Code Enforcement Report was received.

**Matthew Glashauser, Fire Chief:**

Fire Department Report was received.

**Erin Bonacci, BEGWS Director:**

BEGWS Minutes were received. Monthly report was received.

**Jacqueline Shroyer, Clerk/Treasurer Report:**

Clerk/Treasurer report was received.

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the following budget amendments for budget year 2023-2024. All present were in favor and the motion was carried.

Increase A8510.4 – Community Development – Contractual by \$1,077.52

Increase A1289 – Reimbursement from Town by \$1,077.52

For Expenses for Tops for Traffic Light.

Increase A3120.11 – Police Department Dispatch Personal Services by \$16,090.80

Decrease A3120.12 – Police Department Anticipated Retirement by \$16,090.80

To Cover Costs of Employee Retirement.

Increase A5410.41 Street Expense – Sidewalk Replacement by \$10,000.00

Increase A599 Appropriated Fund Balances by \$10,000.00

To Cover Expenses not Budgeted for Sidewalk Replacement in Assigned Fund Balances.

**New Business:**

**Breath Test Operator – Officer Harrington:**

Motion made by Trustee Muller, seconded by Trustee Causer to approve Officer Harrington to attend Breath Test Operator Class from September 19 – September 21, 2023. All present were in favor and the motion was carried.

**Crime Scene Photography – Investigator Jackson:**

Motion made by Trustee Causer, seconded by Trustee Bardeen to approve Investigator Jackson to attend Crime Scene Photography School the week of September 18, 2023. All present were in favor and the motion was carried.

**Approve Standard Work Day Resolution for Employees:**

RESOLUTION  
VILLAGE OF BATH BOARD OF TRUSTEES  
BATH, NEW YORK

DATE APPROVED: Monday, October 16, 2023 INTRO. DATE: Monday, October 16, 2023

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Muller

VOTE:	Mayor Sweet	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Causer	<b>Aye</b>	Nay	Abstain	Not Present

Trustee Bardeen	Aye	Nay	Abstain	Not Present
Trustee Coots	Aye	Nay	Abstain	Not Present
Trustee Muller	Aye	Nay	Abstain	Not Present

TITLE: Standard Work Day Resolution for Employees'

BE IT RESOLVED, that the Village of Bath, Location Code 40274, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Village Attorney	8
Custodian	8
Village Clerk/Treasurer	6
Deputy Village Clerk/Treasurer	6
Code Enforcement Officer	7.5
Village Court Clerk	7.5
Justice	8
Trustee	8
Mayor	8
Police Officer	8
Police Sergeant	8
Chief of Police	8
Village Maintenance Supervisor	8
Assistant Village Maintenance Supervisor	8
Typist	8
Village Maintenance Worker	8
Parking Meter Repair Specialist	8
School Crossing Guard	8
Emergency Services Dispatcher	8
Clerk	8
Criminal Investigator	8
Groundskeeper	8
Laborer	8
Working Supervisor	8

**Declare Bicycles as Surplus & Approve to go to County Auction:**

Motion made by Trustee Muller, seconded by Trustee Bardeen to declare bicycles as surplus and approve said bicycles to go to the county auction. All present were in favor and the motion was carried.

**Approve Resolution for Police Sergeant – Cheresnowsky:**

RESOLUTION  
VILLAGE OF BATH BOARD OF TRUSTEES  
BATH, NEW YORK

DATE APPROVED: Monday, October 16, 2023 INTRO. DATE: Monday, October 16, 2023

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Muller

VOTE:	Mayor Sweet	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Causer	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Bardeen	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Coots	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Muller	<b>Aye</b>	Nay	Abstain	Not Present

TITLE: Appointment of Megan Cheresnowsky as Police Sergeant for the Village of Bath.

WHEREAS, Police Sergeant Megan Cheresnowsky has been acting Police Sergeant for the Village of Bath since April 2023;

WHEREAS, Chief of Police, Colin Taft, recommends Megan Cheresnowsky to be appointed Police Sergeant from a certified list effective October 16, 2023 contingent upon the following stipulations:

- Megan Cheresnowsky will be appointed Police Sergeant, consistent with Steuben County Civil Service Rules & Regulations, effective Monday, October 16, 2023. She will sign the oath of office for said appointment by Monday October 16, 2023 before the Bath Village Clerk.
- Commencing Monday, October 16, 2023, Megan Cheresnowsky will be appointed as Police Sergeant and be on a probationary period for 12 weeks, consistent with Steuben County Civil Service Rules and Regulations.
- Megan Cheresnowsky will receive compensation and benefits pursuant to the collective bargaining agreement between the Village of Bath Board of Trustees and the Bath Police Benevolent Association.

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Megan Cheresnowsky to the position of Police Sergeant contingent on the aforementioned stipulations.

**Approve Part Time Competitive Police Officer – Zawko:**

RESOLUTION  
VILLAGE OF BATH BOARD OF TRUSTEES  
BATH, NEW YORK

DATE APPROVED: Monday, October 16, 2023 INTRO. DATE: Monday, October 16, 2023

INTRODUCED BY: Trustee Bardeen SECONDED BY: Trustee Coots

VOTE:	Mayor Sweet	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Causer	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Bardeen	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Coots	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Muller	<b>Aye</b>	Nay	Abstain	Absent

TITLE: Appointment of Seth Zawko as Competitive Part-time Police Officer for the Village of Bath.

WHEREAS, the Bath Village Police Chief had previously announced the need to hire part-time police officers in an effort of having sufficient personnel to cover vacations and sick leave in order to keep police department over-time to manageable levels.

WHEREAS, the Bath Village Chief of Police, Colin Taft, with approval of the Village Board, is authorized to maintain up to nine (9) part-time police officer positions, and is recommending that the Bath Village Board of Trustees appoint Seth Zawko effective October 16, 2023, to the position of Competitive Part-time Police Officer contingent upon the following:

- The Village will compensate, pursuant to the collective bargaining agreement with the Bath Police Benevolent Association, only those hours worked during Supervised Field Training and hours assigned to him after successfully completing the Basic Course for Police Officers.
- The Village will compensate, pursuant to the collective bargaining agreement with the Bath Police Benevolent Association section 2.2, at top sergeant step as he is a retired sergeant with experience.
- Seth Zawko will remain on a probationary period not to exceed 18 months from the date of appointment.

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Seth Zawko to the position of Competitive Part-time Police Officer, contingent on the aforementioned stipulations and said appointment shall be effective October 16, 2023.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Trustee Muller, seconded by Trustee Bardeen to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 4:30 p.m. to go into executive session

for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. All present were in favor and the motion was carried.

Street Superintendent, Jason Causer, was asked to stay in executive session.

**Return to Regular Session:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to return to regular session at 4:44 p.m. All present were in favor and the motion was carried.

**Appointment of Assistant Village Maintenance Supervisor:**

Motion made by Trustee Muller, seconded by Trustee Bardeen to appoint Tyler Haight as Assistance Village Maintenance Supervisor effective October 17, 2023. Trustee Coots abstained and the motion was carried.

**Adjournment:**

Motion made by Trustee Coots, seconded by Trustee Muller to adjourn the regular meeting at 4:47 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer