

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
YEAR END ABSTRACT MEETING  
MAY 27, 2021**

This meeting of the Board of Trustees of the Village of Bath was held on the 27th day of May 2021 through videoconference. This meeting was called to order by Mayor Michael Sweet at 5:02 p.m.

**Present:**

Mayor:	Michael Sweet – via phone due to technical difficulties
Deputy Mayor/Trustee:	Karen Causer
Trustee:	Mark Bardeen arrived @ 5:13 p.m.
Trustee:	Melanie Coots
Trustee:	Jeffrey Muller
Clerk/Treasurer:	Jacqueline Shroyer
Director of Utilities:	Erin Bonacci

**Visitor:**

**John Condon – Brown & Brown:**

**Insurance Renewal:**

Discussed the insurance renewal for fiscal year 2021-2022 to be renewed at \$181,793 from Travelers. He quoted Travelers as our current company, Houston Casualty, increased significantly to \$193,991. This was due to the 3 year price lock being over. Trustee Causer looked over the paperwork from John Condon during the discussion. Erin Bonacci will speak offline with John regarding any projects BEGWS may have over the next year.

Motion made by Trustee Muller, seconded by Trustee Causer to approve the insurance renewal for \$181,793 from Travelers. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Coots, seconded by Trustee Causer to approve the payment of the Village bills in the amount of \$56,529.82. All present were in favor and the motion was carried.

**New Business:**

**Budget Amendments:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the following budget amendments. All present were in favor and the motion was carried.

Increase A1120 Non Property Tax by \$36,500.00  
Increase A5110.2 Street Dept – Equipment by \$40,300.00  
Decrease A5142.1 Snow Removal Personal Services by \$3,800.00  
To purchase New Pickup

Increase A1420.4 Attorney – Contractual by \$1,412.00  
Decrease A5142.1 Snow Removal Personal Services by \$1,412.00  
To cover costs of legal attorney

Increase A3120.2 Police Dept Equipment - \$47,536.56  
Decrease A9060.8 Health Insurance - \$32,536.56  
Decrease A5142.1 – Snow Removal Personal - \$15,000.00  
To purchase new police vehicle.

Increase A1910.4 Unallocated Insurance by \$8,000.00  
Decrease A8160.4 Compost Contractual by \$4,880.00  
Decrease A5142.4 Snow Removal Contractual by \$3,120.00  
To cover Expenses on Insurance Claim.

Increase A3120.1 Police Department Personal Services by \$206.00  
Decrease A3120.11 Police Department Dispatch by \$206.00  
To Cover Overage on Personnel Expenses.

Increase A3120.48 Police Department Repairs by \$9,000.00  
Decrease A3120.415 Police Dept – Aux Police by \$2,000.00  
Decrease A3120.42 Police Dept – Gas & Oil by \$2,089.00  
Decrease A3120.45 Police Dept – Phone Service by \$1,800.00  
Decrease A1325.4 Clerk Contractual by \$550.00  
Decrease A9060.8 Health Insurance by \$2,561.00  
To Repair Police Vehicle

Increase A3320.4 Park Activities – Contractual by \$10.85  
Decrease A3320.1 Park Activities – Personal Services by \$10.85  
To Cover Expenses

**Encumbrances:**

Motion made by Trustee Muller, seconded by Trustee Bardeen to approve the following encumbrances. All present were in favor and the motion was carried.

A3120.2	47,536.56	Police Vehicle - Durango
A5110.2	40,300.00	Street Pickup Truck
A5110.2	28,400.00	Street Backhoe
A5410.41	7,133.46	Sidewalks in Park
A3120.48	9,000.00	Police Vehicle Engine Repair

**Fire Department Agreement:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the 2021-2022 Bath Volunteer Fire Department Agreement with the Village of Bath and authorize the Mayor to sign the agreement. All present were in favor and the motion was carried.

**Accept Resignation of Part Time Police Officer:**

Motion made by Trustee Coots, seconded by Trustee Causer to accept the resignation of Part Time Police Officer, Emily Waite, effective immediately. All present were in favor and the motion was carried.

**Accept Resignation of Parking Meter Specialist:**

Motion made by Trustee Causer, seconded by Trustee Bardeen to accept the resignation of Parking Meter Specialist, Dean Clark, effective Tuesday June 15, 2021. All present were in favor and the motion was carried.

**Accept Resignation of Police Secretary:**

Motion made by Trustee Muller, seconded by Trustee Bardeen to accept the resignation of the Police Department Secretary, Ruth Sprague, effective May 28, 2021. All present were in favor and the motion as carried.

**Adjournment:**

Motion made by Trustee Coots, seconded by Trustee Causer to adjourn the year end abstract meeting at 5:49 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer