

Village of Bath Municipal Utility Commission Regular Meeting – June 13, 2023

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held a Regular Meeting on the 13th day of June 2023. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:35 p.m.

Commissioners Present:

Jeffrey Muller, Chairman
Mark Alger, Vice Chairman
Keith Becken
Robert Plaskov
Vernard Anderson

Others Present:

Samantha Voss, Municipal Utility Commission Clerk
Erin Bonacci, BEGWS Director of Municipal Utilities
David Townsend, BEGWS Utilities Operations Manager
Matthew Whedbee, BEGWS Utilities Asset Manager
Kristine New, BEGWS Accountant / CSEA BEGWS Unit President

Approval of Meeting Minutes:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve the meeting minutes of the Special Meeting held on May 3, 2023. All present were in favor and the motion was carried.

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the meeting minutes with correction noted of the Regular Meeting held on May 9, 2023. All others present were in favor and the motion was carried.

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to approve the meeting minutes of the Special Meeting held on May 25, 2023. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving payment of the vouchers/invoices submitted, in the amount of \$1,703,502.59. All present were in favor and the motion was carried.

UPSCO Minimum Order Quantities:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, increase the authorized bid amount to UPSCO by \$5,229.51 to account for minimum order quantities. All present were in favor and the motion was carried.

Execution of Construction Contracts for Village of Bath WWTP Upgrades:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to recommend the Village of Bath Board of Trustees authorize the Mayor to execute the construction contracts and associated documents for the Village of Bath WWTP Upgrades. All present were in favor and the motion was carried.

Retirement of Marybeth Haar:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to accept the retirement of Marybeth Haar effective May 31, 2023. All present were in favor and the motion was carried.

Additional BEGWS Holiday:

Motion made by Commissioner Alger, seconded by Commissioner Becken, concurring with the CSEA BEGWS Unit and designating July 3, 2023 as an additional BEGWS holiday. All present were in favor and the motion was carried.

Standardized Door Cores & Locks:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing the purchase of door cores and locks to standardize between the BEGWS Shop and Commercial Office for an amount of \$5,897.94. All present were in favor and the motion was carried.

Approval of Invoices Received After A/P Cutoff:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving the invoices received beyond the A/P cut off for Burke Group (\$12,000), NYSEFC (\$3,315) and Labella Associates (\$812.50). All present were in favor and the motion was carried.

Chairman Muller asked Kris New, CSEA BEGWS Unit President, if she had anything to bring before the Commission. She stated she had nothing, and left the Open Meeting at 5:02 p.m.

Executive Session:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to leave Open Meeting and enter into Executive Session at 5:03 p.m. for: (1) collective negotiations pursuant to Article 14 of Civil Service Law, (2) medical, financial, credit or employment history of a particular person or corporations, (3) matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to leave Executive Session and return to Open Meeting at 6:29 p.m. All present were in favor and the motion was carried.

Consumer Service Clerk Temporary Appointment:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing the temporary appointment of Melissa Haight to the Consumer Service Clerk position. All present were in favor and the motion was carried.

Laborer/ Seasonal Help Temporary Appointment:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing the temporary appointment of Cameron Seager and David Wooley to the Temporary Laborer / Seasonal Help position. All present were in favor and the motion was carried.

Administrative Assistant Provisional Appointment:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, authorizing the provisional appointment of Echo Yeoman to the Administrative Assistant position in accordance with NYS Civil Service Law. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to adjourn the Regular Meeting at 6:32 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utilities Commission Clerk

**Next Regular Meeting Scheduled For:
July 11, 2023 at 4:30 p.m.**