

**Village of Bath Municipal Utility Commission
Regular Meeting – January 14, 2020**

Official Meeting Minutes

This Regular Meeting of the Municipal Utility Commission (Commission) of the Village of Bath was held on the 14th of January, 2020, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Utility Commissioner, Chairman:	Jeffery Muller	
Utility Commissioner, Vice Chairman:	Mark Alger	
Utility Commissioner:	Keith Becken	
Utility Commissioner:	Robert Plaskov	
Utility Commissioner:	Vernard Anderson	
Board of Trustees Liaison, Mayor:	William von Hagn	
Utility Commission Clerk / BEGWS Typist:	Samantha Voss	
BEGWS Director of Municipal Utilities:	Erin Bonacci	
BEGWS Assistant Director of Municipal Utilities:	Mitchell Alger	
BEGWS Apprentice Lineworker:	Aaron Soles	Left: 4:47 pm

Approval of Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the minutes of the Regular Meeting held on December 5, 2019. All present were in favor and the motion was carried.

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the minutes of the Special Meeting held on December 12, 2019. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to approve payment of the December abstracts in the amount of \$1,118,939.72. All present were in favor and the motion was carried.

Supervisor/Department Reports:

Mark Hawk, BEGWS Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, BEGWS Utilities Service Department Supervisor:
Utilities Service Department Report was received.

Andrew Burdin, Underground Lines and Mains Supervisor:
Underground Lines and Main Department Report was received.

Erin Bonacci, Director of Municipal Utilities (collaboration effort with James Hoad):
Waste Water Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (collaboration and team effort):
Accounting/Consumer Services Report was received.

Purchase of Sub-station Battery Bank:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to make an emergency purchase of the Sub-Station Battery Bank for an amount not-to-exceed \$21,390. All present were in favor and the motion was carried.

Aaron Soles left Regular Meeting at 4:47

Birchcrest Tree Removal:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to increase the authorized contract amount for Birchcrest by \$15,000 for tree removal. All present were in favor and the motion was carried.

CDBG Community Planning Grant:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, recommending to the Village of Bath Board of Trustees that it approve the grant agreement for CDBG Project No. 85CP121-19, and authorize Mayor von Hagn and his designated representative to execute the grant agreement and required forms. All present were in favor and the motion was carried.

Whole Effluent Toxicity (WET) Testing:

Motion made by Commissioner Becken, seconded by Commissioner Alger, to authorize the professional services provided by BioAnalytic Corp., which are required to perform the Whole Effluent Toxicity (WET) Testing included in the Village of Bath WWTP's SPDES Permit, for a fee not-to-exceed \$7,500. All present were in favor and the motion was carried.

Customer Reimbursement:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to approve the reimbursement payment to Sandra Silliman, a BEGWS customer who window was damaged during the Club View Drive Water Main Replacement Project, for an amount of \$734.40. Commissioner Plaskov opposed, all others present were in favor and the motion was carried.

Infrastructure Improvements:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the maintenance and replacement of the overhead doors of the BEGWS Shop building for an amount not-to-exceed \$40,000, which is eligible for IEEP reimbursement. All present were in favor and the motion was carried.

Fire Hall Bay Usage:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the usage of the 2nd bay door at Bath Fire Hall for storage of utility equipment and vehicles. All present were in favor and the motion was carried.

Equipment Purchase(s):

Motion made by Commissioner Becken, seconded by Commissioner Anderson, to approve the purchase of a welder for an amount not-to-exceed \$3,000. All present were in favor and the motion was carried.

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the purchase of three jackhammers for an amount not-to-exceed \$2,500. All present were in favor and the motion was carried.

Declaration of Surplus:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to declare file cabinets and typewriter as surplus. All present were in favor and the motion was carried.

OGS Eligibility Application:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving the registration of the OGS Eligibility Application. All present were in favor and the motion was carried.

Village of Bath Municipal Utility Commission Regular Meeting Schedule:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving the proposed Village of Bath Municipal Utility Commissioner Regular Meeting schedule. All were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to enter into Executive Session at 6:22 p.m. for the purposes of: (1) matters leading to the employment of particular person(s) and (2) proposed acquisition of real property. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to return to the Regular Meeting at 7:07 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to adjourn the Regular Meeting at 7:18 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

**Next Regular Meeting Scheduled For:
February 11, 2019, 4:30 P.M.**