

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
MARCH 16, 2020**

This meeting of the Board of Trustees of the Village of Bath was held on the 16th day of March 2020 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor, William von Hagn, at 5:30 p.m.

Present:

| | | | |
|---------------------------|----------------------|---------------------|-----------------|
| Mayor: | William von Hagn | Code Enforcement: | Bradley Hill |
| Deputy Mayor/Trustee: | Jeanne Glass | Fire Chief: | Matt Glashauser |
| Trustee: | Melanie Coots | Street Asst. Super: | Michael Bly |
| Trustee: | Mark Bardeen | BEGWS Director: | Erin Bonacci |
| Trustee: | Mike Sweet | Attorney: | Aaron Mullen |
| Clerk/ Treasurer: | Jacqueline Shroyer | Police Chief: | Chad Mullen |
| Street Supervisor: | Thomas Gutow | | |
| BEGWS Chairman: | Jeffrey Muller | | |
| Urban Forest Diagnostics: | Chris Luley | | |
| Shade Tree Chairman: | Lee Cornaire | | |
| NYS DEC: | Greg Muller | | |
| Residents: | Jason & Karen Causer | | |
| Resident: | Dillion Lewis | | |

Visitor:

Chris Luley (Urban Forest Diagnostics) – Presentation of Shade Tree Management Plan:

The Village of Bath has been a Tree City USA member for 33 years. During Chris's time working with the Village, there was excellent cooperation between the Shade Tree Committee, Street Department and Bath Electric. He noted the Village has adequate budgets to support the work in this management plan he is suggesting. There are 1,247 trees planted and there is room for 790 more trees in the planting sites. They would like to see 75 trees per year planted in the Village. The Village currently plants 30 trees per year. The Village needs a more variety of trees in their inventory as there are 25% maple and oak. There should only be about 5% of each species. Some goals for the future include: Completing all of the priority maintenance work within the next two years, increasing tree stocking on streets to 75% within the next 5 years, initiating a systematic pruning program where every large tree is pruned once every five years and recently planted trees are structurally pruned once every three years, increasing public outreach and social media efforts, and development of a Master Tree Planting list to guide future public tree selection.

Correspondence:

Catholic Charities – Pulteney Park Request:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the request from Catholic Charities for the use of Pulteney Park on May 16, 2020 from 8:00 a.m. to 11:00

a.m. for their annual Steps to End Poverty Walk. All present were in favor and the motion was carried.

Bath Ambulance – Pulteney Park Request:

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the request from Bath Ambulance for the use of Pulteney Park on April 4, 2020 from 2:00 p.m. to 4:00 p.m. for an Easter Egg Hunt. All present were in favor and the motion was carried.

Motion made by Trustee Coots, seconded by Trustee Bardeen to rescind the motion to approve the request from Bath Ambulance for the use of Pulteney Park due to the recent State mandates on large crowds. All present were in favor and the motion carried.

Audit of Bills:

Motion made by Trustee Sweet, seconded by Trustee Coots to approve the payment of the Village bills in the amount of \$96,007.77 subtracting voucher #37 for STC Regional Planning for \$100.00 as this training has been cancelled, and including Paradise Printing for \$133.00 and Virginia Breon for \$20.00 for reimbursement of a death certificate. All present were in favor and the motion was carried.

Department Head Reports:

Thomas Gutow, Street Superintendent:

Street Report was received.

Compost site will open early on April 11, 2020.

Chad Mullen, Police Chief:

Police Report was received.

Bradley Hill, Code Enforcement:

Code Enforcement Report was received.

Village Sign on Intersection of Liberty and W. Washington – Fire Department will wash it off during their training drills.

Matthew Glashauser, Fire Chief:

Fire Department Report was received.

New Ladder Truck failed its inspection. The steel is not up to the proper standard, but it is under warranty. Hammondsport Fire Dept is on call for any emergencies. We will be finding out if the one year warranty will start once the truck comes back as it hasn't been in our possession that often since it was completed.

Erin Bonacci, BEGWS Director:

BEGWS Minutes were received.

Offices are closed to walk ins due to the Covid19 until further notice, but the drive thru is open.

Jacqueline Shroyer, Clerk/Treasurer Report:

Clerk/Treasurer Report was received.

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the following budget amendments. All present were in favor and the motion was carried.

Increase Expense A1110.4 Judicial Contractual by \$2,000.00
Decrease Expense A1110.1 Judicial Personnel by \$2,000.00
Move Money to cover expenses for the Court Dept from Personnel to Contractual

Increase Expense A1325.43 Clerk Contracts by \$101.00
Decrease Expense A1325.4 Clerk Contractual by \$101.00
To cover Expense for additional user on Laserfiche

Increase Expense A5110.419 Street Physicals by \$35.00
Decrease Expense A5110.4 Street Contractual by \$35.00
To cover cost of new hire physical for Street Dept.

