

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION  
FOR THE VILLAGE OF BATH  
SPECIAL MEETING  
February 2, 2017**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 2nd day of February 2017 at Bath Electric, Gas & Water Systems, located at 7 South Ave., Bath, NY 14810. This meeting was called to order by Chairman of the Commission Jeff Muller at 4:30 p.m.

**Present:**

Utility Commissioner Chair:	Jeff Muller
Utility Commissioner Vice Chair:	Mark Alger
Utility Commissioner:	Robert Plaskov
Utility Commissioner:	Keith Becken
Clerk/Treasurer:	Jacqueline Shroyer
Mayor:	William von Hagn
BEGWS Employee/Union President:	Andrew Burdin
BEGWS Employee:	Josh Knowles
BEGWS Employee:	Royce Hoad
BEGWS Employee:	Dan Bohrman
BEGWS Employee:	Mark Hawk
BEGWS Accounting Supervisor:	Dan Wilhelm

**Special Meeting:**

**Adjourn Special Meeting/Executive Session:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken to adjourn the special meeting of the Municipal Utility Commission of the Village of Bath at 4:31 p.m. to go into executive session for personnel and contractual negotiations. All present were in favor and the motion was carried.

Mark Hawk was asked to stay for Executive Session.

Mark Hawk was asked to leave Executive Session at 4:55 p.m.

**Return to Special Session:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger to return to the special session at 5:30 p.m. All present were in favor and the motion was carried.

**Auditor of the Bills:**

Motion made by Commissioner Alger, seconded by Commissioner Becken to appoint Commissioner Mark Alger to replace Commissioner Will Heigel as the auditor of the monthly bills. All present were in favor and the motion was carried.

**Mossy Bank Request:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov to approve the Mossy Bank Committee request giving Dan Bohrman's department permission to use the Flushing Truck to flush the over flow pipe at the Pond at Mossy Bank. All present were in favor and the motion was carried.

**Lighting District Repair:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger to Approve Pow-r Mole Sales to complete repairs to the lighting district for \$2,400.00. All present were in favor and the motion was carried.

**Resignation of Accounting Supervisor:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger to accept the retirement resignation of the Accounting Supervisor, Daniel Wilhem, with regret effective March 4, 2017. All present were in favor and the motion was carried.

**Adjourn Special Meeting/Executive Session:**

Motion made by Commissioner Becken, seconded by Commissioner Plaskov to adjourn the special meeting of the Municipal Utility Commission of the Village of Bath at 6:19 p.m. to go into executive session for contractual purposes. All present were in favor and the motion was carried.

**Return to Special Session:**

Motion made by Commissioner Becken, seconded by Commissioner Plaskov to return to the special session at 6:35 p.m. All present were in favor and the motion was carried.

**Presentations at the Next Utility Commission Meeting:**

Motion made by Commissioner Plaskov, seconded by Commissioner Becken to ask GHD an Barton & Loguidice to do a 20 minute presentation at the regularly scheduled utility commission meeting on February 14, 2017 and come with a plan, a concept for what improvements they will propose and to come with cost factors. Motion was opposed by Commissioner Alger, Mayor von Hagn and Commissioner Muller. Motion fails three to two.

**Engineering Firm for WWTP:**

Motion made by Commissioner Alger, seconded by Mayor von Hagn to select GHD as the Engineering firm for the Waste Water Treatment Plant based on experience, the history of the evolution of this project, regulatory requirements and relationship with NYSDEC Region 8, funding sources and program requirements, understanding of the Village's goals and capacity needs, WWTP operational challenges (manual operation, etc.), WWTP treatment process limitations (screenings and grit removal, sludge treatment, etc.), WWTP capacity and equipment limitations, WWTP site constraints (wetlands, etc.), impact of the Village's Significant Industrial Users (SIUs), Extensive knowledge of pretreatment regulations, and importance of outside haulers to the Village. Commissioner Plaskov opposed and the motion was carried.

**Bonadio – Fixed Asset System:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov to approve Bonadio to be retained for help with the fixed asset system and to approve their method of depreciation at \$80 - \$260 per hour depending on the position their working on the project up to \$5,000.00. All present were in favor and the motion was carried.

**RFP for Fixed Asset System:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov to go out to bid for and RFP to request assistance for a stop gap for a fixed asset system. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger to adjourn the special meeting at 7:38 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Village Clerk/Treasurer