

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
DECEMBER 20, 2021**

This meeting of the Board of Trustees of the Village of Bath was held on the 20th day of December 2021 at the Bath Electric Water & Sewer Conference Room located at 7 South Ave, Bath NY 14810. This meeting was called to order by Mayor Michael Sweet at 5:30 p.m.

Present:

Mayor:	Michael Sweet
Deputy Mayor/Trustee:	Karen Causer
Trustee:	Melanie Coots
Trustee:	Jeffrey Muller
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Thomas Gutow
Code Enforcement:	Bradley Hill
Attorney:	Aaron Mullen
Fire Chief:	Matt Glashauser
Chief of Police:	Colin Taft
Director of Utilities:	Erin Bonacci
BEGWS Commissioner:	Keith Becken
BEGWS Commissioner:	Vern Anderson
BEGWS Commissioner:	Mark Alger
BEGWS Asst. Director:	Thomas Posella
BEGWS Commissioner:	Bob Plaskov
Street Asst Superintendent:	Mike Bly

Absent:

Trustee:	Mark Bardeen
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Visitors/Residents in Attendance:

Dylan Lewis – Resident
Mary Gutow – Resident
Dana Grover – Empire Access
Joshua McGraw – Empire Access
Kelly Fitzpatrick – Business Owner
Jeremy DeBarr – BST Via Videoconference
William Freitag – BST Via Videoconference

Visitors:

BST – 2021 Financial Audit:

BST spoke briefly about the audit process and the end results of the audit. Fieldwork commenced in mid-September, draft audit reports submitted November 11, 2021 and Final Audit Reports will be submitted after approval of the audit. No unusual transactions were identified. For the general fund, revenues were deficient of expenses by \$47K.

Mary Gutow – Resident:

Request removal of 3 points to KACAM Properties for an arrest for a tenant. Tenant in question has no prior record. Incident in building and charges were dropped. Board would review the whole thing, we will pull out incident and review it. More a domestic incident. Board will review at next meeting. Reviewing is part of the process.

Appointments:

Mark Alger – BEGWS Commission:

Motion made by Trustee Muller, seconded by Trustee Coots to approve the reappointment of Mark Alger for the BEGWS Commission. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Trustee Muller, seconded by Trustee Causer to approve the payment of the Village bills in the amount of \$139,524.00. All present were in favor and the motion was carried.

Department Head Reports:

Thomas Gutow, Street Superintendent:

Street Report was received.

Colin Taft, Chief of Police:

Police Report was received.

Bradley Hill, Code Enforcement:

Code Enforcement Report was received.

Matthew Glashauser, Fire Chief:

Fire Department Report was received.

List of new elections for 2022:

Fire Chief – Matt Glashauser
1st Asst. Fire Chief – Mike Fiordo
2nd Asst Fire Chief – Sean Walruth
3rd Asst Fire Chief – Matt Morse
4th Asst Fire Chief – Dave Dowdle
Fire Police – Brent Hockaday
President – Curtis Wininger
Vice President – Jeff Robinson
Secretary – Chris Kincella
Treasurer – Robin Havens

Erin Bonacci, BEGWS Director:

BEGWS Minutes were not received due to timing from their board meeting. Monthly report was received.

Jacqueline Shroyer, Clerk/Treasurer Report:

Clerk/Treasurer Report was received for October and November.

Motion made by Trustee Coots, seconded by Trustee Muller to approve the following budget modifications. All present were in favor and the motion was carried.

Budget Amendment:

Increase A2680 Insurance Recoveries by \$386.71
Increase A3120.1 Police Personnel by \$386.71
To record reimbursement on insurance claim

Increase A2665 Sale of Equipment by \$10,000
Increase A1289 Reimbursement from Town by \$1,675.90
Increase A1620.43 by \$3,351.75
Increase A1990.4 Contingent Account by \$8324.15
To record sale of police vehicle and purchase of panic buttons.

Increase A2665 Sale of Equipment by \$4,465.00
Increase A3120.2 Police Equipment by \$4,465.00
To record sale of equipment on former glocks.

Increase A3120.1 Police Personnel by \$2,383.10
Decrease A3120.12 Police Anticipated Retirement by \$2,383.10
To record retirement from police department.

Increase A3389 State Aid – Other Public Safety by \$1,730.54
Increase A3120.1 Police Personnel by \$1,730.54
To record grant reimbursement for OT.

New Business:

Approve 2020-2021 Village Financials:

Motion made by Trustee Muller, seconded by Trustee Coots to approve the Village Audited Financial Statements for 2020-2021. All present were in favor and the motion was carried.

Approve 2020-2021 Village Court Audit:

Motion made by Trustee Coots, seconded by Trustee Causer to approve the Village Court Audit for 2020-2021. All present were in favor and the motion was carried.

Approval of Spirit of Christmas/Fireworks:

Motion made by Trustee Muller, seconded by Trustee Coots to approve the use of Pulteney Park for the Spirit of Christmas on December 3, 2021, including a fireworks display. All present were in favor and the motion was carried.

Town of Wheeler Fire Agreement for 2022:

Motion made by Trustee Coots, seconded by Trustee Causer to approve the Town of Wheeler Fire Agreement for 2022. All present were in favor and the motion was carried.

Approve Resignation of PT Officer Swarhout:

Motion made by Trustee Coots, seconded by Trustee Causer to approve the resignation of Part Time Police Officer, Micah Swarhout, effective November 19, 2021. All present were in favor and the motion was carried.

Approve Code Enforcement Training March 14-16, 2022:

Motion made by Trustee Muller, seconded by Trustee Causer to approve Code Enforcement Officer, Brad Hill, to attend the FLBOA training on March 14 – 16, 2022. All present were in favor and the motion was carried.