Increase Expense A3120.412 Police Supplies by \$400.00
Decrease Expense A3120.47 Police Uniforms by \$400.00
To cover supply expenses for the police dept.

Increase Expense A3120.412 Police Supplies by \$1,000.00
Decrease Expense A3120.418 Police Training by \$1,000.00
To cover supply expenses for the police dept.

Committee Reports:

Trustee Bardeen:

Motion made by Trustee Glass, seconded by Trustee Coots to approve Karl Cook for the Historic Preservation Commission for a 3 year term effective immediately. All present were in favor and the motion was carried.

Bath Fire Department – New Election Results:

Chief Matthew Glashauser
1st Assistant – Michael Fiordo
2nd Assistant – Sean Walruth
3rd Assistant – Casey Saltsman
4th Assistant – Lee Morse

Trustee Glass:

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve Jeanne Glass for the Mossy Bank Committee. All present were in favor and the motion was carried.

Trustee Coots:

The Mural on the side of Betty Kay will be funded by the Brewfest this year.

Brewfest invited the Fire Department to come set up a fund raising booth this year.

Arbor Day is April 24, 2020.

Shout out to the Shade Tree Committee, Mitch Alger, Greg Muller and Lee Cornaire for all their hard work to keep that committee going.

The Castrilli mural will be placed on the agenda for a mural for next year.

Trustee Coots and Trustee Sweet thanked the Mayor, William von Hagn, and Trustee, Jeanne Glass, for their services over the last several years and wished them luck for the future.

Mayor von Hagn:

Thanked everyone for the words and gave advice for future Village business.

New Business:

Shade Tree Management Plan:

Motion made by Trustee Glass, seconded by Trustee Coots to approve the Shade Tree Management Plan from Urban Forest Diagnostics, LLC. All present were in favor and the motion was carried.

Local Law #1 – Parking Meters:

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve local law #1 amending Chapter 112 of the Bath Village Code Relative to Parking Meter Zones, Limited-Time Parking, and Penalties for Parking Offenses. All present were in favor and the motion was carried.

Part Time Police Officer Resignation:

Motion made by Trustee Sweet, seconded Trustee Coots to accept the resignation of Part Time Police Officer, Jordan Walrath, effective March 27, 2020. All present were in favor and the motion was carried.

Dispatcher Developing Emotional Intelligence Training:

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the Dispatcher to attend the Emotional Intelligence one day seminar in Elmira, NY on April 27, 2020. All present were in favor and the motion was carried.

Dispatcher Crisis Communication Training:

Motion made by Trustee Bardeen, seconded by Trustee Glass to approve the Dispatcher to attend the Crisis Communication Training in Alfred, NY on June 2, 2020. All present were in favor and the motion was carried.

Town of Bath Fire Agreement:

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the Town of Bath Fire Agreement for 2020 with the correct dollar amount per quarter paid to the Village of Bath from the Town of Bath. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Coots, seconded by Trustee Sweet to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 7:08 p.m. to go into executive session for contractual negotiations and personnel. All present were in favor and the motion was carried.

Chief asked to stay in executive session, left at 7:18 p.m.

Jackie asked to leave executive session at 7:28 p.m., returned at 7:39 p.m.

Return to Regular Session:

Motion made by Trustee Bardeen, seconded by Trustee Sweet to return to regular session at 7:39 p.m. All present were in favor and the motion was carried.

NYS Chief of Police Training:

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the Chief of Police to attend the New York State Chief of Police Training Conference in Glens Falls, NY from July 19 – July 22, 2020. All present were in favor and the motion was carried.

Child Abuse Summit:

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the Criminal Investigator to attend the Bivona Child Abuse Summit in Rochester, NY from April 30, 2020 to May 1, 2020. All present were in favor and the motion was carried.

Hunt Engineer Contract:

Motion made by Trustee Glass, seconded by Trustee Bardeen to approve the Hunt Engineer Contract for the Economic Development Study. All present were in favor and the motion was carried.

Street Department Union Contract:

Motion made by Trustee Coots, seconded by Trustee Glass to approve the Street Department Union Contract for 2020 – 2024. All present were in favor and the motion was carried.

Budget Public Hearing:

Motion made by Trustee Coots, seconded by Trustee Bardeen to set the public hearing for the budget with a proposed \$35,000 from fund balance with a decrease of -1.43% in tax collections for Monday April 20, 2020 at 5:30 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Bardeen, seconded by Trustee Glass to adjourn the regular meeting at 7:44 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer