

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
SEPTEMBER 12, 2017**

This meeting of the Municipal Utility Commission (MUC) of the Village of Bath was held on the 15th of September, 2017 at Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Ave., Bath, NY 14810. The meeting was called to order by Jeff Muller, Chairman of the Commission, at 4:35 p.m.

**Present:**

Utility Commissioner Chair:	Jeffrey Muller	
Utility Commissioner Vice Chair:	Mark Alger	
Utility Commissioner:	Vern Anderson	
Utility Commissioner:	Keith Becken	
Mayor/Utility Commission Liaison:	William von Hagn	
Village Clerk/Treasurer	Jacqueline Shroyer	
BEGWS Director of Municipal Utilities:	Erin Bonacci	
BEGWS Employee/CSEA Unit President	Jason Causer	Arrived 5:00 p.m.
BEGWS Employee/WWTP Chief Operator:	Royce Hoad	
BEGWS Employee/Consumer Service Clerk:	Hannah Conrad	
GHD Consultant:	Bruce Nunn	
GHD Consultant:	Bob Lannon	

**Absent:**

Utility Commissioner: Robert Plaskov

**EPA Surprise Inspection:**

Motion made by Commissioner Alger, seconded by Commissioner Becken to authorize the purchase of protection devices, e.g. mat and sock, to temporarily protect the catch basin from runoff at the Wastewater Treatment Plant. All present were in favor and the motion was carried.

**Approval of Minutes:**

Motion made by Commissioner Alger, seconded by Commissioner Anderson to approve the minutes of the Regular Meeting held August 8, 2017 and the minutes of the special meeting held August 23, 2017. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Commissioner Alger, seconded by Commissioner Anderson to approve the payment of the September bills in the amount of \$629,134.35, pending the research of the school taxes for the Club Valentine property and the uniform payment for Halls Home and Lumber. All present were in favor and the motion was carried.

**Supervisors' Reports:**

Mark W. Hawk, Electric Line Supervisor:  
Electric Line Department Report was received.

Steven Larsen, Service Department Supervisor:  
Utility Service Department Report was received.

Daniel Borhman, UGLM Supervisor:  
Underground Lines and Main Department Report was received.

Royce Hoad, WWTP Chief Operator:  
Waste Water Treatment Plant Report was received.

Jordan Snell/Kris New, Accountants:  
Commercial Office–Accounting Report was received.

Motion made by Commissioner Becken, seconded by Commissioner Alger to accept the supervisor monthly reports. All present were in favor and the motion was carried.

**Town of Bath Agreement – Street Lighting:**

Motion made by Commissioner Alger, seconded by Commissioner Becken to authorize the Utility Commission Chairman, Jeffrey Muller, to sign the Town of Bath Street Lighting agreement for Buck Meadows. Commissioner Anderson abstained and the motion was carried.

**Surplus Phones and Tablets:**

Motion made by Commissioner Alger, seconded by Commissioner Becken to declare the old phones and tablets surplus and to dispose of properly at fair market value. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Alger, seconded by Commissioner Becken to go into Executive Session at 7:15 p.m. for the purpose of discussing matters leading to the potential discipline, suspension, or dismissal of 2 particular employees of BEGWS. All present were in favor and the motion was carried.

Chairman, Jeffrey Muller excused himself at 7:49 p.m. and rejoined executive session at 8:01 p.m.

**Return to Regular Meeting:**

Motion made by Commissioner Anderson, seconded by Commissioner Becken to return to the Regular Meeting at 8:03 p.m. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Becken, seconded by Commissioner Alger to adjourn the Regular Meeting at 8:05 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Village Clerk/Treasurer

**SPECIAL MEETING SCHEDULED FOR SEPTEMBER 27, 2017 @ 4:30 P.M.**

**NEXT REGULAR MEETING SCHEDULED FOR OCTOBER 10, 2017 @ 4:30 P.M.**