

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
APRIL 19, 2023**

This meeting of the Board of Trustees of the Village of Bath was held on the 19th day of April 2023 located at 110 Liberty Street, Bath NY 14810. This meeting was called to order by Mayor Michael Sweet at 5:31 p.m.

Present:

Mayor:	Michael Sweet
Deputy Mayor/Trustee:	Karen Causer
Trustee:	Jeffrey Muller
Trustee:	Melanie Coots
Trustee:	Mark Bardeen
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Thomas Gutow
Criminal Investigator:	Michael Jackson Jr.
Attorney:	Aaron Mullen
Deputy St. Superintendent:	Jason Causer
Director of Utilities:	Erin Bonacci
Code Enforcement:	Bradley Hill
Fire Chief:	Matt Glashauser
Chief of Police:	Colin Taft

Visitors/Residents in Attendance:

Dillon Lewis – Resident
Kelly Fitzpatrick – Business Owner/County Legislator
Nick Pelham – County Legislator
Jeff Robbins – Hunt Engineers
James Burns – Hunt Engineers

Appointment:

Judicial:

Motion made by Trustee Muller, seconded by Trustee Bardeen to table the appointment of the judge until the next meeting. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Trustee Coots, seconded by Trustee Bardeen approve the payment of the Village bills in the amount of \$195,548.76. All present were in favor and the motion was carried.

Correspondence:

Deborah Scott – Pulteney Park Request:

Motion made by Trustee Coots, seconded by Trustee Causer to approve the request from Deborah Scott for the use of Pulteney Park for their annual Awaken the Dawn Ceremony on September 30, 2023. All present were in favor and the motion was carried.

Hazel Buck – Wednesday Farmer’s Market Pulteney Park Request:

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the Pulteney Park Request from Hazel Buck to use the park for the Wednesday Farmer’s Market. All present were in favor and the motion was carried.

Department Head Reports:

Thomas Gutow, Street Superintendent:

Street Report was received.

Colin Taft, Chief of Police:

Police Report was received.

Bradley Hill, Code Enforcement:

Code Enforcement Report was received.

Matthew Glashauser, Fire Chief:

Fire Department Report was received.

Erin Bonacci, BEGWS Director:

BEGWS Minutes were received. Monthly report was received.

Jacqueline Shroyer, Clerk/Treasurer Report:

Clerk/Treasurer Report was received.

Motion made by Trustee Muller, seconded by Trustee Coots to approve the following budget amendments for budget year 2022-2023. All present were in favor and the motion was carried.

Increase A5110.413 – Street – Building Repair by \$6.58

Decrease A5110.4 – Street – Contractual by \$6.58

To Cover Repair Expense

Increase A1420.4 – Attorney – Contractual by \$9,200.00

Increase A1130 – Utility Gross Receipts Tax by \$5,500.00

Increase A2262 – Fire Protection/Other by \$3,700.00

To Cover Attorney Costs

Increase A3120.48 – Police Department – Repairs by \$1,856.87

Increase A2680 – Insurance Recoveries by \$1,856.87

To Cover Expense paid by Insurance

Increase A3120.48 – Police Department – Repairs by \$1,000.00

Decrease A1910.4 – Unallocated Insurance by \$1,000.00
To Cover Expense for Deductible

Increase A3120.2 – Police Department – Equipment by \$69,882.33
Increase A1120 – Non-Property Tax by \$69,882.33
To Cover the costs of the PD Vehicle.

Increase A1620.43 – Buildings – Contracts by \$56.40
Increase A1289 – Reimbursement from Town by \$56.40
To Cover Reimbursement Fees for Security

Increase A1620.41 – Buildings – Heat by \$4,200.00
Increase A2590 – Building/Altercation by \$4,200.00
To cover Heating Costs for Municipal building.

Increase A1325.4 – Clerk Contractual by \$1,094.00
Decrease A1325.44 – Clerk Education by \$945.00
Decrease A1460.4 – Records Mgt Contractuay by \$149.00
To cover Cost of Filing Cabinet.

Commendations:

Officer Brzezinski:

Chief Taft recognized Officer Brzezinski and Sergeant Ruggles on their commendation for outstanding off duty actions. Officer Brzezinski was walking with a friend in Olean when the friend was struck from behind. Brzezinski was able to help the friend while at the same time helping to locate the driver of the vehicle. Sergeant Ruggles, while driving home, saw a bank bag in the road. Ruggles stopped and opened the bag. Inside the bag was \$4,500 cash. Ruggles was able to locate the owner and return it. The Board congratulates them on their commendation.

New Business:

Reschedule Public Hearing LL#2 Shopping Carts:

Motion made by Trustee Muller, seconded by Trustee Bardeen to reschedule the public hearing on Chapter 50 Shopping Carts for Tuesday May 16, 2023 at 5:30 p.m. All present were in favor and the motion was carried.

Firearms Instructor School – Ruggles:

Motion made by Trustee Coots, seconded by Trustee Causer to approve Sergeant Ruggles to attend Firearms Instructor School April 24 – 25, 2023 in Rochester. All present were in favor and the motion was carried.

Empire State Traffic Safety Conference – Harrington & Taft:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve Chief Taft and Officer Harrington to attend the Empire State Traffic Safety Conference May 10 – 11, 2023 in Rochester. All present were in favor and the motion was carried.

PD Renovation Discussion:

Motion made by Trustee Coots, seconded by Trustee Causer to reject the Police Department Renovation bid from Kuehne Construction for \$648,250 and to go back out to bid with all four trades separated. All present were in favor and the motion was carried.

Retaining of Municipal Solutions:

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve for the Village to retain Municipal Solutions for Fiscal and Grant Administration Assistance for Sanitary Sewer Collection System and Lift Station Improvement Projects. All present were in favor and the motion was carried.

Approval of Dog Park Fence:

Motion made by Trustee Muller, seconded by Trustee Coots to approve the quote for the chain link fence for the dog park of \$13,460, plus privacy panels for a total cost under \$20,000. All present were in favor and the motion was carried.

Discussion on 2nd Police Vehicle:

Motion made by Trustee Muller, seconded by Trustee Causer to approve a second purchase for a 2023 Chevrolet Tahoe police vehicle off the last bid for a total not to exceed \$46,500.00. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Muller, seconded by Trustee Bardeen to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 6:28 p.m. to go into executive session for Village Policies and potential litigation. All present were in favor and the motion was carried.

Chief of Police, Colin Taft, asked to stay in executive session.

Return to Regular Session:

Motion made by Trustee Coots, seconded by Trustee Muller to return to regular session at 6:48 p.m. All present were in favor and the motion was carried.

FOIL Appeal:

Motion made by Trustee Bardeen, seconded by Trustee Coots to deny the appeal of the FOIL request from Attorney David Kagle as any additional records requested do not exist. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Bardeen, seconded by Trustee Muller to adjourn the regular meeting at 6:49 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer