

**Village of Bath Municipal Utility Commission
Regular Meeting – March 10, 2020**

Official Meeting Minutes

This Regular Meeting of the Municipal Utility Commission (Commission) of the Village of Bath was held on the 10th of March, 2020, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Utility Commissioner, Chairman:	Jeffery Muller
Utility Commissioner, Vice Chairman:	Mark Alger <i>via teleconference</i>
Utility Commissioner:	Keith Becken
Utility Commissioner:	Robert Plaskov
Utility Commissioner:	Vernard Anderson
Utility Commission Clerk / BEGWS Typist:	Samantha Voss
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Assistant Director of Municipal Utilities:	Mitchell Alger

Absent:

Board of Trustees Liaison, Mayor:	William von Hagn
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Approval of Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the minutes of the Regular Meeting held on January 14, 2020. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the minutes of the Special Meeting held on January 21, 2020. All present were in favor and the motion was carried.

Motion made by Commissioner Becken, seconded by Commissioner Anderson, to approve the minutes of the Regular Meeting held on February 11, 2020. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve payment of the February abstracts in the amount of \$1,048,527.97. All present were in favor and the motion was carried.

Leave Open Meeting/Enter Executive Session:

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to leave Open Meeting and enter into Executive Session at 4:55 p.m. for (1) matters leading to the employment of particular person and (2) collective negotiations pursuant to Article 14 of Civil Service Law. All present were in favor and the motion was carried.

Return to Open Meeting:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, to return to the Open Meeting at 5:07 p.m. All present were in favor and the motion was carried.

Supervisor/Department Reports:

Mark Hawk, BEGWS Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, BEGWS Utilities Service Department Supervisor:
Utilities Service Department Report was received.

Andrew Burdin, Underground Lines and Mains Supervisor:
Underground Lines and Main Department Report was received.

Erin Bonacci, Director of Municipal Utilities (collaboration effort with James Hoad):
Waste Water Treatment Plant Report was received.

Erin Bonacci, Director of Municipal Utilities (collaboration and team effort):
Commercial Office Report was received.

Spring Meadow Request:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to approve the request submitted by Spring Meadows. All present were in favor and the motion was carried.

New York Power Authority (NYPA) Long Term Agreement:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the long term agreement document (NYPA CRM 0122002194) for signature and designating the Village of Bath Mayor as the authorized signatory. All present were in favor and the motion was carried.

MEUA Semi-Annual Conference:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, authorizing Director Bonacci and Assistant Director Alger to attend the MEUA Semi-Annual Conference. All present were in favor and the motion was carried.

MEUA Semi-Annual Conference Resolution:

RESOLUTION

Please use this form to designate a delegate from within your municipal to represent your municipal.

At a regular meeting of the Municipal Utility Commission of the City/Town/Village of Bath, New York, held on March 10, 2020, the following resolution was adopted:

Moved by Commissioner Anderson, seconded by Commissioner Plaskov.

WHEREAS, the Municipal Utility Commission of the City/Town/Village of Bath, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 22, and April 23, 2020 to be held at the Embassy Suites by Hilton Destiny USA, 311 Hiawatha Blvd W, Syracuse, NY 13204 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Erin B. Bonacci be and is hereby designated as the accredited delegate of the City/Town/Village of Bath, New York.

On roll call: Affirmative: X Negative: _____

I certify that this resolution was adopted by the Municipal Utility Commission of the City/Town/Village of Bath, New York on the 10 day of March, 2020.

Lemetha Voss
Signature

Municipal Utility Commissioner Clerk
Title

Authorize Award for Professional Services to Larson Design Group:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to authorize the award of professional services for the Village of Bath Gas System Study to Larson Design Group with a scope and fee to be determined, and authorizing Director Bonacci as the signatory to execute the agreement with Larson Design Group for a fee not-to-exceed \$52,500. All present were in favor and the motion was carried.

Authorize Emergency Purchase of Chemicals Bacteria:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the emergency purchases of chemicals and bacteria recommended by Maryland Biochemical for the augmentation program required as a result of the filamentous bacteria issue currently impacting the Village of Bath WWTP operations. All others present were in favor and the motion was carried.

Leave Open Meeting/Enter Executive Session:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to leave the Open Meeting and enter into Executive Session at 7:02 p.m. for the purposes of: (1) matters leading to the

employment of particular person(s); (2) collective negotiations pursuant to Article 14 of Civil Service Law, and (3) proposed acquisition of real property. All present were in favor and the motion was carried.

Return to Open Meeting:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to return to the Open Meeting at 7:12 p.m. All present were in favor and the motion was carried.

PERMA Annual Conference:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, approving the attendance of Samantha Voss at the PERMA Annual Conference. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to adjourn the Regular Meeting at 7:24 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

**Next Regular Meeting Scheduled For:
April 14, 2020, 4:30 P.M.**