

**Village of Bath Municipal Utility Commission
Regular Meeting – April 11, 2023**

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held a Regular Meeting on the 11th day of April 2023. The meeting was called to order by Mark Alger, Vice Chairman of the Commission, at 4:33 p.m.

Commissioners Present:

Mark Alger, Vice Chairman
Keith Becken
Robert Plaskov
Vernard Anderson

Commissioners Absent:

Jeffrey Muller, Chairman

Others Present:

Samantha Voss, Municipal Utility Commission Clerk
Erin Bonacci, BEGWS Director of Municipal Utilities
Dave Townsend, BEGWS Utilities Operations Manager
Matthew Whedbee, BEGWS Utilities Asset Manager
Jordan Snell, BEGWS Accountant / CSEA BEGWS Unit Vice President

Approval of Meeting Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the meeting minutes of the Regular Meeting held on March 14, 2023. All present were in favor and the motion was carried.

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to approve the meeting minutes of the Special Meeting held on March 21, 2023. All others present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving payment of the vouchers/invoices submitted for approval in the amount of \$348,200.00, and payments made between March 15, 2023 and April 10, 2023 in the amount of \$924,258.82, for a total amount of \$1,272,458.82. All present were in favor and the motion was carried.

Purchase of Mini-Excavator:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, authorizing the purchase of a mini-excavator and attachments for an amount not-to-exceed \$65,000. All present were in favor and the motion was carried.

Award Bid for Power Distribution System Components:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, awarding the following bids for the Village’s power distribution system components, for a total of \$1,436,653.

Bid No.	Bid Description	Award Bid To	Bid Amount
2023-100-01	Pole-Mount, Pad-Mount Distribution Transformers	Howard Transformers	\$1,356,301
2023-100-02	Wood Utility Poles	A Meredith Schneider Co.	\$54,966
2023-100-03	Three-Phase, Gang-Operated Overhead Distribution Switches	Irby	\$25,386

All present were in favor and the motion was carried.

Award Bid for Self-Loading Single Reel Turret Wire Trailer:

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, awarding the bid to Sauber Mfg. Co. for the purchase of a self-loading single reel turret wire trailer for an amount of \$57,915.00. All present were in favor and the motion was carried.

Declare Transformers Surplus of Resale, Scrap:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, declaring transformers surplus for resale/scrap. All present were in favor and the motion was carried.

Delegate for MEUA Semi-Annual Conference:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, designating Director Bonacci as the accredited delegate for the MEUA Semi-Annual Conference on May 31, 2023, to June 1, 2023, in Syracuse, New York. All present were in favor and the motion was carried.

Delegate NYMPA Annual Meeting:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, designating Director Bonacci as the accredited delegate for the NYMPA Annual Meeting on May 31, 2023, in Syracuse, New York. All present were in favor and the motion was carried.

Award Bid for Rolling Hydraulic Fusing Machine and Accessories:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, awarding the bid to UPSCO for the purchase of a rolling hydraulic fusing machine and accessories for an amount of \$28,515.57. All present were in favor and the motion was carried.

Authorize Bidding of Gas Main Installation for Haverling Street Leak Prone Pipe Replacement:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing Director Bonacci to competitively bid gas main installation on Haverling Street as part of the BEGWS Leak Prone Pipe Replacement Program.. All present were in favor and the motion was carried.

Declare Gas Meters Surplus for Resale, Scrap:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, declaring gas meters surplus for resale/scrap. All present were in favor and the motion was carried.

Authorize Work, Purchases for State Route 54 Meter Pit:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing work, and approving purchases for State Route 54 Gas Meter Pit in the amount not-to-exceed \$25,000. All present were in favor and the motion was carried.

Letter Agreement for BEGWS to use NYSEG’s Gas O&M Procedures:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, authorizing Director Bonacci to sign the letter of agreement for BEGWS to use NYSEG’s Gas O&M procedures. All present were in favor and the motion was carried.

Award Bids for Water Distribution System Components:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, awarding the following bids for the purchase of Village’s water distribution system components, for a total of \$473,743.70.

Bid No.	Bid Description	Award Bid To	Bid Amount
2023-300-01	Tyton Joint® Push-on Type Connection Ductile Iron Pipe	F.W. Webb	\$240,431.00
2023-300-02	Mechanical Joint Ductile Iron Fittings, Appurtenances and Accessories	Core & Main	\$47,547.00
2023-300-03	Main Line, Resilient Wedge Gate Valves	Core & Main	\$64,325.00
2023-300-04	Gate Well Castings	Core & Main	\$7,750.00
2023-300-05	Ductile Iron Double Stainless Steel Strap Service Saddle	F.W. Webb	\$6,454.00
2023-300-06	Coiled Copper Tubing, Copper Compression Couplings, Copper Compression Corporation Stops	Core & Main	\$94,560.00
2023-300-07	Curb Well Castings	Core & Main	\$12,676.70

All present were in favor and the motion was carried.

Authorize Additional Restoration:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing additional restoration to Stephens Enterprises for the amount of \$9,500. All present were in favor and the motion was carried.

Jordan Snell left the Regular Meeting at 5:27 p.m.

Sanitary Sewer Collection System and Lift Station Improvements Projects:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, recommending to the Village of Board of Trustees the authorization of retaining of Municipal Solutions for fiscal, grant administration assistance for Sanitary Sewer Collection System and Lift Station Improvements Projects in the amount of \$5,000. All present were in favor and the motion was carried.

Executive Session:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to leave Open Meeting and enter into Executive Session at 5:35 p.m. for: (1) proposed, pending or current litigation, (2) collective negotiations pursuant to Article 14 of Civil Service Law, (3) employment history of particular persons. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Beckon, to leave Executive Session and return to Open Meeting at 5:57 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, to adjourn the Regular Meeting at 5:57 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utilities Commission Clerk

**Next Regular Meeting Scheduled For:
May 9, 2023 at 4:30 p.m.**