Discuss VA Memorandum:

Board has decided not to sign this MOU. They would like Colin to share concerns with VA and see if they update it and have our attorney take a look at this as well.

Accept Resignation of MEO, Avery Brandow:

Motion made by Trustee Muller, seconded by Trustee Causer to accept the resignation of MEO, Avery Brandow effective December 3, 2021 with regrets. All present were in favor and the motion was carried.

Election Resolution:

Motion made by Trustee Coots, seconded by Trustee Muller resolving that the annual village election will be held on Tuesday, March 15, 2022 from 12:00 noon until 9:00 p.m. to fill the vacancy of the village mayor for the term of April 4, 2022 through April 1, 2024 and village trustee (2) positions for the term of April 4, 2022 through April 6, 2026. All present were in favor and the motion was carried.

Election Polling Place Resolution:

WHEREAS, the election law for the state of New York, article 15-104, Sub. 3, provides for the conduct of village election, it is therefore in compliance therewith, at a regular meeting of the Board of Trustees of the Village of Bath held on the 20th day of December 2021, moved by Trustee Causer, seconded by Trustee Muller, all Trustees and Mayor voting in favor, resolved that the annual Village election will be held on the 15th day of March, 2022 with the following particulars:

The Village of Bath, New York, constitutes one election district, and the polling place of such district is the Municipal Building, Liberty Street, Bath, New York. The hours during which the polls shall be open for voting shall be 12:00 noon until 9:00 p.m.

Notice is hereby given that the vacancies and their terms of office are as follows:

Village Mayor – One (1) Position, Two (2) year term – April 4, 2022 – April 1, 2024.

Village Trustee – Two (2) Positions, Four (4) year term – April 4, 2022 – April 6, 2026.

Election Inspector Resolution:

Whereas, the Board of Trustees of the Village of Bath pursuant to section 15-116, sub.1, of the election law must appoint inspectors of the General Village Election.

Now therefore, be it resolved, that the Board of Trustees hereby appoints the following as inspectors for the General Village Election on March 15, 2022:

Democratic Election Inspectors:

Cynthia Dimmick, 3 Fairview Drive, Bath, NY 14810
Sharon Nichols, 102 Fairview Drive Ext., Bath, NY 14810
Alternate - Beverly Grose, 7861 N. Main Street, Bath, NY 14810

Republican Election Inspectors:

Helen Robinson, 8143 Pleasant Valley Road, Bath, NY 14810
Florence Mulcahy, 6 Ivy Street, Bath, NY 14810
Alternate – June Spears, 8 Dogwood Street, Bath, NY 14810

Resolution by: Trustee Muller

Seconded by: Trustee Causer

Voting	Aye	Nay	Absent
Mayor Sweet	X		
Trustee Causer	X		
Trustee Coots	X		
Trustee Bardeen			X
Trustee Muller	X		

Approve Part Time PO Competitive Position Beau Roberson:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Monday, December 20, 2021 INTRO. DATE: Monday, December 20, 2021

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Causer

VOTE:	Mayor Sweet	Aye	Nay	Abstain	Absent
	Trustee Causer	Aye	Nay	Abstain	Absent
	Trustee Bardeen	Aye	Nay	Abstain	Absent

Trustee Coots	Aye	Nay	Abstain	Absent
Trustee Muller	Aye	Nay	Abstain	Absent

TITLE: Appointment of Beau Roberson as Competitive Part-time Police Officer for the Village of Bath.

WHEREAS, the Bath Village Police Officer in Charge had previously announced the need to hire part-time police officers in an effort of having sufficient personnel to cover vacations and sick leave in order to keep police department over-time to manageable levels.

WHEREAS, the Bath Village Officer in Charge, Colin Taft, with approval of the Village Board, is authorized to maintain up to nine (9) part-time police officer positions, and is recommending that the Bath Village Board of Trustees appoint Beau Roberson effective December 21, 2021, to the position of Competitive Part-time Police Officer contingent upon the following:

- Satisfactorily passing the background investigation conducted by the Bath Village Police Department.
- Satisfactorily passing the psychological examination for employment
- Satisfactorily passing a medical examination or providing satisfactory proof to the Officer in charge that he is medically and physically fit to perform the duties of a part-time police officer.
- All costs (tuition, lab fees, etc.) associated with the Basic Course for Police Officers at the Southern Tier Law Enforcement Academy, located at Corning Community College are the responsibility of Beau Roberson.
- The Village will compensate, pursuant to the collective bargaining agreement with the Bath Police Benevolent Association, only those hours worked during Supervised Field Training and hours assigned to him after successfully completing the Basic Course for Police Officers.
- Beau Roberson will remain on a probationary period not to exceed 18 months from the date of appointment.

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Beau Roberson to the position of Competitive Part-time Police Officer, contingent on the aforementioned stipulations and said appointment shall be effective December 21, 2021.

Approve Toshiba Copy Lease – 63 Months:

Motion made by Trustee Coots, seconded by Trustee Causer to approve the new Toshiba lease for 3 copiers for 63 months totaling \$420.18 per month to include 6,000 copies to share each month, any overages or colored copies will be extra and billed quarterly. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Coots, seconded by Trustee Muller to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 6:38 p.m. to go into executive session for contract purposes, and for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion,

discipline, suspension, dismissal, or removal of a particular person or corporation. All present were in favor and the motion was carried.

Return to Regular Session:

Motion made by Trustee Muller, seconded by Trustee Causer to return to regular session at 7:55 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Muller, seconded by Trustee Coots to adjourn the regular meeting at 7:56 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer