

**Village of Bath Municipal Utility
Commission Regular Meeting -
February 11, 2020**

Official Meeting Minutes

This Regular Meeting of the Municipal Utility Commission (Commission) of the Village of Bath was held on the 11th of February 2020, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Utility Commissioner, Chairman:	Jeffery Muller
Utility Commissioner Vice Chairman:	Mark Alger
Utility Commissioner:	Keith Becken
Utility Commissioner:	Vernard Anderson
Board of Trustees Liaison, Mayor:	William von Hagn
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Assistant Director of Municipal Utilities:	Mitchell Alger

Absent:

Utility Commissioner:	Robert Plaskov
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Approval of Minutes:

It was noted that the meeting minutes from the January 14, 2020 Regular Meeting and January 21, 2020 Special Meeting will be approved at an upcoming Special Meeting.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve payment of the presented abstracts in the amount of \$926,134.56. All present were in favor and the motion was carried.

Supervisor/Department Reports:

Mark Hawk, BEGWS Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, BEGWS Utilities Service
Department Supervisor: Utilities Service
Department Report was received.

Andrew Burdin, Underground Lines and Mains
Supervisor: Underground Lines and Main
Department Report was received.

Erin Bonacci, Director of Municipal Utilities (collaboration effort
with James Hoad): Waste Water Treatment Plant Report was
received.

Samantha Voss, BEGWS Typist (collaboration
and team effort): Accounting/Consumer
Services Report was received.

February 11, 2020 Meeting with USDA:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to recommend the Village Board of Trustees authorize applying for the USDA Rural Development program funding, and for Erin Bonacci, Director of Municipal Utilities, to be designated as the authorized signatory for the Village of Bath for purposes of the application. All present were in favor and the motion was carried.

LED Street Light Conversion:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, to recommend the Village of Bath Board of Trustees approve the standardization of LED street light fixtures on Cooper Lighting for purposes of quality, efficiency and economy. All present were in favor and the motion was carried.

MEUA Meter School 102:

Motion made by Commissioner Becken, seconded by Commissioner Alger, authorizing Aaron Soles to attend the MEUA Meter School 102 in Fairport, NY for \$300 plus lodging and meals. All present were in favor and the motion was carried.

New York Power Authority (NYPA) Updates – Niagara Hydropower Contract Extension:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve the Niagara Hydropower Contract Extension, and to recommend the Village Board of Trustees approve the Niagara Hydropower Contract Extension. All present were in favor and the motion was carried.

CDBG Village of Bath Gas System Study (CDBG grant \$52,500):

Motion made by Commissioner Becken, seconded by Commissioner Alger, to authorize advertising the Request for Qualifications (RFQ) for the Village of Bath Gas System Study. All present were in favor and the motion was carried.

Pipe Freeze Kit:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, to approve the purchase of a pipe freeze kit for \$4,036.62 plus shipping. All present were in favor and the motion was carried.

Chlorine Sensors and Analyzers:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, to approve the purchase of chlorine sensors and analyzers for \$8,544 plus shipping. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to enter into Executive Session at 5:26 p.m. for the purposes of: (1) matters leading to potential litigation. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to return to the Regular Meeting at 6:13 p.m. All present were in favor and the motion was carried.

Gas Borrowings Plan:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to recommend the Village Board of Trustees accept and approve of the gas borrowing plan as presented. All present were in favor and the motion was carried.

Repair of Utilities Service Supervisor Truck:

Motion made by Commissioner Becken, seconded by Commissioner Alger, to approve purchasing a service body for the Utilities Service Supervisor's truck for an amount not-to-exceed \$5,400. All present were in favor and the motion was carried.

Trimble Access:

Motion made by Commissioner Becken, seconded by Commissioner Alger, approving the purchase of Trimble Access GNSS program for an amount of \$1,295. All present were in favor and the motion was carried.

Declaring Lift Surplus:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to declare the lift from the former bucket truck (also known as "Old Yeller") surplus and to authorize the disposal of the lift by auction at Roy Teitsworth Inc. All were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to enter into Executive Session at 7:04 p.m. for the purposes of: (1) matters leading to the employment of Particular Person(s). All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Becken, seconded by Commissioner Alger, to return to the Regular Meeting at 7:18 p.m. All present were in favor and the motion was carried.

Discussion Regarding Upcoming Meetings:

- Regular Meeting: Tuesday, March 10, 2020, 4:30 P.M., BEGWS Commercial Office
- Special Meeting / Budget Workshop:
 - Friday, February 21, 2020, 9:00 A.M.
 - Monday, March 9, 2020, 9:00 A.M.
 - Thursday, March 12, 2020, 9:00 A.M.

Adjournment:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to adjourn the Regular Meeting at 7:20 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Mitchell M. Alger
Assistant Director of Municipal Utilities

**NEXT REGULAR MEETING SCHEDULED FOR
March 10, 2020, 4:30 P.M.**