

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
REGULAR MEETING
JULY 10, 2018**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 10th of July, 2018 at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Commissioner Chairman:	Jeffrey Muller
Commissioner Vice Chairman:	Mark Alger
Commissioner:	Vern Anderson
Commissioner:	Keith Becken
Commissioner:	Robert Plaskov
Board of Trustees Liaison, Mayor:	William von Hagn
Commission Clerk:	Samantha Voss
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Lineworker:	Patrick Seager
BEGWS Apprentice Lineworker/CSEA Vice President:	Richard Pendle
BEGWS Apprentice Lineworker:	Aaron Soles
Village of Bath Wastewater Treatment Plant Chief Operator, Camden Group:	Donald Tuscano

Approval of Minutes:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the minutes of the Regular Meeting held June 12, 2018. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the abstract and payment of the June bills in the amount of \$780, 968.79. All present were in favor and the motion was carried.

Payment of Elster American Meter Invoices:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, to approve the payment of Invoice Nos. 91264103 and 91266264 in the revised amounts of \$17,210.08 and \$2,613.39, respectively. All present were in favor and the motion was carried.

Supervisors' Reports:

Mark W. Hawk, Electric Line Supervisor:

Electric Line Department Report was received.

Steven Larsen, Utility Service Department Supervisor:

Utility Service Department Report was received.

Andrew Burdin, Under Ground Lines Mains Supervisor:

Underground Lines and Main Department Report was received.

Donald Tuscano, Village of Bath Wastewater Treatment Plant Chief Operator, Camden Group:

Wastewater Treatment Plant Report was received.

Erin Bonacci, Director of Municipal Utilities:
Accounting/Consumer Services Report was received.

NYSDOH Fluoridation Grant – Administrative & Technical Assistance

Motion made by Commissioner Becken, seconded by Commissioner Alger, for authorize Director Bonacci to enter into an agreement with Hunt Engineers, Architects, Land Surveyors & Landscape Architect, DPC for a not-to-exceed fee of \$3,271.00 for professional services related to the administrative and technical assistance of the NYSDOH Fluoridation Grant awarded to the Village of Bath. All present were in favor and the motion was carried.

Drug and Alcohol Training

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to authorize the supervisory staff of Bath Electric, Gas and Water Systems to participate in drug and alcohol recognition training provided by OccuStar for a cost of \$350.00. All present were in favor and the motion was carried.

The following individuals left the Regular Meeting at 5:58 p.m.

- Donald Tuscano
- Patrick Seager
- Richard Pendle
- Aaron Soles

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to enter into Executive Session at 5:58 p.m. for the purpose of: (1) discussing matter leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, (2) proposed, pending or current litigation, and (3) collective negotiations pursuant to article fourteen of the civil service law. All present were in favor and the motion was carried.

Mark Alger left executive session at 6:53 p.m.

Mark Alger returned to executive session at 6:57 p.m.

Return to Regular Meeting:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to return to the Regular Meeting at 7:15 p.m. All present were in favor and the motion was carried.

Donald Tuscano returned to the Regular Meeting at 7:15 p.m.

Agreement with Microtel Inn & Suites:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, for Director Bonacci to enter into an agreement with Microtel Inn & Suites for no more than four days a week for a period not to exceed six months at a rate of \$54.00 per night.

Village of Bath WWTP Contract Operation Services:

Motion made by Commissioner Becken, seconded by Commissioner Alger, to authorize Director Bonacci to enter into an agreement with Camden Group to provide professional services for contract operations at the Village of Bath WWTP for a period not to exceed six months for a fee not-to-exceed \$67,600.00.

Approval of Director of Municipal Utilities Raise Increase:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to increase the base salary of Director Bonacci by 1% pay based on the performance evaluation conducted by Jeffrey Muller (Chairman) and Mark Alger (Vice Chairman). All present were in favor and the motion as carried.

Adjournment:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to adjourn the Regular Meeting at 7:17 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

NEXT REGULAR MEETING SCHEDULED FOR AUGUST 14, 2018 @ 4:30 P.M.