

**OFFICIAL MEETING MINUTES  
OF THE MUNICIPAL UTILITY COMMISSION  
OF THE VILLAGE OF BATH  
REGULAR MEETING  
JULY 9, 2019**

This Regular Meeting of the Municipal Utility Commission (Commission) of the Village of Bath was held on the 9<sup>th</sup> of July, 2019 at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

**Present:**

Utility Commissioner, Chairman:	Jeffery Muller
Utility Commissioner, Vice Chairman:	Mark Alger
Utility Commissioner:	Keith Becken
Utility Commissioner:	Robert Plaskov
Utility Commissioner:	Vernard Anderson
Board of Trustees Liaison, Mayor:	William von Hagn
Utility Commission Clerk / BEGWS Typist:	Samantha Voss
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Assistant Director of Municipal Utilities:	Mitchell Alger

**Approval of Minutes:**

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the meeting minutes of the Regular Meeting held on June 11, 2019, with corrections. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the payment of the July abstracts in the amount of \$700,884.51. All present were in favor and the motion was carried.

**Supervisors' / Department Reports:**

Mark Hawk, BEGWS Electric Line Supervisor:  
Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Department Supervisor: Utility  
Service Department Report was received.

Andrew Burdin, BEGWS Underground Lines and Mains Supervisor:  
Underground Lines and Main Department Report was received.

Erin Bonacci, BEGWS Director of Municipal Utilities:  
Waste Water Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (designated by Director of Municipal Utilities to prepare report):  
Accounting/Consumer Services Report was received.

**Retain Technical Assistance and Services Inc.:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to retain Technical Assistance Services Inc. for professional services related to the operation and maintenance of the Fairview Drive substation, for a fee not-to-exceed \$10,000.00. All present were in favor and the motion was carried.

**Purchase of Gas Meters:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to authorize Director Bonacci to proceed with the purchase of gas meters and gas ERTs for the amount approved in the Fiscal Year 2019-2020 budget. All present were in favor and the motion was carried.

**Club View Drive Watermain Replacement:**

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to award the Club View Drive Watermain Replacement project to John F. & John P. Wenzel Contractors Inc., with a low bid of \$113,760.00, and authorize Director Bonacci to execute the Agreement, Notice of Award, and other documents as required. All present were in favor and motion was carried.

**Lodging for Director of Municipal Utilities' Wastewater Operator Training Courses:**

Motion made by Commissioner Anderson, seconded by Commissioner Alger, approving lodging for Director Bonacci, as required for her attendance at the wastewater operator training courses held at SUNY Morrisville, in the amount of approximately \$2,000.00. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to enter into Executive Session at 5:57 p.m. for the purposes of: (1) discussion of matters leading to the employment, discipline, suspension, dismissal or removal of a particular person (Personnel); and (2) discussions regarding proposed litigation and property (Litigation). All present were in favor and the motion was carried.

**Return to Regular Meeting:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to return to the Regular Meeting at 6:36 p.m. All present were in favor and the motion was carried.

**CSEA Agreement:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to accept the agreement between CSEA, Daniel Stratton and the Commission, dated July 1, 2019. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to adjourn the Regular Meeting at 6:39 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss  
Municipal Utility Commission Clerk

**NEXT REGULAR MEETING SCHEDULED FOR  
August 13, 2019 @ 4:30 P.M.**