

**Village of Bath Municipal Utility Commission
Regular Meeting – October 10, 2023**

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held a Regular Meeting on the 10th day of October 2023. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 1:07 p.m.

Commissioners Present:

Jeffrey Muller, Chairman
Mark Alger, Vice Chairman
Vernard Anderson

Commissioners Absent:

Keith Becken
Robert Plaskov

Others Present:

Samantha Voss, Municipal Utility Commission Clerk
Erin Bonacci, BEGWS Director of Municipal Utilities
Echo Yeoman, BEGWS Administrative Assistant
Matthew Whedbee, BEGWS Utilities Asset Manager
David Townsend, BEGWS Utilities Operations Manager
Jordan Snell, BEGWS Accountant / CSEA BEGWS Unit Vice President

Audit of Bills:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, approving payment of the vouchers/invoices submitted, in the amount of \$1,111,236.04. All present were in favor and the motion was carried.

Approval of Meeting Minutes:

Motion made by Commissioner Anderson, seconded by Commissioner Mullen, to approve the meeting minutes of the Regular Meeting held on September 12, 2023. All present were in favor and the motion was carried.

MEUA Engineering / Accounting & Finance Workshop:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, authorizing up to eight BEGWS employees to attend the MEUA Engineering / Accounting & Finance Workshop on November 8th and 9th in Syracuse, New York for a fee of \$284 per person. All present were in favor and the motion was carried.

Resignation of BEGWS Line Worker Robert Cornell:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to accept the resignation, with regret, of BEGWS Line Worker Robert Cornell. All present were in favor and the motion was carried.

Payment of Don Mattison Invoice:

Motion made by Commissioner Anderson, seconded by Commissioner Muller, to approve the payment of Don Mattison's invoice in the amount of \$1,031.00. All present were in favor and the motion was carried.

Chairman Muller asked Jordan Snell, CSEA BEGWS Unit Vice President, if the Union had anything to bring before the Commission. She stated the Union had nothing.

Samantha Voss, Echo Yeoman, Matthew Whedbee, David Townsend, and Jordan Snell left Regular Meeting at 1:34 p.m.

Executive Session:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to leave Open Meeting and enter into Executive Session at 1:34 p.m. for personnel. All present were in favor and the motion was carried.

Consumer Service Clerk Provisional Appointment:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to provisionally appoint Melissa Haight to the Consumer Service Clerk position until a NYS Civil Service examination is held and a certified eligible list is established and used to make a permanent appointment in accordance with NYS Civil Service Law. The appointment is subject to the completion of a pre-employment background check, physical and drug screening. All present were in favor and the motion was carried.

Motion made by Commissioner Anderson seconded by Commissioner Alger, to leave Executive Session and return to Open Meeting at 2:01 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Anderson seconded by Commissioner Alger, to adjourn Regular Meeting at 2:02 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

& Erin Bonacci
Director of Municipal Utilities

**Next Regular Meeting Scheduled For:
November 14, 2023 at 4:30 p.m.**