

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
JUNE 11, 2019**

This Regular Meeting of the Municipal Utility Commission (Commission) of the Village of Bath was held on the 11th of June, 2019 at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:34 p.m.

**Present:**

Utility Commissioner, Chairman:	Jeffery Muller
Utility Commissioner Vice Chairman:	Mark Alger
Utility Commissioner:	Keith Becken
Utility Commissioner:	Robert Plaskov
Utility Commissioner:	Vernard Anderson
Board of Trustees Liaison, Mayor:	William von Hagn
Acting Utility Commission Clerk:	Ruth Sprague
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Assistant Director of Municipal Utilities:	Mitchell Alger

**Approval of Minutes:**

Motion made by Commissioner Becken, seconded by Commissioner Alger, to approve the minutes of the Regular Meeting held on May 14, 2019, with corrections. All present were in favor and the motion was carried.

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the minutes of the Special Meeting held on May 24, 2019, with corrections. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the payment of the June abstracts in the amount of \$1,096,407.04. All present were in favor and the motion was carried.

**Supervisors'/Department Reports:**

Mark Hawk, BEGWS Electric Line Supervisor:

Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Department Supervisor:

Utility Service Department Report was received.

Andrew Burdin, Underground Lines and Mains Supervisor:

Underground Lines and Main Department Report was received.

Donald Tuscano, Camden Group, Village of Bath Wastewater Treatment Plant Chief Operator:

Waste Water Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (designated by director of Municipal Utilities to prepare report):

Accounting/Consumer Services Report was received.

**Tree Trimming:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to competitively bid tree trimming. The bid documents will include line-clearing trimming requirements as noted below:

<i>Clearance Zone</i>	<i>Distance</i>
Top	10 ft.
Sides	7 ft.
Bottom	7 ft.

The bid documents will also include a requirement for the awarded contractor to meet with representative(s) from BEGWS and the Village of Bath Shade Tree Committee for a daily briefing prior to that day’s trimming.

After discussion, a motion to amend the previous motion was made by Commissioner Plaskov, seconded by Commissioner Anderson, to reduce the line-clearing trimming requirements as noted below.

<i>Clearance Zone</i>	<i>Distance</i>
Top	8 ft.
Sides	6 ft.
Bottom	6 ft.

The requirement for daily briefing prior to that day’s trimming was also included in the amended motion. All present were in favor and the motion was carried.

**Municipal Electric Utility Association (MEUA) Western Regional Meeting:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to authorize the attendance of up to three BEGWS employees at the MEUA Western Regional Meeting in Springville, New York on June 26, 2019 at a cost of \$25 per attendee. All present were in favor and the motion was carried.

**Median Income Survey of BEGWS Water, Sewer and Gas Customers**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to authorize Director Bonacci to enter into an agreement with G&G Municipal Consulting and Grant Writing (G&G) for professional services related to a Median Household Income (MHI) Survey-Low/Moderate Income Survey (LMI), in accordance with G&G’s proposal dated May 13, 2019 for a not-to-exceed fee of \$20,000. The survey will, at a minimum, meet the (11) income survey tasks outlined by RCAP Solutions. All present were in favor and the motion was carried.

**Well No. 6 Liner Screen Installation**

Motion made by Commissioner Alger, seconded by Commissioner Anderson, declaring a public emergency given the unforeseen condition of existing steel well casing at Well No. 6, and authorizing Director Bonacci to retain Moodys Water Supply Services LLC for an amount not-to-exceed \$8,750. All present were in favor and motion was carried.

**Wastewater Operator Training for James Hoad**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving the attendance of James Hoad, Acting WWTP Chief Operator, at the New York Water Environment Association (NYWEA) Collection Systems – Inflow and Infiltration, held at the Civil Defense Training Facility in Bath, New York on July 19, 2019 at a cost of \$60. All present were in favor and the motion was carried.

**Authorization of Assistant Director**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing Assistant Director Alger to act on Director Bonacci's behalf in Director Bonacci's absence. All present were in favor and the motion was carried.

**Collective Bargaining Agreement:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing Jeffrey Muller, Commission Chairman, to execute the collective bargaining agreement between the Commission and the BEGWS Unit of the Steuben County Local of the Civil Service Employees Association, Inc. Local 1000, AFSCME, AFL-CIO (CSEA), pending legal review. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Becken, seconded by Commissioner Alger, to enter into Executive Session at 7:07 p.m. for the purposes of: (1) discussion of matters leading to the employment, discipline, suspension, dismissal or removal of a particular person (Personnel); and (2) discussions regarding proposed litigation and property (Litigation). All present were in favor and the motion was carried.

**Return to Regular Meeting:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to return to the Regular Meeting at 8:02 p.m. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to adjourn the Regular Meeting at 8:05 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Ruth Sprague  
Acting Utility Commission Clerk

**NEXT REGULAR MEETING SCHEDULED FOR  
JULY 9, 2019 @ 4:30 P.M.**