

Village of Bath Municipal Utility Commission Regular Meeting – February 15, 2022

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held its Regular Meeting on the 15th day of February 2022. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Commissioners Present:

Jeffrey Muller, Chairman
Mark Alger, Vice Chairman
Keith Becken
Robert Plaskov
Vernard Anderson

Others Present:

Erin Bonacci, BEGWS Director of Municipal Utilities
Samantha Voss, Municipal Utility Commission Clerk / BEGWS Senior Typist
Matthew Whedbee, Utility Asset Manager
Kris New, CSEA BEGWS Unit President / BEGWS Accountant
Jordan Snell, CSEA BEGWS Unit Vice President / BEGWS Accountant

Approval of Minutes:

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to approve the meeting minutes of the Regular Meeting held on January 11, 2022 All present were in favor and the motion was carried.

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the meeting minutes of the Special Meeting held on February 4, 2022. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve payment of the January abstracts in the amount of \$1,224,954.19. All present were in favor and the motion was carried.

MEUA Engineering Workshop:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the attendance at the MEUA Engineering Workshop for a cost not-to-exceed \$2,000 for registration, lodging and meals. BEGWS vehicles will be used. All present were in favor and the motion was carried.

Village of Bath Accredited Delegate for 2022 MEUA:

Motion made by Commissioner Plaskov, seconded by Commissioner, Becken, to designate Director Bonacci as the accredited delegate for the Village of Bath for 2022 MEUA transactions. All present were in favor and the motion was carried.

Village of Bath Accredited Delegate for 2022 NYMPA:

Motion made by Commissioner Alger, seconded by Commissioner, Becken, to designate Director Bonacci as the accredited delegate for the Village of Bath for 2022 NYMPA transactions. All present were in favor and the motion was carried.

Southern Tier New York Water Works Operators Conference:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the attendance at the Southern Tier New York Water Works Operators Conference Winter Meeting for a cost not-to-exceed \$315 for registration and meals. BEGWS vehicles will be used. All present were in favor and the motion was carried.

Grade IIB, Grade D NYRWA Home Study Courses:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to approve the participation and completion by BEGWS field operations employees in the the New York Rural Water Association home study courses for the Grade IIB (\$175) and Grade D (\$135) water operator licenses . All present were in favor and the motion was carried.

Professional Services for Survey Work:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to authorize Director Bonacci to retain Hunter Engineers for professional services for surveying work for a not-to-exceed fee of \$58,675.00 plus reimbursables. All present were in favor and the motion was carried.

Professional Services for Engineering Detailed Design Work:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to authorize Director Bonacci to retain Larson Design Group for professional services for detailed engineering design work for a not-to-exceed fee of \$138,500.00 plus reimbursables. All present were in favor and the motion was carried.

Hydrant Markers:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the purchase of hydrant markers for a cost not-to-exceed \$8,900.00. All present were in favor and the motion was carried.

Cleaning Services:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve payment of \$287.50 to Kathleen Patterson for cleaning services provided of BEGWS facilities. All present were in favor and the motion was carried.

Jordan Snell left the Regular Meeting at 5:26 p.m.

Fork Lift Training:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the fork lift training and skills check for an amount not-to-exceed \$2,200.00. All present were in favor and the motion was carried.

Office of Temporary and Disability Assistance Programs:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to memorialize Director Bonacci's approval and signature of vendor agreement for Office of Temporary and Disability Assistance programs. All present were in favor and the motion was carried.

Safety and Security of BEGWS Facilities:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve the purchase and installation of six additional cameras for an amount not-to-exceed \$4,200.00. All present were in favor and the motion was carried.

Audio / Visual Equipment for Shop:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to approve the purchase of audio and visual equipment for the Shop for an amount not-to-exceed \$2,000.00. All present were in favor and the motion was carried.

HVAC System in Shop:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to approve the purchase and installation of hanging unit heaters for the Shop to replace the existing hanging unit heaters for an amount not-to-exceed \$25,000 in accordance with NYS General Municipal Law and Village of Bath Procurement Policy. All present were in favor and the motion was carried.

Grade 2A Wastewater Operator Exam:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the examination fee of \$114.00 for Hunter Hoad to sit for the Grade 2A Wastewater Operator exam. All present were in favor and the motion was carried.

APPA Public Utility Accounting Course:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve Director Bonacci 's virtual attendance to the APPA Public Utility Accounting Course for a cost of \$725.00. All present were in favor and the motion was carried.

Kris New left the Regular Meeting at 6:30 p.m.

Executive Session:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to leave the Open Meeting and enter into Executive Session at 6:30 p.m. for: (1) employment history of particular person(s), (2) matters leading to the appointment and/or employment of particular person. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to leave Executive Session and return the Open Meeting at 7:48 p.m. All present were in favor and the motion was carried.

Personal Protection Equipment:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the annual safety shoe allowance of \$200.00 for Samantha Voss. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to adjourn the Regular Meeting at 7:49 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

**Next Regular Meeting Scheduled For:
March 15, 2022 at 4:30 P.M.**