

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
OF THE VILLAGE OF BATH
REGULAR MEETING
December 5, 2019**

This Regular Meeting of the Municipal Utility Commission (Commission) of the Village of Bath was held on the 5th of December, 2019, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:40 p.m.

Present:

Commissioner, Chairman:	Jeffrey Muller
Commissioner, Vice Chairman:	Mark Alger
Commissioner:	Keith Becken
Commissioner:	Vernard Anderson
Board of Trustees Liaison, Mayor:	William von Hagn
Commission Clerk / BEGWS Typist:	Samantha Voss
BEGWS Assistant Director of Municipal Utilities:	Mitchell Alger

Absent:

Commissioner:	Robert Plaskov
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Final Payment and Closeout Documentation for John F. & John P. Wenzel Contractors, Inc.:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve final payment for John F. & John P. Wenzel Contractors, Inc. for the Club View Drive Watermain Replacement and Gas Main Installation, and authorize Director Bonacci to sign all closeout documentation. All present were in favor and the motion was carried.

Service Agreement for Corning Natural Gas Transportation Customers:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, ratifying the service agreement between BEGWS and Corning Natural Gas (CNG) for CNG Transportation Customers, effective December 1, 2019. All present were in favor and the motion was carried.

Updates to Memorandum of Understanding:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to ratify the updates to the Memorandum of Understanding between BEGWS and Corning Natural Gas. All present were in favor and the motion was carried.

Order on Consent for Bath Former Manufactured Gas Plant Site:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to recommend to the Village of Bath Board of Trustees that Mayor von Hagn, or his designated representative, be authorized to respond to the New York State Department of Environmental Conservation (NYSDEC) stating that the Village of Bath intends to enter into an order on consent with the NYSDEC for the Bath Form Manufactured Gas Plant (MGP) Site. All present were in favor and the motion was carried.

Discharge Monitoring Report - Quality Assurance (DMR-QA) Study 39:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, authorizing Director Bonacci to complete, sign and submit to the United States Environmental Protection Agency the Discharge Monitoring Report - Quality Assurance (DMR-QA) Study 39. All present were in favor and the motion was carried.

Skid Steer:

Motion made by Commissioner Alger, seconded by Commissioner Becken, authorizing Director Bonacci to purchase the skid steer for an amount not-to-exceed \$60,000. All present were in favor and the motion was carried.

Electric Depreciation Reserve Fund:

Motion made by Commissioner Alger, seconded by Commissioner Becken, approving the transfer of funds for the maximum allowable amount for depreciation and clearing expenses for the Electric Fund from the Utility Holding Account to the Electric Depreciation Reserve Fund for Fiscal Year 2019. All present were in favor and the motion was carried.

Commercial Office Hours for Christmas Holiday:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, approving the closing of the Commercial Office on Tuesday December 24th and Thursday December 26th. All present were in favor and the motion was carried.

Automatic Annual Go Daddy Renewals:

Motion made by Commissioner Alger, seconded by Commissioner Becken, authorizing the automatic annual Go Daddy renewal for the website domain of BEGWS. All present were in favor and the motion was carried.

E-ZPass On-The-Go for Select Vehicles:

Motion made by Commissioner Becken, seconded by Commissioner Alger, authorizing Director Bonacci to obtain E-ZPass On-The-Go for select vehicles of the BEGWS fleet. All present were in favor and the motion was carried.

Payment to Gardner's Welding System Service Co.

Motion made by Commissioner Anderson, seconded by Commissioner Becken, authorizing payment to Gardner's Welding System Service Co. (Montour Falls, NY) for repairs of existing welder in the amount of \$433.60. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, to enter into Executive Session at 6:41 p.m. for the purposes of (1) Matters Leading to the Employment and/or Discipline of Particular Person(s), and (2) Proposed Acquisition of Real Property. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to return to the Regular Meeting at 6:59 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to adjourn the Regular Meeting at 7:02 p.m. All present were in favor and the motion was carried.

**NEXT REGULAR MEETING SCHEDULED FOR
January 14, 2020 @ 4:30 P.M**