

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
PUBLIC HEARING/REGULAR MEETING  
APRIL 20, 2020**

This meeting of the Board of Trustees of the Village of Bath was held on the 20th day of April 2020 through videoconference. This meeting was called to order by Mayor, William von Hagn, at 5:33 p.m.

**Present:**

Mayor:	William von Hagn
Deputy Mayor/Trustee:	Jeanne Glass
Trustee:	Mike Sweet
Trustee:	Melanie Coots
Trustee:	Mark Bardeen
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Thomas Gutow
BEGWS Chairman:	Jeffrey Muller
Code Enforcement:	Bradley Hill – Joined at 5:35 p.m.
Fire Chief:	Matt Glashauser
BEGWS Director:	Erin Bonacci
Police Chief:	Chad Mullen
Attorney:	Aaron Mullen

**Public Hearing:**

**Budget 2020 – 2021:**

Public Hearing was opened at 5:33 p.m.

Mayor von Hagn asked for comments. No comments were made.

Motion made by Trustee Coots, seconded by Trustee Glass to close the public hearing on the 2020-2021 budget at 5:33 p.m. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Sweet, seconded by Trustee Coots to approve the payment of the Village bills in the amount of \$199,881.96. All present were in favor and the motion was carried.

**Department Head Reports:**

**Thomas Gutow, Street Superintendent:**

Street Report was received.

**Chad Mullen, Police Chief:**

Police Report was received.

**Bradley Hill, Code Enforcement:**

Code Enforcement Report was received.

**Matthew Glashauser, Fire Chief:**

Fire Department Report was received.

**Erin Bonacci, BEGWS Director:**

BEGWS Minutes were received.

**Jacqueline Shroyer, Clerk/Treasurer Report:**

Clerk/Treasurer Report was received.

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the following budget amendments. All present were in favor and the motion was carried.

Increase Revenue A2680 Insurance Recovery by \$884.00  
Increase Expense A5110.1 Street Personnel by \$884.00  
Insurance Reimbursement for short term disability.

Increase A5112.4 CHIPS by \$25,370.00  
Increase A3501 CHIPS by \$25,370.00  
To cover actual amount being reimbursed by CHIPS.

Increase A3120.1 Police Personnel by \$9,000.00  
Decrease A3315.4 Stop – DWI by \$9,000.00  
To cover OT for DWI program.

Increase Revenue A2680 Insurance Recovery by \$2,279.52  
Increase Expense A3120.1 Police Personnel by \$2,279.52  
Insurance Reimbursement for Police Officer Workers Compensation.

Increase Revenue A3089 State Aid – Other by \$23,000.00  
Increase Expense A8510.4 Community Development Contractual by \$23,000.00  
To Record Grant for Economic Development.

**New Business:**

**Approve Budget 2020-2021:**

Motion made by Trustee Bardeen, seconded by Trustee Glass to approve the budget for the Village of Bath for the 2020-2021 fiscal year. All present were in favor and the motion was carried.

**Approve BEGWS Budget 2020-2021:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the budget for Bath Electric, Gas and Water Systems for the 2020-2021 fiscal year. All present were in favor and the motion was carried.

**Part-Time Police Officer Resignation:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve Part-Time Police Officer, Matthew Lehman’s resignation effective April 25, 2020. All present were in favor and the motion was carried.

**Part-Time Police Officer Resignation:**

Motion made by Trustee Glass, seconded by Trustee Sweet to approve Part-Time Police Officer, Micah Swarthout’s resignation effective April 7, 2020. All present were in favor and the motion was carried.

**Tax Levy Resolution:**

**Resolution 04-20-2020**

Upon the motion of Trustee Glass , seconded by Trustee Sweet, to approve Resolution 04-20-2020 Tax Levy for 2020-2021.

Whereas, the Village Board of Trustees has adopted a budget for the fiscal year 2020-2021 pursuant to Section 5-508 of the Village Law.

