

Village of Bath Municipal Utility Commission Regular Meeting – April 14, 2022

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held a Regular Meeting on the 14th day of April 2022. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:35 p.m.

Commissioners Present:

Jeffrey Muller, Chairman
Mark Alger, Vice Chairman
Keith Becken
Vernard Anderson
Robert Plaskov

participated via videoconference

Others Present:

Erin Bonacci, BEGWS Director of Municipal Utilities
Samantha Voss, Municipal Utility Commission Clerk / BEGWS Senior Typist
Kris New, CSEA BEGWS Unit President / BEGWS Accountant
Jordan Snell, CSEA BEGWS Unit Vice President / BEGWS Accountant

Approval of Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the meeting minutes of the Regular Meeting held on March 15, 2022 All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the meeting minutes of the Special Meeting held on March 24, 2022. All present were in favor and the motion was carried.

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve the meeting minutes of the Special Meeting held on April 1, 2022. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve payment of the March abstracts in the amount of \$1,313,209.74. All present were in favor and the motion was carried.

Monitoring and Control Hardware & Programming:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to authorize Director Bonacci to solicit qualifications for professional services for a control systems integrator to provide services, procurement, supply, installation, and commissioning of control systems for electric, gas, water and sewer utility infrastructure. All present were in favor and the motion was carried.

Engineering Consultant:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to authorize Director Bonacci to solicit qualifications for professional services for general engineering support and technical assistance. All present were in favor and the motion was carried.

MEUA Accounting & Finance Workshop:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the attendance of Director Bonacci, accountants Kris New and Jordan Snell to the MEUA Accounting and Finance Workshop, May 10-11, 2022 in Syracuse, NY. Workshop registration fee is \$80 per person lodging \$129 per night, one (1) night per person total; meals in accordance with BEGWS Travel Policy dated October 1, 2013. All present were in favor and the motion was carried.

Mobile Meter Data Collection and Management Upgrade:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the upgrade to Itron Temetra Mobile Meter Data Collection and Management software and hardware for an amount not-to-exceed \$51,417.00. Village of Bath Board of Trustees previously standardized on Itron AMR technology systems. All present were in favor and the motion was carried.

Digger Derrick Purchase:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the purchase of a digger derrick for an amount of \$420,471.00 from Sourcewell contract. All present were in favor and the motion was carried.

Design Meter and Regulator Sets:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to authorize Director Bonacci to retain Labella Associates to provide engineering support and technical assistance pertaining to the LP Building Solutions gas meter and regulating set for a not-to-exceed fee of \$9,500. All present were in favor and the motion was carried.

Cut-in Mainline Valve at Robie Street / Whiting Street;

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to authorize Director Bonacci to retain Ontario Tap for cutting in a mainline valve on corner of Robie Street and Whiting Street for a cost of \$6,900. All present were in favor and the motion was carried.

Jordan Snell left the Regular Meeting at 5:03 p.m.

Southern Tier NY Water Works Operators Conference –Spring Meeting

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the attendance of select employees from the Office, UGLM and Utility Service Departments to the Southern Tier NY Water Works Operators Conference, Spring Meeting in Big Flats on May 18, 2022 for a total registration fee not-to-exceed \$550.00. All present were in favor and the motion was carried.

PERMA Annual Member Conference:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the attendance of Samantha Voss to the PERMA Annual Member Conference on May 26-27, 2022 in Lake George, NY. Lodging \$189 per night, one (1) night total; and meals in accordance with BEGWS Travel Policy dated October 1, 2013. All present were in favor and the motion was carried.

CSEA Contract:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the Vision and Dental insurance plans between the Village of Bath Municipal Utility Commission and CSEA, Local 1000 AFSCME, AFL-CIO, Village of Bath Unity #8713-00, Steuben County Local 851, and authorize Chairman Muller to execute the contract. All present were in favor and the motion was carried.

Village Contribution:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, to approve the Village contribution from the electric fund for the replacement light bulbs in the amount of \$111.00 and Village Hall flag pole repairs/replacement in the amount of \$82.00. All present were in favor and the motion was carried.

Reimbursement for MEUA Engineering Workshop Lodging:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the reimbursement of lodging for the MEUA Engineering Workshop to Director Bonacci for the amount of \$774.00. All present were in favor and the motion was carried.

Occustar Invoice:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve the payment of Occustar's invoice in the amount of \$220.00. All present were in favor and the motion was carried.

Kris New left the Regular Meeting at 5:15 p.m.

Executive Session:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to leave Open Meeting and enter into Executive Session at 5:16 p.m. for; (1) employment history of particular person(s); matters leading to employment of particular persons(s), (2) proposed acquisition of real property. All present were in favor and the motion was carried.

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to leave Executive Session and return to Open Meeting at 5:35 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to adjourn the Regular Meeting at 5:35 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

**Next Regular Meeting Scheduled For:
May 12, 2022 at 4:30 P.M.**