

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
REGULAR MEETING
JUNE 12, 2018**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 12th of June, 2018 at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Commissioner Chairman:	Jeffrey Muller
Commissioner Vice Chairman:	Mark Alger
Commissioner:	Vern Anderson
Commissioner:	Keith Becken
Commissioner:	Robert Plaskov
Mayor Commission Liaison:	William von Hagn
Utility Commission Clerk - Outgoing:	Ruth Sprague
Utility Commission Clerk – Incoming:	Samantha Voss
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Underground Lines and Mains Supervisor:	Andrew Burdin
BEGWS Apprentice Lineworker/CSEA Vice President:	Richard Pendle
BEGWS Apprentice Lineworker:	Aaron Soles
Village of Bath Wastewater Treatment Plant Chief Operator, Camden Group:	Donald Tuscano

Approval of Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to approve the minutes of the Regular Meeting held May 10, 2018. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the abstract and payment of the May bills in the amount of \$1,482,522.90. All present were in favor and the motion was carried.

Supervisors' Reports:

Mark W. Hawk, Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, Utility Service Department Supervisor:
Utility Service Department Report was received.

Andrew Burdin, Under Ground Lines Mains Supervisor:
Underground Lines and Main Department Report was received.

Donald Tuscano, Village of Bath Wastewater Treatment Plant Chief Operator, Camden Group:
Wastewater Treatment Plant Report was received.

Erin Bonacci, Director of Municipal Utilities:
Accounting/Consumer Services Report was received.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to enter into Executive Session at 4:43 p.m. for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to return to the Regular Meeting at 4:52 p.m. All present were in favor and the motion was carried.

Appointment of Maintenance Person:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to appoint Blaine Knoll to Maintenance Person with a probationary period in accordance to civil service law. All present were in favor and the motion was carried.

Rental and Laundering service for uniforms:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to pursue a Memorandum of Agreement with the CSEA unit of Bath Electric, Gas and Water Systems for implementing a uniform rental and laundry service for utility operations personnel. All present were in favor and the motion as carried.

Andrew Burdin left regular session at 4:53 p.m.

Richard Pendle left regular session at 5:59 p.m.

Approval of Municipal Utility Commission Meeting Schedule:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to accept the Municipal Utility Commission meeting schedule for Fiscal Year 2018 - 2019. All present were in favor and the motion as carried.

Appointment and Reappointment of Chairmen and Vice Chairmen:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to reappoint Jeffrey Mullen as Chairman and Mark Alger as Vice Chairman. All present were in favor and the motion as carried.

Local Government Records Management Improvement Fund (LGMRI) Grant Award:

Motion made by Commissioner Anderson, and seconded by Commissioner Becken, to designate as the Authorized Representative for the the signature of Director of Municipal Utilities, Erin B. Bonacci of the Local Government Records Management Improvement Fund (LGMRI) grant award. All present were in favor and the motion as carried.

Appointment of Director of Municipalities:

Motion made by Commissioner Anderson, and seconded by Commissioner Plaskov, to recommend to the Village of Bath Board of Trustees the permanent appointment Erin B. Bonacci as the Director of Municipalities for Bath Electric, Gas and Water Systems with a probationary period in accordance to civil service law. All present were in favor and the motion as carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to go into Executive Session at 6:35 p.m. for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, to return to the Regular Meeting at 7:38 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to adjourn the Regular Meeting at 7:40 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

NEXT REGULAR MEETING SCHEDULED FOR JULY 10, 2018 @ 4:30 P.M.