Now, therefore be it resolved, that the following tax levy be adopted levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll for the fiscal year 2020-2021:

General Fund Tax Levy	\$2,974,238.00
Assessed Valuation	227,785,798.00
Tax Rate per 1000	13.05717
Total Taxes for 2020-2021 Budget	\$2,974,238.00
Delinquent Water Rents & Charges	17,133.02
Delinquent Water Units & Charges	5,964.60
Delinquent Sewer Rents & Charges	17,039.07
Delinquent Sewer Units & Charges	7,941.32
Omitted Tax Relevies	\$559.09
Tax Map Number	Amount
159.09-01-010.000	\$312.50
159.06-02-048.000	\$312.50
159.13-01-076.000	\$625.00
Total Tax Levy	\$3,024,125.19

and the County of Steuben is authorized to collect these taxes and relevies and the Mayor and all the Trustees voting as follows:

	AYE	NAY	ABSENT
Mayor William von Hagn	X		
Trustee Mark Bardeen	X		
Trustee Jeanne Glass	X		
Trustee Michael Sweet	X		
Trustee Melanie Coots	X		

**2020-2021 Holidays:**

Motion made by Trustee Sweet, seconded by Trustee Coots to approve the following list of holiday for the 2020-2021 fiscal year. All present were in favor and the motion was carried.

**Village of Bath  
2020-2021 Holidays**

Monday May 25, 2020	Memorial Day
Friday July 3, 2020	Independence Day
Monday September 7, 2020	Labor Day
Monday October 12, 2020	Columbus Day
Wednesday November 11, 2020	Veterans Day
Thursday November 26, 2020	Thanksgiving
Friday November 27, 2020	Day After Thanksgiving
Thursday December 24, 2020	Christmas Eve
Friday December 25, 2020	Christmas
Thursday December 31, 2020	New Year's Eve
Friday January 1, 2021	New Year's Day
Monday January 18, 2021	Martin Luther King Jr. Day
Monday February 15, 2021	Presidents' Day
Friday April 2, 2021	Good Friday

**2020-2021 Meeting Dates:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the following list of meeting dates for 2020-2021 fiscal year. All present were in favor and the motion was carried.

**Village of Bath  
Meeting Dates for 2020 - 2021**

Official meeting will be held on the third Monday of each month unless stated otherwise. Meetings will be held at the Village Board Room at 110 Liberty Street at 5:30 pm. Except for the Reorganizational meeting held at 5:00 p.m. All meetings will include any business brought before the board.

Monday April 20, 2020	Regular Meeting
Monday May 18, 2020	Regular Meeting
Monday June 15, 2020	Regular Meeting
Monday July 20, 2020	Regular Meeting

Monday August 17, 2020	Regular Meeting
Monday September 21, 2020	Regular Meeting
Monday October 19, 2020	Regular Meeting
Monday November 16, 2020	Regular Meeting
Monday December 21, 2020	Regular Meeting
Tuesday January 19, 2021	Regular Meeting
Tuesday February 16, 2021	Regular Meeting
Monday March 15, 2021	Regular Meeting
Monday April 5, 2021	Re-Org Meeting

**Commission members, Mark Alger and Bob Plaskov, joined the meeting at 6:01 p.m. via audio conference.**

**BEGWS Interfund Loan and Transfers:**

Motion made by Trustee Glass, seconded by Trustee Coots to approve the borrowing note (interfund loan) from the electric fund to the gas fund in the amount of \$180,902.49, with terms of 1.00% interest with the interest to be paid back to the electric fund on May 31, 2020, and the principal to be paid by the end of fiscal year 2020-2021. All present were in favor and the motion was carried.

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the interfund transfer from the electric fund to the gas fund in the amount of \$455,420.51. All present were in favor and the motion was carried.

Motion made by Trustee Sweet, seconded by Trustee Coots to approve the interfund transfer from the electric fund to the sewer fund in the amount of \$346,847.00. All present were in favor and the motion was carried.

**Rally on May 2:**

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the request of a rally on May 2, 2020 at noon at Pulteney Park provided they follow social distancing. The request needs to go through Chief Mullen and abide by all parade permits and local requirements. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Sweet, seconded by Trustee Bardeen to adjourn the regular meeting at 6:24 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer