

# Village of Bath Municipal Utility Commission Regular Meeting – November 9, 2021

## Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held its Regular Meeting on the 9<sup>th</sup> day of November, 2021, at the Commercial Office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

### **Commissioners Present:**

Jeffrey Muller, Chairman  
Mark Alger, Vice Chairman  
Keith Becken  
Robert Plaskov  
Vernard Anderson

### **Others Present:**

Erin Bonacci, BEGWS Director of Municipal Utilities  
Tom Posella, BEGWS Assistant Director of Municipal Utilities  
Samantha Voss, Municipal Utility Commission Clerk / BEGWS Typist  
Jordan Snell, CSEA BEGWS Unit Vice-President / BEGWS Accountant *participated via teleconference*

### **Approval of Minutes:**

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to approve the meeting minutes of the Regular Meeting held on September 14, 2021. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the meeting minutes of the Regular Meeting held on October 12, 2021. All present were in favor and the motion was carried.

### **Audit of Bills:**

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to approve payment of the October abstracts in the amount of \$1,201,238.98. All present were in favor and the motion was carried.

### **2021 MEUA December Engineering Workshop:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to authorize five BEGWS employees to attend the 2021 MEUA December Engineering Workshop on December 14<sup>th</sup> and 15<sup>th</sup> for an amount not-to-exceed \$183 per person plus travel, lodging and meal expense in accordance with BEGWS Travel Policy. All present were in favor and the motion was carried.

### **GHD Amendment #1:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the payment to GHD Amendment No. 1, in the amount of \$117,800, and to authorize Director Bonacci to execute. All present were in favor and the motion was carried.

### **NYWEA Digester Training:**

Motion made by Commissioner Alger, seconded by Commissioner Becken, to authorize Director Bonacci and Assistant Director Posella to attend the NYWEA Digester Training for a cost of \$35 per person. All present were in favor and the motion was carried.

**Purchase of Laptop:**

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the purchase of a laptop from CPE for a cost of \$1,289.63. All present were in favor and the motion was carried.

**Declaration of Surplus:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to authorize the declaration of surplus for the trucks U-12, U-14, U-32, U-40, and miscellaneous items. All present were in favor and the motion was carried.

*Jordan Snell left the Regular Meeting at 5:02 p.m.*

**Executive Session:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to leave Open Meeting and enter into Executive Session at 5:02 p.m. for: (1) discussions regarding proposed, pending or current litigation, (2) matters leading the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person(s) or corporations. All present were in favor and the motion was carried.

*Samantha Voss left Executive Session at 5:11 p.m.*

*Samantha Voss returned to Executive Session at 5:32 p.m.*

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to leave Executive Session and return to Open Meeting at 5:41 p.m. All present were in favor and the motion was carried.

**Promotion of Samantha Voss:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to promote Samantha Voss the Senior Typist position, in accordance with Civil Service Law requirements, with a yearly salary of \$40,000 and an added week of vacation. All present were in favor and the motion was carried.

**CSEA Floating Holiday:**

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to accept the floating holiday for calendar year 2022 of July 1, 2021 which was voted on by the BEGWS CSEA members. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to adjourn the Regular Meeting at 5:50 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss  
Municipal Utility Commission Clerk

**Next Regular Meeting Scheduled For:  
December 17, 2021 at 10:30 A.M.**