

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
MAY 10, 2018**

This meeting of the Municipal Utility Commission (MUC) of the Village of Bath was held on the 10th of May, 2018 at Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Ave., Bath, NY 14810. The meeting was called to order by Jeff Muller, Chairman of the Commission, at 4:30 p.m.

**Present:**

Utility Commissioner Chair:	Jeffrey Muller
Utility Commissioner Vice Chair:	Mark Alger
Utility Commissioner:	Vern Anderson
Utility Commissioner:	Keith Becken
Utility Commissioner:	Robert Plaskov
Mayor/Utility Commission Liaison:	William von Hagn
Village Clerk/Treasurer	Jacqueline Shroyer
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Administrative Assistant:	Samantha Voss

**Absent:**

BEGWS Commission Clerk:	Ruth Sprague
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**Approval of Minutes:**

Motion made by Commissioner Alger, seconded by Commissioner Becken to approve the minutes of the Regular Meeting held April 10, 2018. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Commissioner Alger, seconded by Commissioner Anderson to approve the payment of the May bills in the amount of \$956,552.06. All present were in favor and the motion was carried.

Motion made by Commissioner Alger, seconded by Commissioner Plaskov to approve the payment to reimburse the Village of Bath for the Worker's Compensation old claims paid to the county in the amount of \$8,592.45. All present were in favor and the motion was carried.

**Supervisors' Reports:**

Mark W. Hawk, Electric Line Supervisor:  
Electric Line Department Report was received.

Steven Larsen, Service Department Supervisor:  
Utility Service Department Report was received.

Andrew Burdin, UGLM Supervisor:  
Underground Lines and Main Department Report was received.

Erin Bonacci, Director of Municipal Utilities:  
Waste Water Treatment Plant Report was received.

Erin Bonacci, Director of Municipal Utilities:  
Accounting – Consumer Services Report was received.

**Resolution Designating Director Bonacci as NYMPA Delegate:**

**RESOLUTION  
VILLAGE OF BATH MUNICIPAL UTILITY COMMISSION  
BATH, NEW YORK**

Date Approved: Thursday, May 10, 2018 Intro Date: Thursday, May 10, 2018  
Introduced by: Commissioner Alger Seconded by: Commissioner Becken

Vote: Commissioner Chair Muller	<b>Aye</b>	Nay	Abstain	Absent
Commissioner Vice-Chair Alger	<b>Aye</b>	Nay	Abstain	Absent
Commissioner Anderson	<b>Aye</b>	Nay	Abstain	Absent
Commissioner Becken	<b>Aye</b>	Nay	Abstain	Absent
Commissioner Plaskov	<b>Aye</b>	Nay	Abstain	Absent

**WHEREAS**, Bath Electric, Gas and Water Systems (BEGWS) of the Village of Bath, New York, is a municipal member of the New York Municipal Power Agency, and

**WHEREAS**, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

**NOW THEREFORE BE IT RESOLVED**, that Erin B. Bonacci, BEGWS Director of Municipal Utilities, be and is hereby designated as the accredited delegate of the Village of Bath, New York.

I certify that this resolution was adopted by the Municipal Utility Commission of the Village of Bath, New York on the 10th day of May, 2018.

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Signature of Clerk

**MEUA Regional Meeting – June 20, 2018:**

Motion made by Commissioner Anderson, seconded by Commissioner Alger to approve Electric Line Supervisor, Mark Hawk, and Director, Erin Bonacci, to attend the MEUA Regional Meeting on June 20, 2018 in Fairport, NY. All present were in favor and the motion was carried.

**Village of Bath Loan to Gas Fund:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken to repay the Village of Bath the \$550,000.00 plus agreed upon interest for the loan to the Gas Fund. All present were in favor and the motion as carried.

**Water Department Loan to Gas Department:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, for an inter-fund loan in the amount of \$550,000 from the Water Fund to the Gas Fund with interest rate to be determined at a later date. All present were in favor and the motion was carried.

**Authorization to Standardize Badger (manufacturer) for Water Meters:**

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov to recommend to the Village of Bath Board to standardize on Badger as the acceptable manufacturer for water meters for the Village's water system. All present were in favor and the motion was carried.

**Operation Service for WWTP:**

Motion made by Commissioner Anderson, seconded by Commissioner Alger to amend the motion from the April 10, 2018 regular meeting to read "to retain the Camden Group for contract operation service in April, May and June 2018 for a fee not to exceed \$7,500 per month." All present were in favor and the motion was carried.

**Declaring Excess Furniture, Copier/Scanner/Fax Surplus:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov to declare the excess furniture and copier/scanner/fax surplus. All present were in favor and the motion was carried.

**BEGWS Website:**

Motion made by Commissioner Anderson, seconded by Commissioner Alger to approve Director Bonacci to retain a consultant for services rendered for developing a website for BEGWS for a fee not to exceed \$3,000.00. All present were in favor and the motion was carried.

**Uniform Allowance for Director and Assistant Director:**

Motion made by Commissioner Alger, seconded by Commissioner Anderson to provide personal protective equipment for the Director and Assistant Director. All present were in favor and the motion was carried.

**Annual Salary Increase for Non-Union Employees:**

Motion made by Commissioner Becken, seconded by Commissioner Alger to approve an annual increase for Non-Union Employees of 2.5% effective June 1, 2018. All present were in favor and the motion was carried.

**Human Resource Duties:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov to acknowledge the Human Resource duties will be completed by BEGWS staff instead of the Village Clerk's Office effective June 1, 2018. All present were in favor and the motion as carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov to go into Executive Session at 6:54 p.m. for the purpose of discussing matters leading to the potential litigation, personnel and contracts. All present were in favor and the motion was carried.

**Return to Regular Meeting:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger to return to the Regular Meeting at 7:57 p.m. All present were in favor and the motion was carried.

**Resolution Approving Stipulation of Settlement and Release:**

**RESOLUTION  
VILLAGE OF BATH MUNICIPAL UTILITY COMMISSION  
BATH, NEW YORK**

Date Approved: Thursday, May 10, 2018 Intro Date: Thursday, May 10, 2018

Introduced by: Commissioner Alger

Seconded by: Commissioner Plaskov

Vote: Commissioner Chair Muller	<b>Aye</b>	Nay	Abstain	Absent
Commissioner Vice-Chair Alger	<b>Aye</b>	Nay	Abstain	Absent
Commissioner Anderson	<b>Aye</b>	Nay	Abstain	Absent
Commissioner Becken	<b>Aye</b>	Nay	Abstain	Absent
Commissioner Plaskov	<b>Aye</b>	Nay	Abstain	Absent

**RESOLVED**, that this Commission hereby approves the terms and conditions of a certain settlement of claim;

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the Chairman of this Commission be and hereby is authorized to execute on behalf of the Commission, and after signed by recipient, a written Stipulation of Settlement and Release in connection with said matter, subject to approval of same as to form by the Commission's outside labor and employment counsel.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, if the certain settlement is not signed by recipient, it becomes null and void.

I certify that this resolution was adopted by the Municipal Utility Commission of the Village of Bath, New York on the 10th day of May, 2018.

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Signature of Clerk

**Adjournment:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken to adjourn the Regular Meeting at 7:59 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Village Clerk/Treasurer

**NEXT REGULAR MEETING SCHEDULED FOR JUNE 12, 2018 @ 4:30 P.M.**