

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
REGULAR MEETING
THURSDAY, JANUARY 11, 2018**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 11th day of January 2018 at Bath Electric, Gas & Water Systems, located at 7 South Ave., Bath, NY 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Utility Commissioner Chair:	Jeffrey Muller		
Utility Commissioner Vice Chair:	Mark Alger		
Utility Commissioner:	Vern Anderson		
Utility Commissioner:	Keith Becken		
Utility Commissioner:	Robert Plaskov		
Mayor/Utility Commission Liaison:	William von Hagn		
Utility Commission Clerk:	Ruth Sprague		
BEGWS Director of Municipal Utilities:	Erin Bonacci		
BEGWS Employee, UGLM:	Andrew Burdin	Left 5:15-5:40	Left 7:25 p.m.
BEGWS Employee/CSEA Unit Vice-President:	Rich Pendle	Left 5:15 p.m.	
BEGWS Employee/Accounting:	Jordan Snell	Left 6:00 p.m.	

REGULAR MEETING

Approval of Minutes:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the Minutes of the December 12, 2017 Regular Meeting. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the payment of \$731,520.19 for the January abstracts. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to go into Executive Session at 5:15 p.m. for the purpose of discussing Potential Litigation. Jordan Snell, BEGWS Accountant, was asked to remain for the session. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to return to the Regular Meeting at 5:40 p.m. All present were in favor and the motion was carried.

Frozen Water Meter Costs:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing Director Bonacci to set a fee schedule for the replacement of frozen water meters and frozen services. The charge will include the cost of the meter plus \$130 (two hours of labor). After business hours includes a call-out charge of \$195. All present were in favor and the motion was carried.

Design of Watermain Replacement:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to authorize Hunt Engineers to provide professional services for the engineering design of the watermain replacement on Clubview Drive for a fee not to exceed \$6,000. All present were in favor and the motion was carried.

SEQR/SERP Requirements:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, stating that the Village of Bath Municipal Utility Commission recommends to the Village of Bath Board of Trustees, pending completion of a coordinated review, to pass a resolution to declare a negative declaration for SEQR related to the Village of Bath WWTP Upgrades. All present were in favor and the motion was carried.

Records Management Grant:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing Director Bonacci to submit the Records Management Grant. All present were in favor and the motion was carried.

Edmunds Licensing Agreements:

Motion was made by Commissioner Becken, seconded by Commissioner Anderson, to approve payment in the amount of \$18,000 for the renewal of the software and hardware licensing agreements with Edmunds & Associates, Inc. for its software solutions. All present were in favor and the motion was carried.

Charge for Inaccessible Meters:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, that in accordance with the Home Energy Fair Practices Act (HEFPA), a fee will be charged to BEGWS residential and commercial customers whose meters are inaccessible to the meter readers. All present were in favor and the motion was carried.

Appreciation for Utility Clerk:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to express the Commission's true appreciation for the Utility Clerk's efforts in taking the minutes for the MUC Meetings. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to go into Executive Session at 7:25 p.m. for the purpose of discussing Personnel. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, to return to the Regular Meeting at 7:45 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to adjourn the Regular Meeting at 8:30 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Ruth Sprague
Utility Commission Clerk

NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, FEBRUARY 13, 2017 @ 4:30 P.M.