

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
REGULAR MEETING
NOVEMBER 14, 2017**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 14th day of November 2017, at the office of Bath Electric, Gas and Water Systems, located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Municipal Utility Commission, at 4:32 p.m.

Present:

Utility Commissioner Chairman:	Jeffrey Muller
Utility Commissioner Vice Chairman:	Mark Alger
Utility Commissioner:	Keith Becken
Utility Commissioner:	Robert Plaskov
Utility Commissioner:	Vern Anderson
Mayor/Municipal Utility Commission Liaison:	William von Hagn
Municipal Utility Commission Clerk	Ruth Sprague
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Employee/CSEA Unit Vice-President:	Rich Pendle Left at 6:43 p.m.

Approval of Minutes:

Motion made by Utility Commissioner Alger, seconded by Utility Commissioner Plaskov, to approve the minutes of the Regular Meeting held October 10, 2017. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Utility Commissioner Alger, seconded by Utility Commissioner Plaskov, to approve the payment of the October bills in the amount of \$767,289.40. All present were in favor and the motion was carried.

Supervisors' Reports:

Mark W. Hawk, Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, Service Department Supervisor:
Utility Service Department Report was received.

Daniel Borhman, UGLM Supervisor:
Underground Lines and Main Department Report was received.

Royce Hoad, WWTP Chief Operator:
Waste Water Treatment Plant Report was received.

Jordan Snell/Kris New, Accountants:
Commercial Office–Accounting Report was received.

Procurement of Meter Reading Equipment:

Motion made by Utility Commissioner Alger, seconded by Utility Commissioner Anderson to authorized Director Bonacci to purchase Gas and Water Encoder Receiver Transmitters (ERTs) as required, Meter Test Equipment, Meter Reading Handheld Equipment, and Itron Software Upgrade using Independent Energy Efficiency Program (IEEP) monies. All present were in favor and the motion was carried.

Professional Services Provided by Integrated Engineering:

Motion made by Utility Commissioner Anderson, seconded by Utility Commissioner Alger, to increase the authorized hourly, not-to-exceed fee from \$10,000 to \$17,500 for Integrated Engineering. All present were in favor and the motion was carried.

Floating Holiday for BEGWS Employees:

Motion made by Utility Commissioner Becken, seconded by Utility Commissioner Plaskov, to accept December 24, 2018 as the selected floating holiday for the CSEA Unit employees. All present were in favor and the motion was carried.

System Conversion Program:

Motion made by Utility Commissioner Becken, seconded by Utility Commissioner Plaskov, to move forward with the Natural Gas/Residential Furnace/Boiler System Conversion Program as a customer benefit offered through the Independent Energy Efficiency Program (IEEP). All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Utility Commissioner Alger, seconded by Utility Commissioner Anderson, to go into Executive Session at 6:55 p.m. for the purpose of discussing matters leading to the potential discipline, suspension, or dismissal of two particular employees of BEGWS and contract negotiations. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Utility Commissioner Anderson, seconded by Utility Commissioner Becken to return to the Regular Meeting at 8:14 p.m. All present were in favor and the motion was carried.

GHD Contract Negotiations:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to authorize Chairman Muller and Utility Commissioner Alger to negotiate with GHD Consulting Services Inc. the terms of its professional engineering services proposal for the Village of Bath WWTP Upgrades – Phase 1B WWTP Improvements. The Commission will have a Special Meeting on Tuesday, November 28, 2017 to further discuss GHD's proposal. All present were in favor and the motion was carried.

Adjournment:

Motion made by Utility Commissioner Plaskov, seconded by Utility Commissioner Alger, to adjourn the Regular Meeting at 8:30 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Ruth Sprague
Utility Commissioner Clerk

SPECIAL MEETING SCHEDULED FOR NOVEMBER 28, 2017 @ 4:30 P.M.
NEXT REGULAR MEETING SCHEDULED FOR DECEMBER 12, 2017 @ 4:30 P.M.