

Village of Bath Municipal Utility Commission Regular Meeting – October 12, 2021

Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held its Regular Meeting on the 12th day of October, 2021, at the Commercial Office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Commissioners Present:

Jeffrey Muller, Chairman
Mark Alger, Vice Chairman
Keith Becken
Robert Plaskov
Vernard Anderson

participated via videoconference
participated via videoconference
participated via videoconference
participated via videoconference
participated via videoconference

Others Present:

Erin Bonacci, BEGWS Director of Municipal Utilities
Tom Posella, BEGWS Assistant Director of Municipal Utilities
Samantha Voss, Municipal Utility Commission Clerk / BEGWS Typist
Kris New, CSEA BEGWS Unit President / BEGWS Accountant
Jordan Snell, CSEA BEGWS Unit Vice-President / BEGWS Accountant

participated via videoconference
participated via videoconference
participated via videoconference
participated via teleconference
participated via teleconference

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve payment of the September abstracts in the amount of \$824,343.55. All present were in favor and the motion was carried.

Condition Assessment of Utility Instrumentation / Control Hardware & Software:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to authorize Director Bonacci to retain EYW Companies for professional services pertaining to performing a condition assessment of the instrumentation / control hardware and software for the Village's electric, gas, water and sewer utilities. All present were in favor and the motion was carried.

Accredited Delegate for New York Municipal Power Agency (NYMPA) Semi-Annual Meeting:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to designate Director Bonacci as the accredited delegate for the Village of Bath at the NYMPA Semi-Annual Meeting on October 27, 2021. All present were in favor and the motion was carried.

Professional Services Pertaining to Water Main Replacement Program:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to approve payments to Don Mattison in the amount of \$3,289.76 for professional services pertaining to the water main replacement program. All present were in favor and the motion was carried.

Water Infrastructure Improvement Act (WIIA) Program Application:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to recommend the Village of Bath Board of Trustees approve and authorize the WIIA Program application for the Village of Bath Water System Improvements Project – Phase I, including the municipal authorizing resolution, SEQRA and bond resolutions, pending the review and approval of the Village's local counsel, bond counsel and financial advisor . All present were in favor and the motion was carried.

Safety Audit/Gap Analysis/Needs Assessment:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, to authorize Director Bonacci to retain Occupational Safety Consultants for providing professional services pertaining to a safety audit, gap analysis and needs assessment of BEGWS facilities and work activities for a not-to-exceed fee of \$5,700. All present were in favor and the motion was carried.

Shop Overhead Doors:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to authorize Director Bonacci to retain Martin Door Storage for performing a condition assessment and miscellaneous repairs of the BEGWS overhead doors for an amount not-to-exceed \$2,115.50. All present were in favor and the motion was carried.

PERMA 2021 Fall Education Conference:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the attendance of Samantha Voss at the PERMA 2021 Fall Education Conference being held on October 28th and 29th. The conference is free for PERMA members, which the Village/BEGWS is a member. A BEGWS vehicle will be taken. The overnight accommodations are \$183 per night for one night. Meals will be covered in accordance with BEGWS's travel and meal policy. All present were in favor and the motion was carried.

Hunter Hoad Wastewater Operator Certification Application Fee:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve the \$150 fee for Hunter Hoad's Grade 2A Wastewater Operator Certification application. All present were in favor and the motion carried.

Kris New left the Regular Meeting at 6:15 p.m.

Director Bonacci Wastewater Operator Certification Examination Fee:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve the \$104 fee for Director Bonacci to sit for the Grade 3A Wastewater Operator Certification examination. All present were in favor and the motion carried.

Jordan Snell left the Regular Meeting at 6:24 p.m.

Executive Session:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to leave Open Meeting and enter into Executive Session at 6:24 p.m. for: (1) discussions regarding proposed, pending or current litigation, (2) matters leading the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person(s) or corporations, (3) the proposed acquisition, sale or lease of real property. All present were in favor and the motion was carried.

Commission Plaskov left Executive Session at 6:50 p.m.

Samantha Voss left Executive Session at 7:32 p.m.

Motion made by Commissioner Alger, seconded by Commissioner Becken, to leave Executive Session and return to Open Meeting at 7:36 p.m. All present were in favor and the motion was carried.

Samantha Voss returned to Open Meeting at 7:36 p.m.

Acquisition of Real Property:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to retain Harris Beach for professional services pertaining to assisting the Village of Bath/Bath Electric, Gas and Water Systems with evaluating and assessing acquisition of real property opportunities. All present were in favor and the motion was carried.

Water Utility I/O Point Testing:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to authorize Director Bonacci to retain EYW Companies for professional services pertaining to performing I/O point testing for the water utility for a not-to-exceed fee of \$4,080. All present were in favor and the motion was carried.

Jordan Snell returned to Open Meeting at 7:50 p.m.

Adjournment:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to adjourn the Regular Meeting at 7:51 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

**Next Regular Meeting Scheduled For:
November 9, 2021 at 4:30 P.M.**