

# Village of Bath Municipal Utility Commission Regular Meeting – May 12, 2022

## Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held a Regular Meeting on the 12<sup>th</sup> day of May 2022. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:37 p.m.

### Commissioners Present:

Jeffrey Muller, Chairman  
Mark Alger, Vice Chairman  
Keith Becken  
Vernard Anderson  
Robert Plaskov

*participated via videoconference*

### Others Present:

Mike Sweet, Village of Bath Mayor  
Erin Bonacci, BEGWS Director of Municipal Utilities  
Samantha Voss, Municipal Utility Commission Clerk / BEGWS Senior Typist  
Kris New, CSEA BEGWS Unit President / BEGWS Accountant  
Jordan Snell, CSEA BEGWS Unit Vice President / BEGWS Accountant

### Approval of Minutes:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve the meeting minutes of the Regular Meeting held on April 14, 2022. All present were in favor and the motion was carried.

### Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve payment of the April abstracts in the amount of \$1,085,553.22. All present were in favor and the motion was carried.

*Mike Sweet left the Regular Meeting at 4:42 p.m.*

### Request for Qualifications: Control Systems Supplier / Integrator Professional Services:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to award the Control Systems Supplier / Integrator (CSSI) Professional Services to EYW Companies and authorize Director Bonacci to execute an agreement for CSSI professional services. All present were in favor and the motion was carried.

### Retaining Larson Design Group:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing Director Bonacci to retain Larson Design Group for professional services required to prepare and submit a CDBG application for the 2022 CFA round, including updating the preliminary engineering report and completing the environmental review record, for a not-to-exceed fee of \$13,250. All present were in favor and the motion was carried.

### Additional Technical Support / Engineering Design Assistance:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing Director Bonacci to retain Labella Associates for professional services required for technical support / engineering design assistance for the Village's gas utility for a fee not-to-exceed \$10,000, pending legal and insurance review. All present were in favor and the motion was carried.

**WIIA \$3M Grant Award:**

Motion made by Commissioner Alger, seconded by Commissioner Becken, accepting the \$3,000,000 WIIA grant and authorizing Director Bonacci to sign the required paperwork. All present were in favor and the motion was carried.

**Preliminary Fiscal Services:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to recommend the Village of Bath Board of Trustees retain Municipal Solutions for preliminary fiscal services for the Village's water utility. All present were in favor and the motion was carried.

**Water Main Replacement Program:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing Director Bonacci to retain Hunt EAS for additional surveying / base map development work for East Steuben Street / State Route 415 for a fee not-to-exceed \$15,000, plus direct expenses, and to retain Larson Design Group for additional engineering detail design for an fee not-to-exceed \$28,900, plus direct expenses,. All present were in favor and the motion was carried.

**Flow Testing Groundwater Wells:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing Director Bonacci to retain Moody Associates to conduct flow testing on groundwater wells in August 2022 for an amount not-to-exceed \$5,500.00. All present were in favor and the motion passed.

**Water Storage Tank Cleaning and Inspection:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing Director Bonacci to retain Tank Industry Consultants to clean and inspect water storage tanks for an amount not-to-exceed \$14,920.00. All present were in favor and the motion was carried.

**Technical / Operations / Maintenance / Construction Assistance Authorization:**

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, authorizing Director Bonacci to increase the authorized fee for Don Mattison's technical, operations, maintenance and construction assistance from \$15,000.00 to \$22,000.00. All present were in favor and the motion was carried.

**3<sup>rd</sup> Party / Peer Review:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing Director Bonacci to retain Larson Design Group to conduct a 3<sup>rd</sup> party / peer review on plans and specs for the Village of Bath WWTP Upgrades project for a not-to-exceed fee of \$21,500.00, plus direct expenses. All present were in favor and the motion was carried.

**Collection System, Sewer Televising Activities:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, authorizing Director Bonacci to retain Sewer Specialty Services for two days to perform cured in place pipe spot repairs for an amount not-to-exceed \$9,400.00. All present were in favor and the motion was carried.

**Summer Help:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to authorize Director Bonacci to hire a Temporary Laborer for grounds and maintenance. All present were in favor and the motion was carried.

*Commissioner Plaskov left the Regular Meeting 6:18 p.m.*

**Auction Items:**

Motion made by Commissioner Anderson, seconded by Commissioner Becken, to accept the auction items for a total of \$20,646.23. All present were in favor and the motion was carried.

*Commissioner Plaskov returned to the Regular meeting 6:20 p.m.*

**Executive Session:**

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to leave Open Meeting and enter into Executive Session at 6:20 p.m. for; (1)employment history of particular person(s); matters leading to employment of particular persons(s), (2) proposed acquisition of real property. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to leave Executive Session and return to Open Meeting at 6:56 p.m. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to adjourn the Regular Meeting at 6:59 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss  
Municipal Utility Commission Clerk

**Next Regular Meeting Scheduled For:  
June 15, 2022 at 4:30 P.M.**