

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
YEAR END ABSTRACT MEETING  
MAY 31, 2022**

This meeting of the Board of Trustees of the Village of Bath was held on the 31st day of May 2022 at 110 Liberty Street, Bath, NY 14810 and through videoconference. This meeting was called to order by Mayor Michael Sweet at 12:00 p.m. (noon).

**Present:**

Mayor:	Michael Sweet
Deputy Mayor/Trustee:	Karen Causer – via videoconference
Trustee:	Mark Bardeen - via videoconference
Trustee:	Melanie Coots
Trustee:	Jeffrey Muller – via videoconference
Clerk/Treasurer:	Jacqueline Shroyer
Director of Utilities:	Erin Bonacci – via videoconference

**Audit of Bills:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the payment of the Village bills in the amount of \$102,279.20. All present were in favor and the motion was carried.

**Correspondence:**

**Bath Lodge – Pulteney Park Request:**

Motion made by Trustee Coots, seconded by Trustee Causer to approve the Pulteney Park Request for Bath Elks Lodge for their flag day service on June 12, 2022 at 1:00 p.m. All present were in favor and the motion was carried.

**New Business:**

**Covert Security Quote Approval:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the quote of \$6,120.00 plus \$10 per month from Covert Security for the purchase of 2-door control panels, which will be a security feature for the building. The Village will charge any non-village employee/committee for each fob distributed. All present were in favor and the motion was carried.

**Investigator Car:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the Chief of Police, Colin Taft, to go out to bid for an investigator vehicle. All present were in favor and the motion was carried.

**Fire Department Agreement:**

Motion made by Trustee Muller, seconded by Trustee Causer to approve the 2022-2023 Bath Volunteer Fire Department Agreement with the Village of Bath for the amount of \$340,238 and authorize the Mayor to sign the agreement. All present were in favor and the motion was carried.

**Surplus of Police Badges:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to declare the old police badges as surplus and offering them to the Village Officers for sale as we are not able to sell them to non-law enforcement. All present were in favor and the motion was carried.

**Set/Schedule CDBG Public Hearing June 20:**

Motion made by Trustee Muller, seconded by Trustee Causer to schedule the CDBG grant public hearing for Monday, June 20, 2022 at 5:30 p.m. to hear any interested parties comments on applying for a CDBG Grant. All present were in favor and the motion was carried.

**Budget Amendments:**

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the following budget amendments. All present were in favor and the motion was carried.

Increase A5142.4 Snow Removal – Contractual by \$7,500.00  
Decrease A5142.1 Snow Removal – Personal Services by \$7,500.00  
To cover costs for road salt.

Increase A5110.4 Street – Contractual by \$2,900.00  
Decrease A5142.1 Snow Removal – Personal Services by \$2,900.00  
To Cover costs for the Street Department.

Increase A1620.2 Building Equipment by \$6,120.00  
Decrease A1910.4 Unallocated Insurance by \$6,120.00  
For the purchase of an access control systems for the Village Hall Doors.

Increase A3120.2 Police Dept Equipment by \$30,000.00  
Decrease A3120.1 Police Dept Personal Services by \$30,000.00  
To purchase an investigator vehicle for the PD.

Increase A5110.1 Street Department Personal Services by \$1,205.00  
Decrease A7141.1 Mossy Bank Park Personal Services by \$1,205.00  
To cover OT for paving.

Increase A1680.4 Central Data Processing Contractual by \$1,250.00  
Decrease A1620.413 Building Repairs by \$1,250.00  
To cover the approved cost of WIFI access points.

Increase A3120.47 Police Dept Uniforms by \$710.00  
Decrease A3120.412 Police Dept Supplies by \$700.00  
Decrease A3120.4 Police Dept Contractual by \$10.00  
To cover costs of uniforms.

Increase A3120.418 Police Dept Education by \$170.00  
Decrease A3120.43 Police Dept Contracts by \$170.00  
To cover cost of meals for trainings.

Increase A3120.48 Police Dept Repairs by \$910.00  
Decrease A3120.43 Police Dept Contracts by \$910.00  
To cover the costs of vehicle repairs.

Increase A5110.42 Street – Gas/Oil by \$3,230.00  
Decrease A1990.4 Contingent Account by \$3,230.00  
To cover the increasing costs of Fuel.

**Encumbrances:**

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the following encumbrances. All present were in favor and the motion was carried.

A5110.2	65,000.00	Street GMC 3500
A1680.4	1,250.00	Empire WIFI Access Points
A8510.4	1,053.00	Main Street Grant
A1620.2	6,120.00	Security Doors Access

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the encumbrance for the Police Department Investigator Vehicle of up to \$30,000. All present were in favor and the motion was carried.

**Executive Session:**

Motion made by Trustee Coots, seconded by Trustee Muller to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 12:16 p.m. to go into executive session for the employment history for a particular person or position, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or position and for contractual discussions. All present were in favor and the motion was carried.

**Return to Regular Session:**

Motion made by Trustee Coots, seconded by Trustee Muller to return to regular session at 12:32 p.m. All present were in favor and the motion was carried.

**PBA Contract:**

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the PBA contract for June 2022 – May 2026 and to allow the mayor to sign and execute the contract. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Coots, seconded by Trustee Causer to adjourn the year end abstract meeting at 12:33 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer